

**PRELIMINARY OFFICIAL STATEMENT DATED SEPTEMBER 16, 2025**

**NEW ISSUE – BOOK-ENTRY-ONLY**

*In the opinion of McManimon, Scotland & Baumann, LLC, Bond Counsel, assuming compliance by the Borough (as defined herein) with certain tax covenants described herein, under existing law, interest on the Note (as defined herein) is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and interest on the Note is not an item of tax preference under Section 57 of the Code for purposes of computing alternative minimum tax; however, interest on the Note is included in the "adjusted financial statement income" of certain corporations that are subject to alternative minimum tax under Section 55 of the Code. Based upon existing law, interest on the Note and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act. See "TAX MATTERS" herein.*

**BOROUGH OF MANASQUAN,  
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**\$5,996,913 BOND ANTICIPATION NOTE  
(Non-Callable) (Bank Qualified)**

**Dated: October 1, 2025**

**Maturity: September 30, 2026**

**Rate of Interest: \_\_\_\_% per annum**

**Reoffering Yield: \_\_\_\_%**

**CUSIP No.: \_\_\_\_\_**

The \$5,996,913 Bond Anticipation Note (the "Note") of the Borough of Manasquan, in the County of Monmouth, New Jersey (the "Borough"), will be issued in the form of one certificate and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company, Brooklyn, New York ("DTC"), which will act as securities depository. The principal of and interest due on the Note shall be paid on the maturity date thereof to DTC by the Borough or its designated paying agent. Interest on the Note will be credited to the participants of DTC as listed on the records of DTC as of the close of business one business day prior to the maturity date of the Note (the "Record Date"). See "DESCRIPTION OF THE NOTE – Book-Entry-Only System" herein.

The Note is a valid and legally binding obligation of the Borough and, unless paid from other sources, is payable from *ad valorem* taxes levied upon all the taxable property within the Borough for the payment of the Note and the interest thereon without limitation as to rate or amount.

The Note is not subject to redemption prior to its stated maturity dates. See "DESCRIPTION OF THE NOTE – Redemption" herein.

**This cover page contains information for quick reference only. It is not a summary of this issue. Investors must read the entire Official Statement, including the Appendices, to obtain information essential to the making of an informed investment decision.**

*The Note is offered when, as and if issued and delivered to the Underwriter, subject to prior sale, to withdrawal or modification of the offer without notice and to the approval of legality by the law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey, and certain other conditions described herein. NW Financial Group, LLC, Bloomfield, New Jersey, has served as Municipal Advisor to the Borough in connection with the Note. Delivery is anticipated to be through the facilities of DTC in Brooklyn, New York, on or about October 1, 2025.*

**BIDS FOR THE \$5,996,913 BOND ANTICIPATION NOTE WILL BE RECEIVED IN ACCORDANCE WITH THE NOTICE OF SALE UNTIL 11:00 AM ON SEPTEMBER 23, 2025. FOR MORE DETAILS ON HOW TO BID, VIEW THE NOTICE OF SALE POSTED AT [WWW.I-DEALPROSPECTUS.COM](http://WWW.I-DEALPROSPECTUS.COM).**

**BOROUGH OF MANASQUAN, IN THE  
COUNTY OF MONMOUTH, NEW JERSEY**

**MAYOR**

Michael W. Mangan

**BOROUGH COUNCIL MEMBERS**

Bruce Bresnahan  
Jay Bryant  
Brian Holly  
Gregg Olivera  
Lori Triggiano  
Sheila Vidreiro

**MUNICIPAL CLERK**

Nancy Acciavatti

**CHIEF FINANCIAL OFFICER**

Amy Spera

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Manasquan, New Jersey

**MUNICIPAL ADVISOR**

NW Financial Group, LLC  
Bloomfield, New Jersey

**BOND COUNSEL**

McManimon, Scotland & Baumann, LLC  
Roseland, New Jersey

No broker, dealer, salesperson or other person has been authorized by the Borough to give any information or to make any representations with respect to the Note other than those contained in this Official Statement, and, if given or made, such information or representations must not be relied upon as having been authorized by the foregoing. The information contained herein has been provided by the Borough and other sources deemed reliable; however, no representation or warranty is made as to its accuracy or completeness and such information is not to be construed as a representation or warranty by the Underwriter or, as to information from sources other than itself, by the Borough. The information and the expressions of opinion contained herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale of the Note made hereunder shall, under any circumstances, create any implication that there has been no change in any of the information herein since the date hereof or since the date as of which such information is given, if earlier.

References in this Official Statement to laws, rules, regulations, resolutions, agreements, reports and documents do not purport to be comprehensive or definitive. All references to such documents are qualified in their entirety by reference to the particular document, the full text of which may contain qualifications of and exceptions to statements made herein, and copies of which may be inspected at the offices of the Borough during normal business hours.

For purposes of compliance with Rule 15c2-12 of the Securities and Exchange Commission, this document, as the same may be supplemented or amended by the Borough from time to time (collectively, the "*Official Statement*"), may be treated as a "Final Official Statement" with respect to the Note described herein that is deemed final as of the date hereof (or of any such supplement or amendment) by the Borough.

This Official Statement is submitted in connection with the sale of the Note referred to herein and may not be used, in whole or in part, for any other purpose. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the Note in any jurisdiction in which it is unlawful for any person to make such an offer, solicitation or sale.

THE ORDER AND PLACEMENT OF MATERIALS IN THIS OFFICIAL STATEMENT, INCLUDING THE APPENDICES, ARE NOT TO BE DEEMED TO BE A DETERMINATION OF RELEVANCE, MATERIALITY OR IMPORTANCE, AND THIS OFFICIAL STATEMENT, INCLUDING THE APPENDICES, MUST BE CONSIDERED IN ITS ENTIRETY. THE OFFERING OF THE NOTE IS MADE ONLY BY MEANS OF THIS ENTIRE OFFICIAL STATEMENT.

McManimon, Scotland & Baumann, LLC has not participated in the preparation of the financial or statistical information contained in this Official Statement nor has it verified the accuracy or completeness thereof and, accordingly, expresses no opinion with respect thereto.

"CUSIP" is a registered trademark of the American Bankers Association. A CUSIP number has been provided by CUSIP Global Services, which is operated on behalf of the American Bankers Association by FactSet Research Systems Inc. The CUSIP number listed on the cover page hereof is being provided solely for the convenience of holders of the Note only at the time of issuance of the Note, and the Borough does not make any representations with respect to such number or undertake any responsibility for its accuracy now or at any time in the future. The CUSIP number for the Note is subject to being changed after the issuance of the Note as a result of various subsequent actions, including, but not limited to, the procurement of secondary market portfolio insurance or other similar enhancement by investors that is applicable to the Note.

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**OFFICIAL STATEMENT**  
**OF THE**  
**BOROUGH OF MANASQUAN, IN THE**  
**COUNTY OF MONMOUTH, NEW JERSEY**  
**\$5,996,913 BOND ANTICIPATION NOTE**

**INTRODUCTION**

This Official Statement, which includes the cover page and the appendices attached hereto, has been prepared by the Borough of Manasquan (the "*Borough*"), in the County of Monmouth (the "*County*"), State of New Jersey (the "*State*"), in connection with the sale and issuance of its \$5,996,913 Bond Anticipation Note (the "*Note*"). This Official Statement has been executed by and on behalf of the Borough by its Chief Financial Officer and may be distributed in connection with the sale of the Note described herein.

This Official Statement contains specific information relating to the Note, including its general description, certain matters affecting the financing, certain legal matters, historical financial information and other information pertinent to this issue. This Official Statement should be read in its entirety.

All financial and other information presented herein has been provided by the Borough from its records, except for information expressly attributed to other sources. The presentation of information is intended to show recent historic information and, but only to the extent specifically provided herein, certain projections into the immediate future and is not necessarily indicative of future or continuing trends in the financial position of the Borough.

This Official Statement is "deemed final", as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission.

**DESCRIPTION OF THE NOTE**

**General Description**

The Note is dated, will mature on the date and in the amount and will bear interest payable at the interest rate as set forth on the cover page hereof. Interest shall be computed on the basis of a 30-day month/360-day year consisting of twelve 30-day months.

The principal of and interest due on the Note will be paid to the registered owners by the Borough or its designated paying agent. Principal of and interest due on the Note will be credited to the registered owners as of the business day immediately preceding the maturity date of the Note (the "*Record Date*" for the payment of principal of and interest on the Note).

The Note may be purchased in book-entry-only form in the amount of \$5,000 or any integral multiple of \$1,000 in excess thereof (except for any necessary odd denominations) through book-entries made on the books and records of The Depository Trust Company, Brooklyn, New York ("*DTC*"), and its participants. So long as DTC or its nominee, Cede & Co. (or any successor or assign), is the registered owner of the Note, payments of the principal of and interest on the Note will be made by the Borough directly to Cede & Co. (or any successor or assign), as nominee for DTC.

## Redemption

The Note is not subject to redemption prior to its stated maturity date.

## Book-Entry-Only System

The description that follows of the procedures and recordkeeping with respect to beneficial ownership interest in the Note, payment of principal of and interest and other payments on the Note to Direct and Indirect Participants (each as defined below) or Beneficial Owners (defined below), confirmation and transfer of beneficial ownership interests in the Note and other related transactions by and between DTC, Direct Participants and Beneficial Owners, is based on certain information furnished by DTC to the Borough.

DTC will act as securities depository for the Note. The Note will be issued as a fully-registered security, registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Note certificate will be issued for the Note and will be deposited with DTC.

DTC, the world's largest depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues and money market instruments (from over 100 countries) that DTC's participants ("*Direct Participants*") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("*DTCC*"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("*Indirect Participants*"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com) and [www.dtc.org](http://www.dtc.org).

Purchases of the Note under the DTC system must be made by or through Direct Participants, which will receive a credit for the Note on DTC's records. The ownership interest of each actual purchaser of the Note ("*Beneficial Owner*") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Note is to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Note, except in the event that use of the book-entry system for the Note is discontinued.

To facilitate subsequent transfers, the Note deposited by Direct Participants with DTC is registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an

authorized representative of DTC. The deposit of the Note with DTC and its registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Note; DTC's records reflect only the identity of the Direct Participants to whose accounts the Note are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Note unless authorized by a Direct Participant in accordance with DTC's procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the Borough as soon as possible after the Record Date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Note is credited on the Record Date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds, if applicable, and principal and interest payments on the Note will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the Borough or the paying agent, if any, on the payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name", and will be the responsibility of such Participant and not of DTC, the paying agent, if any, or the Borough, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, if applicable, and principal and interest to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the Borough or the paying agent, if any, disbursement of such payments to Direct Participants shall be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners shall be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as securities depository with respect to the Note at any time by giving reasonable notice to the Borough or the paying agent, if any. Under such circumstances, in the event that a successor securities depository is not obtained, note certificates are required to be printed and delivered.

The Borough may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, note certificates will be printed and delivered to DTC.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the Borough believes to be reliable, but the Borough takes no responsibility for the accuracy thereof.

THE BOROUGH WILL NOT HAVE ANY RESPONSIBILITY OR OBLIGATION TO SUCH DTC PARTICIPANTS OR THE PERSONS FOR WHOM THEY ACT AS NOMINEES WITH RESPECT TO THE PAYMENTS TO OR PROVIDING OF NOTICE FOR THE DTC PARTICIPANTS, OR THE INDIRECT PARTICIPANTS, OR BENEFICIAL OWNERS.

SO LONG AS CEDE & CO. IS THE REGISTERED OWNER OF THE NOTE, AS NOMINEE FOR DTC, REFERENCES HEREIN TO THE HOLDERS OR REGISTERED OWNERS OF THE NOTE

(OTHER THAN UNDER THE CAPTIONS "TAX MATTERS" AND "SECONDARY MARKET DISCLOSURE") SHALL MEAN CEDE & CO. AND SHALL NOT MEAN THE BENEFICIAL OWNERS OF THE NOTE.

### **Discontinuation of Book-Entry-Only System**

If the Borough, in its sole discretion, determines that DTC is not capable of discharging its duties, or if DTC discontinues providing its services with respect to the Note at any time, the Borough will attempt to locate another qualified securities depository. If the Borough fails to find such a securities depository, or if the Borough determines, in its sole discretion, that it is in the best interest of the Borough or that the interest of the Beneficial Owners might be adversely affected if the book-entry-only system of transfer is continued (the Borough undertakes no obligation to make an investigation to determine the occurrence of any events that would permit it to make such determination), the Borough shall notify DTC of the termination of the book-entry-only system.

### **SECURITY AND SOURCE OF PAYMENT**

The Note is a valid and legally binding obligation of the Borough, and the Borough has pledged its full faith and credit for the payment of the principal of and interest on the Note. The Borough is required by law to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the principal of and interest on the Note without limitation as to rate or amount.

### **AUTHORIZATION AND PURPOSE**

The Note has been authorized by and is being issued pursuant to (i) the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 *et seq.* (the "*Local Bond Law*"), and (ii) the bond ordinances of the Borough set forth below.

<b>Bond Ordinance Number</b>	<b>Description of Improvement and Date of Adoption of Bond Ordinance</b>	<b>Amount to Be Issued</b>
2295-19	Acquisition of property located at 27 Osborne Avenue, finally adopted 8/19/2019	\$456,250
2304-19	Various improvements to the beach utility, finally adopted 11/18/2019	\$625,000
2335-21	Euclid Avenue Area Road and Drainage Improvement Project, Phase I, finally adopted 3/17/2021	\$71,288
2367-22	First Avenue Road Reconstruction Project, finally adopted 4/4/2022	\$28,100
2372-22 as supplemented by 2382-22	Water and sewer infrastructure upgrades, finally adopted 6/13/2022, as supplemented 9/6/2022	\$1,300,000
2404-23 (amends 2373-22 in its entirety)	Construction of new Sea Watch Building for the Beach Utility, finally adopted 6/26/2023	\$1,500,000
2405-23	Acquisition of real estate for municipal purposes, finally adopted 7/24/2023	\$316,500
2426-24	Rehabilitation of elevated water storage tank and decant tank, finally adopted 6/3/2024	\$999,775



<b>Bond Ordinance Number</b>	<b>Description of Improvement and Date of Adoption of Bond Ordinance</b>	<b>Amount to Be Issued</b>
2433-24	Improvement of the water and sewer utility infrastructure adopted on 12/16/2024	\$500,000
2437-25	Improvements of water and sewer utility infrastructure adopted on 3/3/2025	\$200,000
<b>Total:</b>		<b>\$5,996,913</b>

Proceeds from the sale and issuance of the Note will be used by the Borough to: (i) currently refund the Borough's \$6,511,00 Bond Anticipation Notes, dated October 2, 2024 and maturing October 1, 2025, together with \$1,214,087 being paid down pursuant to a current budget appropriation; (ii) provide \$700,000 in new money to finance water and sewer utility infrastructure improvements; and (iii) pay the costs associated with the authorization, sale and issuance of the Note.

## **RESILIENCY PLANNING**

### **Recent Healthcare Developments**

In early March of 2020, the World Health Organization declared a pandemic following the global outbreak of COVID-19, a respiratory disease caused by a newly discovered strain of coronavirus. On March 13, 2020, the President of the United States declared a national public health emergency to unlock federal funds and assistance to help states and local governments fight the pandemic. The Governor of the State declared a state of emergency and a public health emergency on March 9, 2020. In response to the COVID-19 pandemic, federal and State legislation and executive orders were implemented to, among other things, provide relief to state and local governments, including the American Rescue Plan Act of 2021 (the "*Plan*"). The pandemic and certain mitigation measures, which altered the behavior of businesses and people, have had and may continue to have negative impacts on regional, State and local economies. The national public health emergency and the State public health emergency have since ended, while the state of emergency declared by the State and several executive orders signed by the Governor remain to manage COVID-19 on an endemic level.

To date, the overall finances and operations of the Borough have not been materially adversely affected by the COVID-19 pandemic. Nonetheless, there can be no assurance regarding the extent to which the COVID-19 pandemic, or any other national health crisis or pandemic, may impact the national, State or local economies in the future, nor how any such event may materially adversely impact municipalities, including the Borough. The Borough cannot quantify any such impacts at this time.

The Plan, signed into law on March 12, 2021, provided \$1.9 trillion in relief designed to provide funding to address the COVID-19 pandemic and alleviate the economic and health effects of the COVID-19 pandemic. The Borough has received \$607,705.63 from the Plan. The deadline to obligate the funds was December 31, 2024, and such funds could only be spent on certain allowable uses as set forth in the Plan.

### **Weather Related Matters**

The State is naturally susceptible to the effects of extreme weather events and natural disasters, including floods and hurricanes, which could result in negative economic impacts on communities. Such effects can be exacerbated by a longer-term shift in the climate over several decades (commonly referred to as "climate change"), including increasing global temperatures and rising sea levels. The occurrence of such extreme weather events could damage local infrastructure that provides essential services to the Borough as well as resulting in economic impacts such as loss of *ad valorem* tax revenue, interruption of

municipal services and escalated recovery costs. As a coastal community the Borough has faced and plans for potential impacts. In 2012 Superstorm Sandy damaged public and private property but through FEMA, private insurance and private and public action, the Borough has recovered. The Borough has an Office of Emergency Management and also engages with the County of Monmouth and State offices of emergency management services to plan for and respond to emergencies, including weather related emergencies. No assurance can be given as to whether future extreme weather events will occur that could materially adversely affect the financial condition of the Borough.

### **Cybersecurity**

The Borough relies upon a large and complex technology environment to conduct its various operations. As a result, the Borough faces certain cybersecurity threats at various times, including, but not limited to, hacking, phishing, viruses, malware and other attacks on its computing and digital networks and systems. To mitigate the risks resulting from cybersecurity breaches, the Borough has insurance through the Monmouth County Joint Insurance Fund (the "JIF"). The JIF outsources contracts to provide insurance and ongoing training for safe practices. The Borough also contracts for cybersecurity training to mitigate risk.

## **MUNICIPAL FINANCE – FINANCIAL REGULATION OF COUNTIES AND MUNICIPALITIES**

### **Local Bond Law (N.J.S.A. 40A:2-1 *et seq.*)**

The Local Bond Law governs the issuance of bonds and notes to finance certain general municipal and utility capital expenditures. Among its provisions are requirements that bonds must mature within the statutory period of usefulness of the projects bonded and that bonds be retired in serial installments. A 5% cash down payment is generally required toward the financing of expenditures for municipal purposes, subject to a number of exceptions. All bonds and notes issued by the Borough are general full faith and credit obligations.

The authorized bonded indebtedness of the Borough for municipal purposes is limited by statute, subject to the exceptions noted below, to an amount equal to 3½% of its average equalized valuation basis. The average for the last three years of the equalized value of all taxable property and improvements and certain Class II railroad property within the boundaries of the Borough, as annually determined by the State Director of Taxation, is \$3,058,064,547.

Certain categories of debt are permitted by statute to be deducted for purposes of computing the statutory debt limit, including school bonds that do not exceed the school bond borrowing margin and certain debt that may be deemed self-liquidating.

The Borough has not exceeded its statutory debt limit. As of December 31, 2024, the statutory net debt as a percentage of average equalized valuation was 0.553%. As noted above, the statutory limit is 3½%.

The Borough may exceed its debt limit with the approval of the Local Finance Board, a State regulatory agency, and as permitted by other statutory exceptions. If all or any part of a proposed debt authorization would exceed its debt limit, the Borough may apply to the Local Finance Board for an extension of credit. If the Local Finance Board determines that a proposed debt authorization would not materially impair the credit of the Borough or substantially reduce the ability of the Borough to meet its obligations or to provide essential public improvements and services, or if it makes certain other statutory determinations, approval is granted. In addition, debt in excess of the statutory limit may be issued by the Borough to fund certain notes, to provide for self-liquidating purposes and, in each fiscal year, to provide

for purposes in an amount not exceeding 2/3 of the amount budgeted in such fiscal year for the retirement of outstanding obligations (exclusive of utility and assessment obligations).

The Borough may sell short-term "bond anticipation notes" to temporarily finance a capital improvement or project in anticipation of the issuance of bonds if the bond ordinance or a subsequent resolution so provides. Bond anticipation notes for capital improvements may be issued in an aggregate amount not exceeding the amount specified in the ordinance creating such capital expenditure, as it may be amended and supplemented. A local unit's bond anticipation notes may be issued for periods not greater than one year. Generally, bond anticipation notes may not be outstanding for longer than ten years. An additional period may be available following the tenth anniversary date equal to the period from the notes' maturity to the end of the tenth fiscal year in which the notes mature plus 4 months (May 1) in the next following fiscal year from the date of original issuance. Beginning in the third year, the amount of notes that may be issued is decreased by the minimum amount required for the first year's principal payment for a bond issue.

#### **Local Budget Law (N.J.S.A. 40A:4-1 *et seq.*)**

The foundation of the New Jersey local finance system is the annual cash basis budget. Every local unit must adopt a budget in the form required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "*Division*"). Certain items of revenue and appropriation are regulated by law and the proposed budget must be certified by the Director of the Division (the "*Director*") prior to final adoption. The Local Budget Law requires each local unit to appropriate sufficient funds for payment of current debt service, and the Director is required to review the adequacy of such appropriations.

The Borough is authorized to issue emergency notes and special emergency notes pursuant to the Local Budget Law. Tax anticipation notes are limited in amount by law and must be paid off in full within 120 days of the close of the fiscal year.

The Director has no authority over individual operating appropriations, unless a specific amount is required by law, but the review functions focusing on anticipated revenues serve to protect the solvency of all local units.

The cash basis budgets of local units must be in balance, *i.e.*, the total of anticipated revenues must equal the total of appropriations (N.J.S.A. 40A:4-22). If in any year a local unit's expenditures exceed its realized revenues for that year, then such excess must be raised in the succeeding year's budget.

The Local Budget Law (N.J.S.A. 40A:4-26) provides that no miscellaneous revenues from any source may be included as an anticipated revenue in the budget in an amount in excess of the amount actually realized in cash from the same source during the next preceding fiscal year, unless the Director determines that the facts clearly warrant the expectation that such excess amount will actually be realized in cash during the fiscal year and certifies that determination to the local unit.

No budget or budget amendment may be adopted unless the Director shall have previously certified his approval of such anticipated revenues, except that categorical grants-in-aid contracts may be included for their face amount with an offsetting appropriation. The fiscal years for such grants rarely coincide with the municipality's calendar year. However, grant revenue is generally not realized until received in cash.

The same general principle that revenue cannot be anticipated in a budget in excess of that realized in the preceding year applies to property taxes. The maximum amount of delinquent taxes that may be anticipated is limited by a statutory formula, which allows the local unit to anticipate collection at the same rate realized for the collection of delinquent taxes in the previous year. Also, the local unit is required to

make an appropriation for a "reserve for uncollected taxes" in accordance with a statutory formula to provide for a tax collection in an amount that does not exceed the percentage of taxes levied and payable in the preceding fiscal year that was received in cash by December 31 of that year. The budget also must provide for any cash deficits of the prior year.

Emergency appropriations (those made after the adoption of the budget and the determination of the tax rate) may be authorized by the governing body of a local unit. However, with minor exceptions, such appropriations must be included in full in the following year's budget.

The exceptions are certain enumerated quasi-capital projects ("special emergencies") such as ice, snow and flood damage to streets, roads and bridges, which may be amortized over three years, and tax map preparation, re-evaluation programs, revision and codification of ordinances, master plan preparation, drainage map preparation for flood control purposes and contractually required severance liabilities, which may be amortized over five years. Of course, emergency appropriations for capital projects may be financed through the adoption of a bond ordinance and amortized over the useful life of the project.

Under legislation enacted to address the COVID-19 emergency, P.L. 2020, c. 74 (A3971), a local unit may adopt an emergency appropriation to fund certain deficits resulting from COVID-19 with approval of the Director and may either fund it as a deferred charge or issue special emergency notes to fund it payable by 1/5 each year beginning in the year after the year in which the deferred charge appears in the financial statements so it is paid off no later than the last day of the sixth fiscal year following the end of the fiscal year in which the application is made. If there is a showing of fiscal distress, that may be extended to ten years. The Director may also promulgate guidelines modifying the standard for anticipated revenues when the amount realized in cash from the same source during the next preceding fiscal year experienced reductions due to COVID-19. Also, local units may be able to issue refunding bonds with Local Finance Board approval to repay a Federal Emergency Management Agency Community Disaster Loan for which it executed a promissory note in 2013.

Budget transfers provide a degree of flexibility and afford a control mechanism. Transfers between appropriation accounts may be made only during the last two months of the year. Appropriation reserves may also be transferred during the first three months of the year to the previous year's budget. Both types of transfers require a 2/3 vote of the full membership of the governing body; however, transfers cannot be made from either the down payment account or the capital improvement fund. Transfers may be made between sub-account line items within the same account at any time during the year, subject to internal review and approval. In a "CAP" budget, no transfers may be made from excluded from "CAP" appropriations to within "CAP" appropriations nor can transfers be made between excluded from "CAP" appropriations.

A provision of law known as the New Jersey "Cap Law" (N.J.S.A. 40A:4-45.1 *et seq.*) imposes limitations on increases in municipal appropriations subject to various exceptions. The payment of debt service is an exception from this limitation. The Cap formula is somewhat complex, but basically it permits a municipality to increase its overall appropriations by the lesser of 2.5% or the "Index Rate" if the index rate is greater than 2.5%. The "*Index Rate*" is the rate of annual percentage increase, rounded to the nearest one-half percent, in the Implicit Price Deflator for State and Local Government purchases of goods and services computed by the U.S. Department of Commerce. Exceptions to the limitations imposed by the Cap Law also exist for other things including capital expenditures; extraordinary expenses approved by the Local Finance Board for implementation of an interlocal services agreement; expenditures mandated as a result of certain emergencies; and certain expenditures for services mandated by law. Counties are also prohibited from increasing their tax levies by more than the lesser of 2.5% or the Index Rate subject to certain exceptions. Municipalities by ordinance approved by a majority of the full membership of the governing body may increase appropriations up to 3.5% over the prior year's appropriation, and counties

by resolution approved by a majority of the full membership of the governing body may increase the tax levy up to 3.5% over the prior year's tax levy in years when the Index Rate is 2.5% or less.

Additionally, legislation constituting P.L. 2010, c. 44, limits tax levy increases for those local units to 2% with exceptions only for capital expenditures including debt service, increases in pension contributions and accrued liability for pension contributions in excess of 2%, certain healthcare increases, extraordinary costs directly related to a declared emergency and amounts approved by a simple majority of voters voting at a special election.

Neither the tax levy limitation nor the "Cap Law" limits the obligation of the Borough to levy *ad valorem* taxes upon all taxable property within the Borough to pay debt service on its bonds or notes, including the Note.

In accordance with the Local Budget Law, each local unit must adopt and may from time to time amend rules and regulations for capital budgets, which rules and regulations must require a statement of capital undertakings underway or projected for a period not greater than over the next ensuing six years as a general improvement program. The capital budget, when adopted, does not constitute the approval or appropriation of funds, but sets forth a plan of the possible capital expenditures that the local unit may contemplate over the six years. Expenditures for capital purposes may be made either by ordinances adopted by the governing body setting forth the items and the method of financing or from the annual operating budget if the terms were detailed.

### **Tax Assessment and Collection Procedure**

Property valuations (assessments) are determined on true values as arrived at by a cost approach, market data approach and capitalization of net income where appropriate. Current assessments are the result of new assessments on a like basis with established comparable properties for newly assessed or purchased properties. This method assures equitable treatment to like property owners, but it often results in a divergence of the assessment ratio to true value.

Upon the filing of certified adopted budgets by the Borough's local school district and the County, the tax rate is struck by the County Board of Taxation based on the certified amounts in each of the taxing districts for collection to fund the budgets. The statutory provision for the assessment of property, the levying of taxes and the collection thereof are set forth in N.J.S.A. 54:4-1 *et seq.* Special taxing districts are permitted in New Jersey for various special services rendered to the properties located within the special districts.

Tax bills are mailed annually in June by the Borough's Tax Collector. The taxes are due August 1 and November 1, respectively, and are adjusted to reflect the current calendar year's total tax liability. The preliminary taxes due February 1 and May 1 of the succeeding year are based upon one-half of the current year's total tax.

Tax installments not paid on or before the due date are subject to interest penalties of 8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500. These interest rates and penalties are the highest permitted under New Jersey statutes. If a delinquency is in excess of \$10,000 and remains in arrears after December 31st, an additional penalty of 6% shall be charged. Delinquent taxes open for one year or more are annually included in a tax sale in accordance with New Jersey statutes. A table detailing delinquent taxes and tax title liens is included in Appendix A.

## **Tax Appeals**

The New Jersey statutes provide a taxpayer with remedial procedures for appealing an assessment deemed excessive. Prior to February 1 in each year, the Borough must mail to each property owner a notice of the current assessment and taxes on the property. The taxpayer has a right to petition the County Board of Taxation on or before April 1 for review. The County Board of Taxation has the authority after a hearing to decrease or reject the appeal petition. These adjustments are usually concluded within the current tax year and reductions are shown as canceled or remitted taxes for that year. If the taxpayer feels his petition was unsatisfactorily reviewed by the County Board of Taxation, appeal may be made to the Tax Court of New Jersey for further hearing. Some State Tax Court appeals may take several years prior to settlement and any losses in tax collections from prior years are charged directly to operations.

## **Local Fiscal Affairs Law (N.J.S.A. 40A:5-1 *et seq.*)**

This law regulates the non-budgetary financial activities of local governments. The chief financial officer of every local unit must file annually, with the Director, a verified statement of the financial condition of the local unit and all constituent boards, agencies or commissions.

An independent examination of each local unit's accounts must be performed annually by a licensed registered municipal accountant. The audit, conforming to the Division of Local Government Services' "Requirements of Audit", includes recommendations for improvement of the local unit's financial procedures and must be filed with the Director. A synopsis of the audit report, together with all recommendations made, must be published in a local newspaper within 30 days of its submission. The entire annual audit report for the year ended December 31, 2024 for the Borough is on file with the Borough Clerk and is available for review during business hours.

## **TAX MATTERS**

### **Exclusion of Interest on the Note From Gross Income for Federal Tax Purposes**

The Internal Revenue Code of 1986, as amended (the "*Code*"), imposes certain requirements that must be met on a continuing basis subsequent to the issuance of the Note in order to assure that interest on the Note will be excluded from gross income for federal income tax purposes under Section 103 of the Code. Failure of the Borough to comply with such requirements may cause interest on the Note to lose the exclusion from gross income for federal income tax purposes, retroactive to the date of issuance of the Note. The Borough will make certain representations in its Arbitrage and Tax Certificates, which will be executed on the date of issuance of the Note, as to various tax requirements. The Borough has covenanted to comply with the provisions of the Code applicable to the Note and has covenanted not to take any action or fail to take any action that would cause interest on the Note to lose the exclusion from gross income under Section 103 of the Code. Bond Counsel (as defined herein) will rely upon the representations made in the Arbitrage and Tax Certificate and will assume continuing compliance by the Borough with the above covenants in rendering its federal income tax opinion with respect to the exclusion of interest on the Note from gross income for federal income tax purposes and with respect to the treatment of interest on the Note for the purposes of alternative minimum tax.

Assuming the Borough observes its covenants with respect to compliance with the Code, McManimon, Scotland & Baumann, LLC, Bond Counsel to the Borough ("*Bond Counsel*"), is of the opinion that, under existing law, interest on the Note is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Code, and interest on the Note is not an item of tax preference under Section 57 of the Code for purposes of computing alternative minimum tax; however, interest on the Note is included in the "adjusted financial statement income" of certain corporations that are subject to alternative minimum tax under Section 55 of the Code.

The opinion of Bond Counsel is based on current legal authority and covers certain matters not directly addressed by such authority. It represents Bond Counsel's legal judgment as to exclusion of interest on the Note from gross income for federal income tax purposes but is not a guaranty of that conclusion. The opinion is not binding on the Internal Revenue Service ("IRS") or any court. Bond Counsel expresses no opinion about (i) the effect of future changes in the Code and the applicable regulations under the Code or (ii) the interpretation and enforcement of the Code or those regulations by the IRS.

Bond Counsel's engagement with respect to the Note ends with the issuance of the Note, and, unless separately engaged, Bond Counsel is not obligated to defend the Borough or the owners of the Note regarding the tax status of interest thereon in the event of an audit examination by the IRS. The IRS has a program to audit tax-exempt obligations to determine whether the interest thereon is includible in gross income for federal income tax purposes. If the IRS does audit the Note, under current IRS procedures, the IRS will treat the Borough as the taxpayer and the beneficial owners of the Note will have only limited rights, if any, to obtain and participate in judicial review of such audit. Any action of the IRS, including, but not limited to, selection of the Note for audit, or the course or result of such audit, or an audit of other obligations presenting similar tax issues, may affect the market value of the Note.

Payments of interest on tax-exempt obligations, including the Note, are generally subject to IRS Form 1099-INT information reporting requirements. If an owner of the Note is subject to backup withholding under those requirements, then payments of interest will also be subject to backup withholding. Those requirements do not affect the exclusion of such interest from gross income for federal income tax purposes.

### **Original Issue Premium**

The Note may be sold at an initial offering price in excess of the amount payable at the maturity date. The excess, if any, of the tax basis of the Note to a purchaser (other than a purchaser who holds the Note as inventory, as stock-in-trade or for sale to customers in the ordinary course of business) over the amount payable at maturity is amortizable note premium, which is not deductible from gross income for federal income tax purposes. Amortizable note premium, as it amortizes, will reduce the owner's tax cost of the Note used to determine, for federal income tax purposes, the amount of gain or loss upon the sale, redemption at maturity or other disposition of the Note. Accordingly, an owner of the Note may have taxable gain from the disposition of the Note, even though the Note is sold, or disposed of, for a price equal to the owner's original cost of acquiring the Note. Note premium amortizes over the term of the Note under the "constant yield method" described in regulations interpreting Section 1272 of the Code. Owners of the Note should consult their own tax advisors with respect to the calculation of the amount of premium that will be treated for federal income tax purposes as having amortized for any taxable year (or portion thereof) of the owner and with respect to other federal, state and local tax consequences of owning and disposing of the Note.

### **Bank-Qualification**

The Note **will be** designated as qualified under Section 265 of the Code by the Borough for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

The Code denies the interest deduction for certain indebtedness incurred by banks, thrift institutions and other financial institutions to purchase or to carry tax-exempt obligations. The denial to such institutions of 100% of the deduction of interest paid on funds allocable to tax-exempt obligations applies to those tax-exempt obligations acquired by such institutions after August 7, 1986. For certain issues that are eligible to be designated and that are designated by the issuer as qualified under Section 265 of the Code, 80% of such interest may be deducted as a business expense by such institutions.

## **Additional Federal Income Tax Consequences of Holding the Note**

Prospective purchasers of the Note should be aware that ownership of, accrual or receipt of interest on or disposition of tax-exempt obligations, such as the Note, may have additional federal income tax consequences for certain taxpayers, including, without limitation, taxpayers eligible for the earned income credit, recipients of certain Social Security and certain Railroad Retirement benefits, taxpayers that may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations, financial institutions, property and casualty companies, foreign corporations and certain S corporations.

Bond Counsel expresses no opinion regarding any federal tax consequences other than its opinion with regard to the exclusion of interest on the Note from gross income pursuant to Section 103 of the Code and interest on the Note not constituting an item of tax preference under Section 57 of the Code. Prospective purchasers of the Note should consult their tax advisors with respect to all other tax consequences (including, but not limited to, those listed above) of holding the Note.

## **Changes in Federal Tax Law Regarding the Note**

Legislation affecting tax-exempt obligations is regularly considered by the United States Congress and may also be considered by the State of New Jersey. Court proceedings may also be filed, the outcome of which could modify the tax treatment of obligations such as the Note. There can be no assurance that legislation enacted or proposed, or actions by a court, after the date of issuance of the Note will not have an adverse effect on the tax status of interest on the Note or the market value or marketability of the Note. These adverse effects could result, for example, from changes to federal or state income tax rates, changes in the structure of federal or state income taxes (including replacement with another type of tax) or repeal (or reduction in the benefit) of the exclusion of interest on the Note from gross income for federal or state income tax purposes for all or certain taxpayers.

## **State Taxation**

Bond Counsel is of the opinion that, based upon existing law, interest on the Note and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act.

THE OPINIONS EXPRESSED BY BOND COUNSEL WITH RESPECT TO THE NOTE ARE BASED UPON EXISTING LAWS AND REGULATIONS AS INTERPRETED BY RELEVANT JUDICIAL DECISIONS AND REGULATORY CHANGES AS OF THE DATE OF ISSUANCE OF THE NOTE, AND BOND COUNSEL HAS EXPRESSED NO OPINION WITH RESPECT TO ANY LEGISLATION, REGULATORY CHANGES OR LITIGATION ENACTED, ADOPTED OR DECIDED SUBSEQUENT THERETO. PROSPECTIVE PURCHASERS OF THE NOTE SHOULD CONSULT THEIR OWN TAX ADVISORS REGARDING THE POTENTIAL IMPACT OF ANY PENDING OR PROPOSED FEDERAL OR STATE TAX LEGISLATION, REGULATIONS OR LITIGATION.

## **LITIGATION**

To the knowledge of the Borough Attorney, Mark G. Kitrick, Esq. of Kitrick, McWeeney & Wells, LLC, Manasquan, New Jersey (the "*Borough Attorney*"), there is no litigation of any nature, now pending or threatened, restraining or enjoining the issuance or delivery of the Note, or the levy or collection of any taxes to pay the principal of or interest on the Note, or in any manner questioning the authority or the proceedings for the issuance of the Note or for the levy or collection of taxes, or contesting the corporate existence or boundaries of the Borough or the title of any of the present officers. Moreover, to the knowledge of the Borough Attorney, no litigation is presently pending or threatened that, in the opinion of the Borough Attorney, would have a material adverse impact on the financial condition of the Borough if adversely decided.



## FINANCIAL STATEMENTS

Excerpts from financial statements of the Borough for the fiscal years ended December 31, 2023 and December 31, 2022 are presented in Appendix B to this Official Statement (the "*Financial Statements*"). The Financial Statements have been audited by Alvino & Shechter, L.L.C., Neptune, New Jersey, an independent auditor, as stated in its report appearing in Appendix B to this Official Statement. See "APPENDIX B – Excerpts from Financial Statements of the Borough of Manasquan, in the County of Monmouth, New Jersey, for the Years Ended December 31, 2023 and December 31, 2022" herein.

## SECONDARY MARKET DISCLOSURE

The Borough has covenanted for the benefit of the holders and beneficial owners of the Note to provide certain secondary market disclosure information pursuant to Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "*Rule*"). Specifically, for so long as the Note remains outstanding (unless the Note has been wholly defeased), the Borough will provide electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("*EMMA*") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, in a timely manner not in excess of ten business days after the occurrence of the event, notice of any of the following events with respect to the Note:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Note, or other material events affecting the tax status of the Note;
- (7) Modifications to the rights of holders of the Note, if material;
- (8) Note calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution or sale of property securing repayment of the Note, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Borough;
- (13) The consummation of a merger, consolidation or acquisition involving the Borough or the sale of all or substantially all of the assets of the Borough, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a Financial Obligation of the Borough, if material, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Note, if material; and
- (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Borough, if any such event reflects financial difficulties.

The term "*Financial Obligation*" as used in subparagraphs (15) and (16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); *provided, however*, that the term "Financial Obligation" shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

If all or any part of the Rule ceases to be in effect or is not in effect for any reason, then the information required to be provided, insofar as the provisions of the Rule not or no longer in effect required the provision of such information, shall not or no longer will be required to be provided.

The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Borough prior to their offering. Such officer is authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Borough fails to comply with the above-described undertaking and covenants, the Borough shall not be liable for any monetary damages, remedy of the beneficial owners of the Note being specifically limited in the undertaking to specific performance of the covenants.

The undertaking may be amended by the Borough from time to time, without the consent of the holders or beneficial owners of the Note, in order to make modifications required in connection with a change in legal requirements or change in law, which in the opinion of nationally recognized bond counsel complies with the Rule.

The Borough has previously failed to comply with prior undertakings to timely post its audited financial statements, financial information and operating data for the fiscal year ended December 31, 2022 and to timely file a notice of failure. The Municipal Advisor is acting as the Borough's disclosure agent.

## **MUNICIPAL BANKRUPTCY**

The undertakings of the Borough should be considered with reference to Chapter IX of the Bankruptcy Act, 11 U.S.C. §901 *et seq.*, as amended by Public Law 94-260, approved April 8, 1976, and as further amended on November 6, 1978 by the Bankruptcy Reform Act of 1978, effective October 1, 1979, as further amended by Public Law 100-597, effective November 3, 1988, and as further amended and other bankruptcy laws affecting creditors' rights and municipalities in general. The amendments of P.L. 94-260 replace former Chapter IX and permit the State or any political subdivision, public agency or instrumentality that is insolvent or unable to meet its debts to file a petition in a court of bankruptcy for the purpose of effecting a plan to adjust its debts; directs such a petitioner to file with the court a list of petitioner's creditors; provides that a petition filed under such chapter shall operate as a stay of the commencement or continuation of any judicial or other proceeding against the petitioner; grants priority to debt owed for services or material actually provided within three months of the filing of the petition; directs a petitioner to file a plan for the adjustment of its debts; and provides that the plan must be accepted in writing by or on behalf of creditors holding at least two-thirds in amount or more than one-half in number of the listed creditors. The 1976 Amendments were incorporated into the Bankruptcy Reform Act of 1978 with only minor changes.

Reference should also be made to N.J.S.A. 52:27-40 *et seq.*, which provides that a municipality has the power to file a petition in bankruptcy provided the approval of the "Municipal Finance Commission" has been obtained. The powers of the Municipal Finance Commission have been vested in the Local Finance Board. The Bankruptcy Act specifically provides that Chapter IX does not limit or impair the

power of a state to control, by legislation or otherwise, the procedures that a municipality must follow in order to take advantage of the provisions of the Bankruptcy Act.

### **APPROVAL OF LEGAL PROCEEDINGS**

All legal matters incident to the authorization, issuance, sale and delivery of the Note is subject to the approval of Bond Counsel, whose approving legal opinion will be delivered with the Note substantially in the form set forth as Appendix C. Certain legal matters will be passed upon for the Borough by the Borough Attorney.

### **UNDERWRITING**

The Note has been purchased from the Borough at a public sale by \_\_\_\_\_ (the "Underwriter") at a price of \$\_\_\_\_\_, which represents the par amount of the Note, *plus* original issue premium in the amount of \$\_\_\_\_\_, *less* underwriter's discount in the amount of \$\_\_\_\_\_. The Underwriter intends to offer the Note to the public initially at the offering yield set forth on the cover page of this Official Statement, which may subsequently change without any requirement of prior notice.

The Underwriter reserve the right to join with dealers and other underwriters in offering the Note to the public. The Underwriter may offer and sell the Note to certain dealers (including dealers depositing the Note into investments trusts) at yields higher than the public offering yields set forth on the cover page of this Official Statement, and such yields may be changed, from time to time, by the Underwriter without prior notice.

### **MUNICIPAL ADVISOR**

NW Financial Group, LLC, Bloomfield, New Jersey, has served as Municipal Advisor to the Borough with respect to the issuance of the Note (the "*Municipal Advisor*"). The Municipal Advisor is not obligated to undertake, and has not undertaken, either to make an independent verification of or to assume responsibility for the accuracy, completeness or fairness of the information contained in this Official Statement and the appendices hereto. The Municipal Advisor is a municipal advisory firm, and is not engaged in the business of underwriting, marketing or trading municipal securities or any other negotiable instrument.

### **PREPARATION OF OFFICIAL STATEMENT**

The Borough hereby states that the descriptions and statements herein, including financial statements, are true and correct in all material respects, and it will confirm to the Underwriters by certificates signed by the Mayor and the Chief Financial Officer of the Borough that, to their knowledge, such descriptions and statements, as of the date of this Official Statement, are true and correct in all material respects and do not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements herein, in light of the circumstances under which they were made, not misleading.

Alvino & Shechter, L.L.C. takes responsibility for the audited financial statements presented in Appendix B to the extent specified in its Independent Auditors' Report and has not participated in the preparation of this Official Statement.

All other information has been obtained from sources that the Borough considers to be reliable, and it makes no warranty, guaranty or other representation with respect to the accuracy and completeness of such information.

Bond Counsel has not participated in the preparation of the financial or statistical information contained in this Official Statement nor has it verified the accuracy, completeness or fairness thereof and, accordingly, expresses no opinion with respect thereto.

#### **RATING**

The Note will not be rated.

#### **ADDITIONAL INFORMATION**

Inquiries regarding this Official Statement, including information additional to that contained herein, may be directed to Amy Spera, Chief Financial Officer of the Borough, at (732) 223-0544, or to the Municipal Advisor at (201) 656-0115.

#### **MISCELLANEOUS**

This Official Statement is not to be construed as a contract or agreement among the Borough, the Underwriter and the holders of the Note. Any statements made in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended merely as opinions and not as representations of fact. The information and expressions of opinion contained herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale of the Note made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs (financial or otherwise) of the Borough since the date hereof. The information contained in this Official Statement is not guaranteed as to accuracy or completeness.

#### **BOROUGH OF MANASQUAN**

By: \_\_\_\_\_  
Amy Spera  
Chief Financial Officer

**APPENDIX A**

**ECONOMIC AND DEMOGRAPHIC INFORMATION RELATING  
TO THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY**

## **INFORMATION REGARDING THE BOROUGH<sup>1</sup>**

The following material presents certain economic and demographic information of the Borough of Manasquan (the “Borough”), in the County of Monmouth (the “County”), State of New Jersey (the “State”).

### **General Information**

The Borough is an area of 1.4 square miles located along the Manasquan River and the Atlantic Ocean. It is bounded by Sea Girt, Wall, Brielle, and Ocean County. The Borough is about 67 miles from New York City and 65 miles from Philadelphia.

The major north-south routes serving the Borough are Route 34, Route 35 and Route 71. Connection to New York City is through the Garden State Parkway and by rail through Conrail (New York & Long Branch Railroad) at the Manasquan Station. Public bus service runs along Rt. 71 to New York City.

### **Form of Government**

The Borough is governed under the Borough form of State municipal government. The governing body consists of a Mayor and a Borough Council comprising six council members, with all positions elected at-large on a partisan basis as a part of the November general election. A Mayor is elected directly by the voters to a four-year term of office. The Borough Council consists of six members elected to serve three-years terms on a staggered basis, with two seats coming up for election each year in a three-year cycle.

### **Pension and Retirement Systems**

Substantially all eligible employees participate in the Public Employees’ Retirement System, the Police and Firemen’s Retirement System or the Defined Contribution Retirement Program, which have been established by State statute and are administered by the New Jersey Division of Pensions and Benefits (the “Division”). Benefits, contributions, means of funding and the manner of administration are set by State statute. The Division annually charges municipalities and other participating governmental units for their respective contributions to the plans based upon actuarial calculations, and the employees contribute a portion of the cost. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625 is available online at [www.nj.gov/treasury/pensions/financial-reports.shtml](http://www.nj.gov/treasury/pensions/financial-reports.shtml).

The Public Employee’s Retirement System is a cost-sharing multiple-employer defined benefit pension plan, which was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. Membership is mandatory for substantially all full-time employees of the State or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction’s pension fund.

The Police and Firemen’s Retirement System is a cost-sharing multiple-employer defined benefit pension plan, which was established July 1, 1944 under the provisions of N.J.S.A. 43:16A

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<sup>1</sup> Source: The Borough, unless otherwise indicated.

to provide retirement, death, disability and medical benefits to certain qualified members. Membership is mandatory for substantially all full-time county and municipal police and firemen or officer employees with police powers appointed after June 30, 1944.

The Defined Contribution Retirement Program (“DCRP”) is a multiple-employer defined contribution pension fund, which was established July 1, 2007 under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

### **Employment and Unemployment Comparisons**

For the following years, the New Jersey Department of Labor reported the following annual average employment information for the Borough, the County, and the State:

<b><u>Borough</u></b>	<b><u>Total Labor Force</u></b>	<b><u>Employed Labor Force</u></b>	<b><u>Total Unemployed</u></b>	<b><u>Unemployment Rate</u></b>
2024	3,171	3,054	117	3.7%
2023	3,320	3,214	106	3.2%
2022	3,283	3,187	96	2.9%
2021	3,195	3,047	148	4.6%
2020	3,076	2,836	240	7.8%
<b><u>County</u></b>				
2024	339,123	325,289	13,834	4.1%
2023	352,921	339,416	13,565	3.8%
2022	347,991	336,497	11,494	3.3%
2021	340,500	321,700	18,800	5.5%
2020	327,712	298,748	28,964	8.8%
<b><u>State</u></b>				
2024	4,898,008	4,676,064	221,944	4.5%
2023	4,829,671	4,615,722	2,13,949	4.4%
2022	4,739,800	4,564,100	175,700	3.7%
2021	4,661,100	4,365,400	295,700	6.3%
2020	4,337,300	4,039,600	337,700	7.7%

Source: New Jersey Department of Labor, Office of Research and Planning, Division of Labor Market and Demographic Research, Bureau of Labor Force Statistics, Local Area Unemployment Statistics

### **Income (as of 2020)**

	<b><u>Borough</u></b>	<b><u>County</u></b>	<b><u>State</u></b>
Median Household Income	\$116,435	\$103,523	\$85,245
Median Family Income*	134,381	115,075	94,337
Per Capita Income	55,235	53,886	44,153

Source: US Bureau of Census, 2020 \*2017 Numbers

### **Population**

The following tables summarize population increases and the decreases for the Borough, the County, and the State.

	<b><u>Borough</u></b>		<b><u>County</u></b>		<b><u>State</u></b>	
<b><u>Year</u></b>	<b><u>Population</u></b>	<b><u>% Change</u></b>	<b><u>Population</u></b>	<b><u>% Change</u></b>	<b><u>Population</u></b>	<b><u>% Change</u></b>
2020	5,938	0.7%	643,615	2.1%	9,288,994	5.7%
2010	5,897	-6.5	630,380	2.5	8,791,894	4.5
2000	6,310	17.5	615,301	11.2	8,414,350	8.9
1990	5,369	0.3	553,124	9.9	7,730,188	5.0
1980	5,354	7.7	503,173	8.9	7,365,001	2.7

Source: United States Department of Commerce, Bureau of the Census

### **Largest Taxpayers**

The ten largest taxpayers in the Borough and their assessed valuations are listed below:

<b><u>Taxpayers</u></b>	<b><u>2024</u></b>	<b><u>% of Total</u></b>
	<b><u>Assessed Valuation</u></b>	<b><u>Assessed Valuation</u></b>
Manasquan Holdings, LLC	\$4,700,000	0.23%
Union Avenue 33 LLC	4,137,600	0.20%
Sprint Comm CO LP, C/O Prop Tax Dept	3,346,200	0.16%
153 BF, LLC	2,986,100	0.14%
Seabreeze LLC	2,892,500	0.14%
Marcks, David C & Diane M, Co-Trust	2,886,900	0.14%
Giunco Realty & Giunco, John A	2,829,000	0.14%
S&B Assoc, LP C/O Beachtree	2,744,600	0.13%
293 Beachfront -292 First Avenue LLC	2,593,500	0.12%
Haskell, Michael Connel & Suzanne	2,573,500	0.12%
<b>Total</b>	<b><u>\$31,689,900</u></b>	<b><u>1.524%</u></b>

Source: Municipal Tax Assessor



**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Current Year Collection</u>	<u>Current Year % of Collection</u>
2024U	37,398,017	36,976,690	99.87%
2023	35,440,382	35,101,085	99.04%
2022	34,403,871	34,170,433	99.32%
2021	33,593,886	33,112,375	98.57%
2020	32,914,825	32,651,087	99.20%

Source: 2024 Unaudited Annual Financial Statements

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Tax</u>	<u>Total Delinquent</u>	<u>% of Tax Levy</u>
2024U	0	379,468	379,468	1.02%
2023	0	323,664	323,664	0.91%
2022	0	449,369	449,369	1.31%
2021	0	440,368	440,368	1.31%
2020	0	245,582	245,582	0.75%

Source: 2024 Unaudited Annual Financial Statements

**Property Acquired by Tax Lien Liquidation**

<u>Year</u>	<u>Amount</u>
2024U	209,040
2023	209,040
2022	209,040
2021	209,040
2020	209,040

Source: 2024 Unaudited Annual Financial Statements

### **Tax Rates per \$100 of Net Valuations Taxable and Allocations**

The table below lists the tax rates for Borough residents for the past five (5) years.

<b><u>Year</u></b>	<b><u>Municipal</u></b>	<b><u>Local School</u></b>	<b><u>County</u></b>	<b><u>Fire District</u></b>	<b><u>Total</u></b>
2024	0.410	0.937	0.384	0.047	1.778
2023	0.400	0.906	0.359	0.046	1.775
2022	0.390	0.889	0.348	0.044	1.667
2021	0.384	0.876	0.342	0.044	1.647
2020	0.374	0.867	0.339	0.044	1.624

Source: Abstract of Ratables and State of New Jersey – Property Taxes

### **Valuation of Property**

	<b>Aggregate Assessed</b>	<b>Aggregate True</b>	<b>Ratio of</b>	<b>Assessed</b>	<b>Equalized</b>
<b><u>Year</u></b>	<b><u>Valuation of</u></b>	<b><u>Value of</u></b>	<b><u>Assessed to</u></b>	<b><u>Value of</u></b>	<b><u>Valuation</u></b>
	<b><u>Real Property</u></b>	<b><u>Real Property</u></b>	<b><u>True Value</u></b>	<b><u>Personal Property</u></b>	
2024	2,078,894,600	3,724,950,009	55.81	0	3,724,950,009
2023	2,059,675,300	3,419,683,380	60.23	0	3,419,683,380
2022	2,036,021,100	3,051,133,074	66.73	0	3,051,133,074
2021	2,024,018,500	2,703,377,187	74.87	0	2,703,377,187
2020	2,005,799,300	2,463,824,223	81.41	0	2,463,824,233

Source: Abstract of Ratables and State of New Jersey – Table of Equalized Valuations

### **Classification of Ratables**

The table below lists the comparative assessed valuation for each classification of real property within the Borough for the past five (5) years.

<b><u>Year</u></b>	<b><u>Vacant Land</u></b>	<b><u>Residential</u></b>	<b><u>Farm</u></b>	<b><u>Commercial</u></b>	<b><u>Industrial</u></b>	<b><u>Apartments</u></b>	<b><u>Total</u></b>
2024	38,948,300	1,893,875,100	0	131,115,700	7,964,100	6,991,400	2,078,894,600
2023	32,541,900	1,883,085,600	0	128,567,400	7,964,100	7,516,300	2,059,675,300
2022	36,211,500	1,853,320,400	0	131,008,800	7,964,100	7,516,300	2,036,021,100
2021	32,300,700	1,844,800,600	0	131,436,800	7,964,100	7,516,300	2,024,018,500
2020	35,413,600	1,823,210,500	0	131,694,800	7,964,100	7,516,300	2,005,799,300

Source: Abstract of Ratables and State of New Jersey – Property Value Classification

## **Financial Operations**

The following table summarizes the Borough's Current Fund budget for the past five (5) fiscal years ending December 31. The following summary should be used in conjunction with the tables in the sourced documents from which it is derived.

### **Summary of Current Fund Budget**

<b><u>Anticipated Revenues</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>
Fund Balance Utilized	\$2,082,916	\$1,955,328	\$1,827,666	\$2,280,341	\$2,325,966
Miscellaneous Revenues	1,901,613	2,010,862	2,158,238	2,966,995	2,876,873
Receipts from Delinquent Taxes	317,500	210,000	440,000	235,000	350,000
Amount to be Raised by Taxation	7,397,326	7,668,197	7,838,190	8,129,638	8,413,371
Total Revenue:	<u>\$11,699,355</u>	<u>\$11,844,387</u>	<u>\$12,264,185</u>	<u>\$13,611,975</u>	<u>\$13,931,329</u>

### **Appropriations**

General Appropriations	\$8,227,259	\$8,539,350	\$8,899,225	\$9,350,617	\$9,682,395
Operations (Excluded from CAPS)	680,781	504,309	522,622	1,638,237	1,114,679
Deferred Charges and Statutory	664,837	682,023	249,821	188,092	95,000
Judgments	0	0	0	0	0
Capital Improvement Fund	425,300	543,500	524,500	422,500	486,719
Municipal Debt Service	989,109	971,925	1,241,921	1,426,797	1,845,702
Reserve for Uncollected Taxes	712,068	603,279	826,093	585,730	706,832
Total Appropriations:	<u>\$11,699,355</u>	<u>\$11,844,387</u>	<u>\$12,264,185</u>	<u>\$13,611,975</u>	<u>\$13,931,329</u>

Source: Annual Adopted Budgets of the Borough, 2023 Introduced Budget of the Borough

## **Fund Balance**

### **Current Fund**

The following table lists the Borough's fund balance and the amount utilized in the succeeding year's budget for the Current Fund for the past five (5) fiscal years ending December 31.

### **Fund Balance – Current Fund**

	<b>Balance</b>	<b>Utilized in Budget</b>
<b><u>Year</u></b>	<b><u>12/31</u></b>	<b><u>of Succeeding Year</u></b>
2024U	4,891,233	2,150,000
2023	4,910,247	2,325,966
2022	5,307,796	2,280,341
2021	4,633,476	1,827,666
2020	4,439,596	1,955,328

Water/Sewer Utility Operating Fund

The following table lists the Borough's fund balance and the amount utilized in the succeeding year's budget for the Water/Sewer Utility Operating Fund for the past five (5) fiscal years ending December 31.

**Fund Balance – Water/Sewer Utility Operating Fund**

	<b>Balance</b>	<b>Utilized in Budget</b>
<b><u>Year</u></b>	<b><u>12/31</u></b>	<b><u>of Succeeding Year</u></b>
2024U	491,415	325,000
2023	441,886	325,000
2022	530,059	325,000
2021	545,227	325,000
2020	649,440	325,000

Beach Utility Fund

The following table lists the Borough's fund balance and the amount utilized in the succeeding year's budget for the Beach Utility Operating Fund for the past five (5) fiscal years ending December 31.

**Fund Balance – Beach Utility Operating Fund**

	<b>Balance</b>	<b>Utilized in Budget</b>
<b><u>Year</u></b>	<b><u>12/31</u></b>	<b><u>of Succeeding Year</u></b>
2024U	\$1,140,559	850,000
2023	1,305,496	943,086
2022	1,982,010	1,241,008
2021	1,891,398	704,836
2020	1,744,274	589,641

*[Remainder of Page Intentionally Left Blank]*

## **Borough Indebtedness as of December 31, 2024**

### **General Purpose Debt**

Serial Bonds	\$7,470,000.00
Bond Anticipation Notes	7,081,708.25
Bonds and Notes Authorized but Not Issued	4,323,247.93
Other Bonds, Notes and Loans	<u>3,197,407.07</u>
Total:	\$21,981,363.25

### **Local School District Debt**

Serial Bonds	\$36,470,000.00
Temporary Notes Issued	0
Bonds and Notes Authorized but Not Issued	<u>0</u>
Total:	\$36,470,000.00

### **Self-Liquidating Debt**

Serial Bonds	\$0
Bond Anticipation Notes	4,549,775.00
Bonds and Notes Authorized but Not Issued	7,243,148.85
Other Bonds, Notes and Loans	<u>1,194,664.32</u>
Total:	\$12,987,588.17

### **TOTAL GROSS DEBT**

**\$71,438,951.42**

Less: Statutory Deductions	
General Purpose Debt	\$3,175,271.08
Local School District Debt	36,470,000.00
Self-Liquidating Debt	<u>\$12,987,588.17</u>
Total:	\$52,632,859.25

### **TOTAL NET DEBT**

**\$18,806,092.17**

Source: Annual Debt Statement of the Borough

*[Remainder of Page Intentionally Left Blank]*

**Overlapping Debt (as of December 31, 2024)**

<b><u>Name of Related Entity</u></b>	<b><u>Related Entity Debt Outstanding</u></b>	<b><u>Borough Percentage</u></b>	<b><u>Borough Share</u></b>
Local School District	\$36,470,000	100.00%	\$37,470,000
County	1,643,106,300	1.85%	<u>30,397,466</u>
Net Indirect Debt			\$67,867,466
Net Direct Debt			<u>18,806,092</u>
Total Net Direct and Indirect Debt			<b><u>\$86,673,558</u></b>

**Debt Limit**

Average Equalized Valuation Basis (2024, 2023, 2022)	\$3,398,588,821
Permitted Debt Limitation (3 1/2%)	118,950,608
Less: Net Debt	18,806,092
Remaining Borrowing Power	<b><u>\$100,144,51</u></b>
Percentage of Net Debt to Average Equalized Valuation	0.905%
Gross Debt Per Capita based on 2020 population of 5,938	\$12,030
Net Debt Per Capita based on 2020 population of 5,938	\$3,167

Source: Annual Debt Statement of the Borough

**APPENDIX B**

**EXCERPTS FROM FINANCIAL STATEMENTS OF THE  
BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY,  
FOR THE YEARS ENDED DECEMBER 31, 2023 AND DECEMBER 31, 2022**

**BOROUGH OF MANASQUAN**

**COUNTY OF MONMOUTH**

**NEW JERSEY**

**REPORT OF AUDIT**

**YEARS ENDED DECEMBER 31, 2023 AND 2022**



# **BOROUGH OF MANASQUAN**

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## **PART I**

# ALVINO & SHECHTER, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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PCPS of the AICPA Division of CPA Firms

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Council  
Borough of Manasquan  
County of Monmouth  
Manasquan, New Jersey

### **Report on the Audit of the Financial Statements**

#### **Opinions**

We have audited the accompanying balance sheets - regulatory basis of the various funds of the Borough of Manasquan, in the County of Monmouth, State of New Jersey, as of December 31, 2023 and 2022, the related statement of operations and changes in fund balance-regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

#### **Qualified Opinion on Regulatory Basis of Accounting**

In our opinion, except for the possible effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to above present fairly, in all material respects, the regulatory basis balance sheets as of December 31, 2023 and 2022, the regulatory basis statements of operations and changes in fund balances for the years then ended, and the regulatory basis statements of revenues and expenditures and related notes to financial statements for the year ended December 31, 2023 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

#### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Manasquan as of December 31, 2023 and 2022, or changes in the financial position for the years then ended.

#### **Basis for Opinions**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough of Manasquan and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Qualified Opinion on Regulatory Basis of Accounting**

The financial statements of the Length of Service Award Program Fund ("LOSAP") Trust Fund has not been audited, and we were not required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, to audit nor were we engaged to audit the LOSAP Trust Fund financial statements as part of our audit of the Borough's financial statements as of and for the years ended December 31, 2023 and 2022. The LOSAP Trust Fund financial activities are included in the Borough's Trust Fund, and represent 15.94% and 14.72% of the assets and liabilities, respectively, of the Borough's Trust Funds as of December 31, 2023 and 2022.

### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Manasquan on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Responsibility of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Borough of Manasquan's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards and audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, Government Auditing Standards and audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Manasquan's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Manasquan's basic financial statements. The supplementary information listed in the table of contents and the comments and recommendations section, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information listed in the table of contents are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2024 on our consideration of the Borough of Manasquan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Manasquan's internal control over financial reporting and compliance.



Allen B. Shechter, R.M.A. #509

**ALVINO & SHECHTER, L.L.C.**

Certified Public Accountants

Neptune, New Jersey  
September 30, 2024

<b>CURRENT FUND</b>
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**Borough of Manasquan, NJ**  
**Current Fund**  
**Comparative Balance Sheet - Regulatory Basis**

A  
(Page 1 of 2)

	<u>Ref.</u>	<u>Balance Dec. 31 2023</u>	<u>Balance Dec. 31 2022</u>
<b><u>Assets</u></b>			
Cash	A-4	12,875,173.87	12,704,270.03
Cash - Change Funds	A-10	450.00	450.00
Notes Receivable - General Capital	C-19	<u>2,703,553.50</u>	<u>2,897,523.75</u>
		<u>15,579,177.37</u>	<u>15,602,243.78</u>
<b><u>Receivable with Full Reserves</u></b>			
Delinquent Property Taxes Receivable	A-15	323,664.62	242,419.27
Tax Title Liens Receivable	A-16	.00	.00
Property Acquired for Taxes - Assessed Valuation	A-18	209,040.00	209,040.00
Revenue Accounts Receivable	A-22	66,914.46	72,917.58
Interfund Due from General Capital Fund	A-39	<u>.00</u>	<u>.00</u>
		<u>599,619.08</u>	<u>524,376.85</u>
		<u>16,178,796.45</u>	<u>16,126,620.63</u>
<b><u>Federal and State Grant Fund</u></b>			
Federal and State Grants Receivable	A-27	148,381.26	123,897.27
Interfund - Due from Current Fund	A-26	<u>565,999.24</u>	<u>653,980.90</u>
		<u>714,380.50</u>	<u>777,878.17</u>
<b><u>Total Assets</u></b>		<u>\$16,893,176.95</u>	<u>16,904,498.80</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Current Fund**  
**Comparative Balance Sheet - Regulatory Basis**

A  
(Page 2 of 2)

	Ref.	Balance Dec. 31 2023	Balance Dec. 31 2022
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
Appropriation Reserves	A-3:A-25	903,273.61	678,477.48
Reserve for Encumbrances	A-3:A-25	99,329.21	224,210.68
Accounts Payable	A-4:A-25	16,010.57	11,824.39
Prepaid Taxes	A-4	344,903.74	457,909.18
Prepaid Rent - 27 Osborne Avenue	A-4	.00	5,416.67
Tax Overpayments	A-4	2,185.66	2,067.08
Spending Reserve - Special Emergency Sandy	A:A-4	49,887.70	55,478.22
Due to State of New Jersey	A-43	17,298.90	17,798.90
Local District School Tax Payable	A-37	7,314,803.50	7,040,681.50
County Tax Payable	A-35	41,929.84	71,151.37
Contra Payable - Polling Fees	A-4	800.00	.00
Refund of Anticipated Revenue	A:A-4	22,346.00	10,132.00
Refund of MRNA Revenue	A:A-4	175.00	.00
Interfund Due to Federal and State Grants	A-26	565,999.24	653,980.90
Prepaid Encroachment Fees	A:A-2	.00	1,088.20
Tenant Security Deposit - 27 Osborne Ave.	A:A-4	.00	8,900.00
Reserve for Infrastructure Repairs - Appropriated	A:A-3:A-4	332,528.60	291,734.70
Reserve for LOSAP - Appropriated	A:A-3:A-4	9,039.82	21,639.82
Reserve for FEMA Reimbursements - Unappropriated	A	572,277.90	572,277.90
Reserve for Sale of Assets - Unappropriated	A:A-4	42,133.63	40,658.63
Reserve for Private Donation - Dare Program			
- Appropriated	A:A-3:A-4	1,255.57	1,661.52
- Unappropriated	A-4	750.00	750.00
Reserve for Office Renovations - Appropriated	A:A-3	34,291.58	4,291.58
Reserve for Police Alcotest - Appropriated	A:A-4	10,728.67	15,000.00
Reserve for Road Improvements - Appropriated	A-3	125,000.00	.00
Reserve for Private Donation - K9 Unit			
- Unappropriated	A:A-2:A-4	7,527.00	9,580.00
- Appropriated	A:A-3:A-4	2,598.56	7,274.10
Reserve for Private Donation - Police			
- Appropriated	A	81.02	81.02
Reserve for Retro Payroll - Appropriated	A:A-25	62,943.28	39,300.00
Reserve for Debt - Fieldhouse	A:A-2:A-4	48,000.00	26,600.00
Reserve for Police Scanning - Appropriated	A:A-4	.00	4,000.00
Reserve for Private Donation - Police Crisis			
Training - Unappropriated	A-4	125.00	125.00
Reserve for Municipal Relief Fund Aid - Unappropriated	A-2:A-4	40,706.37	20,357.33
		10,668,929.97	10,294,448.17
Reserve for Receivables	A	599,619.08	524,376.85
Fund Balance	A-1	4,910,247.40	5,307,795.61
		16,178,796.45	16,126,620.63
<b><u>Federal and State Grant Fund</u></b>			
Appropriated Reserves for Grants	A-28	693,848.03	151,868.94
Unappropriated Reserves for Grants	A-29	20,532.47	626,009.23
		714,380.50	777,878.17
<b><u>Total Liabilities, Reserves and Fund Balance</u></b>		<b><u>\$16,893,176.95</u></b>	<b><u>16,904,498.80</u></b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Current Fund**  
**Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis**      **A-1**

<b><u>Revenue and Other Income</u></b>	<b><u>Ref.</u></b>	<b><u>Year 2023</u></b>	<b><u>Year 2022</u></b>
Fund Balance Utilized	A-2	2,280,341.16	1,827,666.16
Miscellaneous Revenue Anticipated	A-2	3,435,486.70	2,579,159.90
Receipts from Delinquent Taxes	A-2	236,190.69	449,368.70
Receipts from Current Taxes	A-2	35,101,084.73	34,170,433.40
Non-Budget Revenue	A-2	568,692.20	348,149.19
Other Credits to Income			
Unexpended Balance of Appropriation Reserves	A-25	485,105.04	829,216.29
Voided Prior Year Accounts Payable	A	11,824.39	.00
<b><u>Total Income</u></b>		<b><u>42,118,724.91</u></b>	<b><u>40,203,993.64</u></b>
<b><u>Expenditures</u></b>			
Budget Appropriations			
Operations			
Salaries and Wages	A-3	4,698,500.00	4,464,375.00
Other Expenses	A-3	5,204,589.04	3,898,637.19
Capital Improvements	A-3	422,500.00	524,500.00
Debt Service	A-3	1,425,786.62	1,237,384.21
Deferred Charges and Statutory Expenditures	A-3	1,337,098.39	1,316,870.45
County Taxes	A-15	7,448,084.03	7,154,790.04
Special District Taxes	A-15	938,702.00	897,544.00
Local District School Taxes	A-37	18,654,289.00	18,106,044.00
Municipal Open Space Taxes	A-15	103,070.46	101,863.10
Prior Year Revenue Returned - Tax Appeals	A-1	3,312.42	.00
<b><u>Total Expenditures</u></b>		<b><u>40,235,931.96</u></b>	<b><u>37,702,007.99</u></b>
<b><u>Excess (Deficit) in Revenue</u></b>		<b><u>1,882,792.95</u></b>	<b><u>2,501,985.65</u></b>
<b><u>Adjustments to Income Before Fund Balance</u></b>			
Expenditures Included Above Which Are by Statute			
Deferred Charges to Succeeding Year Revenue	A-3	.00	.00
<b><u>Statutory Excess to Surplus Revenue</u></b>		<b><u>1,882,792.95</u></b>	<b><u>2,501,985.65</u></b>
<b><u>Fund Balance</u></b> - January 1	A:A-1	<b><u>5,307,795.61</u></b>	<b><u>4,633,476.12</u></b>
		<b><u>7,190,588.56</u></b>	<b><u>7,135,461.77</u></b>
<b><u>Decreased by</u></b>			
Utilized as Anticipated Revenue	A-1	<b><u>2,280,341.16</u></b>	<b><u>1,827,666.16</u></b>
<b><u>Balance</u></b> - December 31	A	<b><u>\$ 4,910,247.40</u></b>	<b><u>5,307,795.61</u></b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Current Fund**  
**Statement of Revenues - Regulatory Basis - 2023**

A-2  
(Page 1 of 3)

	<u>Ref.</u>	<u>Budget</u>	Added by N.J.S. <u>40A:4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
<b><u>Fund Balance Appropriated</u></b>	A-1	<u>2,280,341.16</u>	<u>.00</u>	<u>2,280,341.16</u>	<u>.00</u>
<b><u>Miscellaneous Revenues</u></b>					
Licenses					
Alcoholic Beverages	A-22	18,000.00	.00	22,120.00	4,120.00
Other	A-22	5,000.00	.00	14,420.00	9,420.00
Fees and Permits	A-22	100,000.00	.00	166,972.94	66,972.94
Fines and Costs					
Municipal Court	A-22	240,000.00	.00	300,126.45	60,126.45
Interest and Costs on Taxes	A-4	65,000.00	.00	69,354.58	4,354.58
Energy Receipts Tax	A-4	392,955.00	.00	392,954.60	(.40)
Dock Mooring	A-22	250,000.00	.00	311,090.71	61,090.71
Planning Board - Subdivision Fees	A-22	10,000.00	.00	13,300.00	3,300.00
Cable Television Franchise Fees	A-22	63,302.00	.00	63,302.00	.00
Uniform Construction Code Fees	A-22	325,000.00	.00	520,866.80	195,866.80
Rent - Beach Garage	A-22	24,000.00	.00	24,000.00	.00
Rent - Beach Parking Lots	A-22	125,000.00	.00	125,000.00	.00
Anticipated Utility Operating Surplus	A-4	204,795.00	.00	204,795.00	.00
Municipal Relief Aid	A	20,357.33	.00	20,357.33	.00
Special Items - Anticipated with Prior Written Consent of Local Government Services					
Body Armor Fund	A-27	1,413.19	.00	1,413.19	.00
Recycling Tonnage Grant	A-27	16,745.15	.00	16,745.15	.00
Municipal Court - Brielle	A-4	138,924.52	.00	138,924.52	.00
Municipal Alliance on Alcoholism and Drug Abuse	A-27	28,637.59	.00	28,637.59	.00
Clean Communities Program	A-27	16,890.41	.00	16,890.41	.00
Private Donation - Dare Program	A	750.00	.00	750.00	.00
Private Donation - K9 Unit	A:A-4	19,580.00	.00	19,580.00	.00
CFO - Sea Girt	A-4	35,000.00	.00	35,000.00	.00
Manasquan Board of Education - Fieldhouse Debt	A:A-4	228,600.00	.00	228,600.00	.00
American Rescue Plan	A-27	607,705.63	.00	607,705.63	.00
Cops in Shops	A-27	.00	1,440.00	1,440.00	.00
Private Donation - Electric Sign Board	A-4	.00	30,000.00	30,000.00	.00
Storm Water Assistance Grant	A-27	.00	25,000.00	25,000.00	.00
Lead Grant Assistance Program	A-27	.00	6,800.00	6,800.00	.00
Reserve for Debt	A-4	<u>29,339.80</u>	<u>.00</u>	<u>29,339.80</u>	<u>.00</u>
<b><u>Total Miscellaneous Revenue</u></b>	A-1	<u>2,966,995.62</u>	<u>63,240.00</u>	<u>3,435,486.70</u>	<u>405,251.08</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Current Fund**  
**Statement of Revenues - Regulatory Basis - 2023**

A-2  
(Page 2 of 3)

	<u>Ref.</u>	<u>Budget</u>	<u>Added by N.J.S. 40A:4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
<b><u>Receipts From Delinquent Taxes</u></b>	A-1:A-2	<u>235,000.00</u>	<u>.00</u>	<u>236,190.69</u>	<u>1,190.69</u>
Amounts to be Raised by Taxes for Support of Municipal Budget Appropriations Local Tax for Municipal Purposes	A-2-A-15	<u>8,129,638.37</u>	<u>.00</u>	<u>8,542,669.34</u>	<u>413,030.97</u>
<b><u>Budget Totals</u></b>	A-3	<u>13,611,975.15</u>	<u>63,240.00</u>	<u>14,494,687.89</u>	<u>819,472.74</u>
<b><u>Non-Budget Revenue</u></b>	A-2	<u>.00</u>	<u>.00</u>	<u>568,692.20</u>	
		<u>13,611,975.15</u>	<u>63,240.00</u>	<u>15,063,380.09</u>	
Budget Adopted	A-3	<u>13,611,975.15</u>			
Budget Appropriations N.J.S. 40A:4-87	A-3	<u>63,240.00</u>			
		<u>\$13,675,215.15</u>			

**Analysis of Realized Revenues**

	<u>Ref.</u>	
<b><u>Receipts From Delinquent Taxes</u></b>		
Delinquent Tax Collections	A-15	236,190.69
Tax Title Lien Collections	A-16	<u>.00</u>
	A-1	<u>\$236,190.69</u>
<b><u>Allocation of Current Tax Collections</u></b>		
Revenue from Collections	A-15:A-1	35,101,084.73
Allocated to School, County and Special District and Municipal Open Space Taxes	A-15	<u>27,144,145.49</u>
Balance for Support of Municipal Appropriations		7,956,939.24
Add: Appropriation Reserve for Uncollected Taxes	A-3	<u>585,730.10</u>
<b><u>Amount for Support of Municipal Budget Appropriations</u></b>	A-2	<u>\$ 8,542,669.34</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Current Fund**  
**Statement of Revenues - Regulatory Basis - 2023**

A-2  
(Page 3 of 3)

Ref.

**Analysis of Miscellaneous Revenue Not Anticipated**

Revenue Accounts Receivable			
Rent - Provident Bank	A-22	63,528.36	
Rent - 27 Osborne Ave	A-22	32,500.02	
Interest on Investments	A-22	<u>187,019.06</u>	
			283,047.44
Admin. Fee - Traffic Control		30,000.00	
Variance Lists and Applications		330.00	
Bid Specification		25.00	
Police Reports		615.29	
Copies, Tapes & OPRA Request		111.59	
Street Openings		40,925.00	
Registrars Fees		21,485.00	
Prior Year Budget Reimbursements		3,526.38	
Bench Memorials		2,000.00	
Bounced Check Charge		100.00	
Animal House Penalties		250.00	
Cable - Right of Way		139,860.31	
DMV State Fines		350.00	
Encroachment Fees		7,266.00	
Winter Boat/Modular Home Storage		8,775.00	
Dividends - Insurance		2,500.00	
Use of Borough Hall		980.00	
Miscellaneous Other		18,410.14	
Dumpster Application Fee		1,200.00	
Community Alliance		5,340.00	
FEMA Storm Reimbursements		<u>1,595.05</u>	
			<u>285,644.76</u>
	<u>Ref.</u>		
	A-4	Cash Collected	284,556.56
	A	Prepaid Encroachment Fees	<u>1,088.20</u>
			<u>285,644.76</u>
	A-1:A-2		<u>\$568,692.20</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**Borough of Manasquan, NJ**

**Current Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

A-3

(Page 1 of 6)

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
<b><u>General Government Functions</u></b>					
General Administration					
Salaries and Wages	84,900.00	84,900.00	84,843.62	56.38	.00
Other Expenses	10,015.00	10,015.00	7,337.97	2,677.03	.00
Mayor and Council					
Salaries and Wages	9,950.00	9,950.00	9,927.32	22.68	.00
Other Expenses	3,450.00	3,450.00	3,318.92	131.08	.00
Municipal Clerks Office					
Salaries and Wages	122,475.00	122,475.00	118,252.48	4,222.52	.00
Other Expenses	69,775.00	69,775.00	59,875.60	9,899.40	.00
Financial Administration					
Salaries and Wages	90,200.00	90,200.00	84,047.68	6,152.32	.00
Other Expenses	23,325.00	23,325.00	22,990.46	334.54	.00
Audit Services	28,679.15	28,679.15	28,679.15	.00	.00
Revenue Administration					
Salaries and Wages	5,000.00	5,000.00	2,475.95	2,524.05	.00
Other Expenses	12,900.00	12,900.00	12,746.89	153.11	.00
Tax Assessment Administration					
Salaries and Wages	29,950.00	29,950.00	29,843.32	106.68	.00
Other Expenses	7,450.00	7,450.00	4,057.52	3,392.48	.00
Legal Services and Costs					
Other Expenses	155,000.00	155,000.00	70,135.73	84,864.27	.00
Municipal Court					
Salaries and Wages	121,325.00	121,325.00	88,772.75	32,552.25	.00
Other Expenses	80,150.00	80,150.00	41,191.58	38,958.42	.00
Public Defender					
Other Expenses	3,000.00	3,000.00	2,500.00	500.00	.00
Engineering Services					
Other Expenses	130,000.00	130,000.00	85,160.77	44,839.23	.00
Historical Sites					
Other Expenses	700.00	700.00	85.00	615.00	.00
<b><u>Land Use Administration</u></b>					
Planning Board					
Salaries and Wages	22,100.00	22,100.00	21,224.24	875.76	.00
Other Expenses	48,515.00	48,515.00	33,444.66	15,070.34	.00
<b><u>Code Enforcement and Administration</u></b>					
Code Enforcement					
Salaries and Wages	145,925.00	145,925.00	138,482.29	7,442.71	.00
Other Expenses	19,090.00	19,090.00	15,303.48	3,786.52	.00
Zoning Office					
Salaries and Wages	22,675.00	22,675.00	20,941.70	1,733.30	.00

The accompanying Notes to Financial Statements are an integral part of this statement.

# Borough of Manasquan, NJ

## Current Fund

### Statement of Expenditures - Regulatory Basis - 2023

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	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
<u>Insurance</u>					
General Liability	110,000.00	110,000.00	109,827.48	172.52	.00
Workmen's Compensation	87,500.00	87,500.00	87,465.44	34.56	.00
Employee Group Health	686,400.00	686,400.00	600,280.40	86,119.60	.00
Health Benefit Waiver	50,825.00	50,825.00	50,141.97	683.03	.00
<u>Public Safety Functions</u>					
Police Department					
Salaries and Wages	2,966,675.00	2,966,675.00	2,923,249.12	43,425.88	.00
Other Expenses	159,842.00	159,842.00	147,325.35	12,516.65	.00
Office of Emergency Management					
Salaries and Wages	42,775.00	42,775.00	37,978.62	4,796.38	.00
Other Expenses	38,195.00	38,195.00	23,971.63	14,223.37	.00
Aid to First Aid Organization	34,000.00	34,000.00	.00	34,000.00	.00
Municipal Prosecutor Office					
Other Expenses	26,400.00	26,400.00	26,200.00	200.00	.00
<u>Public Works Functions</u>					
Streets and Roads					
Salaries and Wages	477,575.00	477,575.00	458,703.51	18,871.49	.00
Other Expenses	80,950.00	80,950.00	58,704.67	22,245.33	.00
Other Public Works Functions					
Shade Tree Commission	5,000.00	5,000.00	2,920.00	2,080.00	.00
Traffic Lights	7,500.00	7,500.00	7,241.43	258.57	.00
Solid Waste Collection					
Recycling					
Salaries and Wages	13,875.00	13,875.00	13,874.66	.34	.00
Other Expenses	590,750.00	590,750.00	589,999.92	750.08	.00
Building and Grounds					
Other Expenses	73,100.00	73,100.00	71,484.49	1,615.51	.00
Vehicle Maintenance					
Other Expenses	60,500.00	60,500.00	53,732.75	6,767.25	.00
<u>Health and Human Services Functions</u>					
Board of Health					
Salaries and Wages	4,375.00	4,375.00	3,227.20	1,147.80	.00
Other Expenses	25.00	25.00	.00	25.00	.00
Environmental Commission					
Other Expenses	1,500.00	1,500.00	.00	1,500.00	.00
Animal Control Services					
Other Expenses	19,100.00	19,100.00	18,330.00	770.00	.00

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**

**Current Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

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(Page 3 of 6)

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
<b><u>Parks and Recreation Functions</u></b>					
Recreation Services and Programs					
Salaries and Wages	160,000.00	183,500.00	183,289.61	210.39	.00
Other Expenses	23,500.00	23,500.00	15,972.76	7,527.24	.00
Maintenance of Parks					
Salaries and Wages	101,525.00	101,525.00	85,328.71	16,196.29	.00
Other Expenses	83,250.00	83,250.00	77,187.71	6,062.29	.00
Senior Citizens Transportation					
Other Expenses	1,500.00	1,500.00	1,386.00	114.00	.00
<b><u>Uniform Construction Code - Appropriations Offset</u></b>					
<b><u>By Dedicated Revenues (N.J.A.C. 5:23-4.17)</u></b>					
State Uniform Construction Code					
Construction Official					
Salaries and Wages	197,350.00	197,350.00	160,905.59	36,444.41	.00
Other Expenses	81,940.00	81,940.00	20,138.19	61,801.81	.00
Sub-Code Officials					
Electrical Inspector					
Salaries and Wages	25,000.00	25,000.00	24,989.32	10.68	.00
Plumbing Inspector					
Salaries and Wages	28,200.00	28,200.00	27,199.93	1,000.07	.00
Fire Inspector					
Salaries and Wages	3,075.00	3,075.00	3,050.02	24.98	.00
<b><u>Unclassified</u></b>					
Waterways					
Salaries and Wages	25.00	25.00	.00	25.00	.00
Other Expenses	22,685.00	22,685.00	10,918.99	11,766.01	.00
Tourism					
Salaries and Wages	50.00	50.00	.00	50.00	.00
Other Expenses	5,100.00	5,100.00	5,100.00	.00	.00
Accumulated Leave Compensation	30,000.00	30,000.00	30,000.00	.00	.00
Celebration of Public Events					
Other Expenses	5,000.00	5,000.00	3,806.02	1,193.98	.00
Utilities					
Landfill/Solid Waste Disposal Cost	225,000.00	225,000.00	166,358.69	58,641.31	.00
<b><u>Total Operations within "CAPS"</u></b>	<u>424,000.00</u>	<u>400,500.00</u>	<u>355,813.76</u>	<u>44,686.24</u>	<u>.00</u>
<b><u>Contingent</u></b>	8,200,611.15	8,200,611.15	7,441,743.02	758,868.13	.00
	<u>1,000.00</u>	<u>1,000.00</u>	<u>469.86</u>	<u>530.14</u>	<u>.00</u>
<b><u>Total Operations Including Contingent - within "CAPS"</u></b>	<u>8,201,611.15</u>	<u>8,201,611.15</u>	<u>7,442,212.88</u>	<u>759,398.27</u>	<u>.00</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**

**Current Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

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	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
<b><u>Total Operations Including Contingent - within "CAPS" - (continued)</u></b>					
<b><u>Detail</u></b>					
Salaries and Wages	4,675,000.00	4,698,500.00	4,520,607.64	177,892.36	.00
Other Expenses (Including Contingent)	3,526,611.15	3,503,111.15	2,921,605.24	581,505.91	.00
<b><u>Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</u></b>					
<b><u>Statutory Expenditures</u></b>					
Contribution to:					
Public Employees' Retirement System	279,688.44	279,688.44	279,688.44	.00	.00
Social Security System (O.A.S.I.)	228,400.00	228,400.00	207,826.52	20,573.48	.00
Police & Firemen's Retirement System of NJ	640,917.54	640,917.54	640,917.54	.00	.00
Unemployment Compensation Insurance (N.J.S.A.43:21-3 et seq.)	.00	.00	.00	.00	.00
<b><u>Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</u></b>	<b><u>1,149,005.98</u></b>	<b><u>1,149,005.98</u></b>	<b><u>1,128,432.50</u></b>	<b><u>20,573.48</u></b>	<b><u>.00</u></b>
<b><u>Total General Appropriations for Municipal Purposes Within "CAPS"</u></b>	<b><u>9,350,617.13</u></b>	<b><u>9,350,617.13</u></b>	<b><u>8,570,645.38</u></b>	<b><u>779,971.75</u></b>	<b><u>.00</u></b>
<b><u>Operations - Excluded From "CAPS"</u></b>					
Aid to Privately Owned Library (N.J.S.A.-40:54-35)	110,000.00	110,000.00	110,000.00	.00	.00
Contribution to Police & Fire Retirement System	30,714.46	30,714.46	30,714.46	.00	.00
<b><u>Total Other Operations - Excluded From "CAPS"</u></b>	<b><u>140,714.46</u></b>	<b><u>140,714.46</u></b>	<b><u>140,714.46</u></b>	<b><u>.00</u></b>	<b><u>.00</u></b>
<b><u>Shared Service Agreements</u></b>					
Gasoline - Brielle	115,000.00	115,000.00	61,528.67	53,471.33	.00
Municipal Court - Brielle	138,924.52	138,924.52	138,924.52	.00	.00
Police Mandated 911 Emergency Service	7,207.94	7,207.94	7,102.00	105.94	.00
Police Tactical Teams Fee (Swat)	2,500.00	2,500.00	2,500.00	.00	.00
Range Use - Howell	2,000.00	2,000.00	2,000.00	.00	.00
Rapid Deployment Force	500.00	500.00	500.00	.00	.00
LOSAP	15,000.00	15,000.00	.00	15,000.00	.00
Salt - Brielle/Sea Girt	30,000.00	30,000.00	.00	30,000.00	.00
Sea Girt - CFO	25,000.00	25,000.00	25,000.00	.00	.00
Leaf Disposal - Wall Township	10,000.00	10,000.00	.00	10,000.00	.00
South Monmouth Regional First Aid	411,180.00	411,180.00	411,180.00	.00	.00
Tax Collector - Spring Lake Heights	41,151.00	41,151.00	41,151.00	.00	.00
<b><u>Total Interlocal Municipal Service Agreements</u></b>	<b><u>798,463.46</u></b>	<b><u>798,463.46</u></b>	<b><u>689,886.19</u></b>	<b><u>108,577.27</u></b>	<b><u>.00</u></b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**

**Current Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

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	Appropriations		Expended		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
<b>Public and Private Programs Offset by Revenues</b>					
Matching Funds for Grants	100.00	100.00	.00	100.00	.00
Recycling Tonnage Grant	16,745.15	16,745.15	16,745.15	.00	.00
Alliance to Prevent Alcoholism and Drug Abuse	33,977.59	33,977.59	33,977.59	.00	.00
Body Armor Fund	1,413.19	1,413.19	1,413.19	.00	.00
NUDEP - Clean Communities Grant	16,890.41	16,890.41	16,890.41	.00	.00
SFSP Fire District Payment	1,898.00	1,898.00	1,898.00	.00	.00
Private Donation - DARE Program	750.00	750.00	750.00	.00	.00
Private Donation - K9 Unit	19,580.00	19,580.00	19,580.00	.00	.00
American Rescue Plan	607,705.63	607,705.63	607,705.63	.00	.00
Cops in Shops	.00	1,440.00	1,440.00	.00	.00
Private Donation - Electric Sign Board	.00	30,000.00	30,000.00	.00	.00
Stormwater Assistance Grant	.00	25,000.00	25,000.00	.00	.00
Lead Grant Assistance Program	.00	6,800.00	6,800.00	.00	.00
<b>Total Public and Private Programs Offset by Revenues</b>	<b>699,059.97</b>	<b>762,299.97</b>	<b>762,199.97</b>	<b>100.00</b>	<b>.00</b>
<b>Total Operations - Excluded From "CAPS"</b>	<b>1,638,237.89</b>	<b>1,701,477.89</b>	<b>1,592,800.62</b>	<b>108,677.27</b>	<b>.00</b>
<b>Detail</b>					
Salaries and Wages	.00	.00	.00	.00	.00
Other Expenses	1,638,237.89	1,701,477.89	1,592,800.62	108,677.27	.00
<b>Capital Improvements - Excluded from "CAPS"</b>					
Capital Improvement Fund	60,000.00	60,000.00	60,000.00	.00	.00
Infrastructure Repairs/Improvements	137,500.00	137,500.00	135,044.59	2,455.41	.00
Borough Hall Renovations	20,000.00	20,000.00	20,000.00	.00	.00
Police Equipment	41,000.00	41,000.00	31,709.53	9,290.47	.00
Oem Laptop	4,000.00	4,000.00	3,448.57	551.43	.00
Road Improvements	125,000.00	125,000.00	125,000.00	.00	.00
Key Fobes Security System	25,000.00	25,000.00	22,672.72	2,327.28	.00
SBLSS Improvements	10,000.00	10,000.00	10,000.00	.00	.00
<b>Total Capital Improvements - Excluded from "CAPS"</b>	<b>422,500.00</b>	<b>422,500.00</b>	<b>407,875.41</b>	<b>14,624.59</b>	<b>.00</b>
<b>Municipal Debt Service - Excluded From "CAPS"</b>					
Payment of Bond Principal	130,000.00	130,000.00	130,000.00	.00	.00
Payment of Bond Anticipation Notes and Capital Notes	604,970.25	604,970.25	604,970.25	.00	.00
Interest on Bonds	98,600.00	98,600.00	98,600.00	.00	.00
Interest on Notes	160,692.50	160,692.50	159,681.50	.00	1,011.00
New Jersey Environmental Infrastructure Trust Loan:					
Loan Repayments for Principal	385,364.56	385,364.56	385,364.56	.00	.00
Loan Repayments for Interest	35,693.76	35,693.76	35,693.76	.00	.00
Capital Lease	11,476.55	11,476.55	11,476.55	.00	.00
<b>Total Municipal Debt Service - Excluded From "CAPS"</b>	<b>1,426,797.62</b>	<b>1,426,797.62</b>	<b>1,425,786.62</b>	<b>.00</b>	<b>1,011.00</b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**

**Current Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

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(Page 6 of 6)

	Appropriations		Expended		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
<b>Deferred Charges - Municipal - Excluded From "CAPS"</b>					
<b>Deferred Charges:</b>					
Deferred Charges to Future Taxation - Unfunded					
Ordn. #2361 - Street Sweeper	188,092.41	188,092.41	188,092.41	.00	.00
<b>Total Deferred Charges - Municipal - Excluded From "CAPS"</b>	188,092.41	188,092.41	188,092.41	.00	.00
<b>Total General Appropriations - Excluded From "CAPS"</b>	3,675,627.92	3,738,867.92	3,614,555.06	123,301.86	1,011.00
<b>Sub-Total General Appropriations</b>	13,026,245.05	13,089,485.05	12,185,200.44	903,273.61	1,011.00
<b>Reserve for Uncollected Taxes</b>	585,730.10	585,730.10	585,730.10	.00	.00
<b>Total General Appropriations</b>	\$13,611,975.15	13,675,215.15	12,770,930.54	903,273.61	1,011.00
	A-2	A-2		A	
Appropriation by 40A:4-47		63,240.00			
Budget		13,611,975.15			
	A-2	\$13,675,215.15			
Reserve for Encumbrances			99,329.21		
Appropriated Reserves for Federal and State Grants	A		709,971.97		
Interfund - General Capital Fund	A-28		248,092.41		
Reserve for Private Donation - DARE Program	A-39		750.00		
Reserve for Private Donation - K-9 Unit	A		19,580.00		
Reserve for Private Donation - Electric Sign	A		30,000.00		
Reserve for Infrastructure Repairs	A		87,500.00		
Reserve for Office Renovations	A		30,000.00		
Reserve for Road Improvements	A		125,000.00		
Bond Anticipation Notes	C-19		478,970.25		
Reserve for Uncollected Taxes	A-2		585,730.10		
Cash Disbursed	A-4		10,356,006.60		
			\$12,770,930.54		

The accompanying Notes to Financial Statements are an integral part of this statement.

**TRUST FUND**

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Comparative Balance Sheet - Regulatory Basis**

**B**  
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	<u>Ref.</u>	Balance Dec. 31 2023	Balance Dec. 31 2022
<b><u>Assets</u></b>			
<b><u>Animal Control Fund</u></b>			
Cash	B-4	1,220.61	553.89
Due from State of New Jersey	B-23	35.20	35.20
		<u>1,255.81</u>	<u>589.09</u>
<b><u>Miscellaneous Fund</u></b>			
Cash	B-4	156,253.34	121,822.34
<b><u>Street Opening Deposit Fund</u></b>			
Cash	B-4	43,500.00	29,500.00
<b><u>Developers Bond Trust</u></b>			
Cash	B-4	53,295.09	49,452.06
<b><u>Recreation Commission Fund</u></b>			
Cash	B-4	353,113.44	242,511.17
<b><u>Developers Escrow Fund</u></b>			
Cash	B-4	81,244.39	114,635.46
<b><u>Manasquan Law Enforcement Fund</u></b>			
Cash	B-4	19,316.73	19,088.94
<b><u>Municipal Community Alliance Commission</u></b>			
Cash	B-4	1,209.96	1,206.38
<b><u>Manasquan Traffic Trust Fund</u></b>			
Cash	B-4	11,195.07	32,227.61
<b><u>Assessment Fund</u></b>			
Assessments Receivable	B-37	7,309.39	7,309.39
<b><u>Public Defender Fund</u></b>			
Cash	B-4	224.84	324.60
<b><u>Affordable Housing Trust Fund</u></b>			
Cash	B-4	650,893.79	593,741.52
<b><u>Accumulated Leave Compensation Trust Fund</u></b>			
Cash	B-4	148,214.43	181,883.90
<b><u>Junior Lifeguard Fund</u></b>			
Cash	B-4	64,420.76	73,559.92
<b><u>Municipal Open Space Trust Fund</u></b>			
Cash	B-4	174,296.23	225,154.77
<b><u>Municipal Tree Escrow Fund</u></b>			
Cash	B-4	488.57	5,281.98
<b><u>Manasquan Senior Citizen Organization Fund</u></b>			
Cash	B-4	13,292.70	13,170.91
<b><u>Tax Map Maintenance Fund</u></b>			
Cash	B-4	7,725.22	7,341.07
<b><u>Unemployment Trust Fund</u></b>			
Cash	B-4	130,786.39	109,524.73
Due from State of New Jersey	B	.00	4,569.03
Due from Payroll Agency Fund	A-32	.00	5,947.96
		<u>130,786.39</u>	<u>120,041.72</u>
<b><u>Tourism Trust Fund</u></b>			
Cash	B-4	30,863.26	34,307.99
<b><u>COAH Escrow Trust Fund</u></b>			
Cash	B-4	.17	.17
<b><u>Tax Title Lien Redemption Trust Fund</u></b>			
Cash	B-4	.00	.00
<b><u>Length of Service Award Program (LOSAP - UNAUDITED)</u></b>			
Funds Held by Trustee	B-38	369,652.77	323,394.76
<b><u>Total Assets</u></b>		<u>\$2,318,552.35</u>	<u>2,196,545.75</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**Borough of Manasquan, NJ**  
**Trust Fund**  
**Comparative Balance Sheet - Regulatory Basis**

B  
(Page 2 of 2)

	<u>Ref.</u>	<u>Balance Dec. 31 2023</u>	<u>Balance Dec. 31 2022</u>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
<b><u>Animal Control Fund</u></b>			
Reserve for Dog Fund Expenditures	B-23	1,255.81	589.09
<b><u>Miscellaneous Fund</u></b>			
Reserve for Miscellaneous Fund	B-28	156,253.34	121,822.34
<b><u>Street Opening Deposit Fund</u></b>			
Reserve for Street Opening Fund	B-27	43,500.00	29,500.00
<b><u>Developers Bond Trust</u></b>			
Reserve for Developers Bond Trust	B-30	53,295.09	49,452.06
<b><u>Recreation Commission Fund</u></b>			
Reserve for Recreation Fund	B-29	353,113.44	242,511.17
<b><u>Developers Escrow Fund</u></b>			
Reserve for Developers Escrow Fund	B-31	81,244.39	114,635.46
<b><u>Manasquan Law Enforcement Fund</u></b>			
Reserve for Manasquan Law Enforcement Fund	B-33	19,316.73	19,088.94
<b><u>Municipal Community Alliance Commission</u></b>			
Reserve for Municipal Community Alliance Commission	B-34	1,209.96	1,206.38
<b><u>Manasquan Traffic Trust Fund</u></b>			
Reserve for Manasquan Traffic Trust Fund	B-32	11,195.07	32,227.61
<b><u>Assessment Fund</u></b>			
Interfund Due to General Capital Fund	C-7	7,309.39	7,309.39
<b><u>Public Defender Fund</u></b>			
Reserve for Public Defender Fund	B-35	224.84	324.60
<b><u>Affordable Housing Trust Fund</u></b>			
Reserve for Affordable Housing Trust Fund	B-36	650,893.79	593,741.52
<b><u>Accumulated Leave Compensation Trust Fund</u></b>			
Reserve for Accumulated Leave Compensation Trust Fund	B-39	148,214.43	181,883.90
<b><u>Junior Lifeguard Fund</u></b>			
Reserve for Junior Lifeguard Fund	B-40	64,420.76	73,559.92
<b><u>Municipal Open Space Trust Fund</u></b>			
Reserve for Municipal Open Space Trust Fund	B-41	174,296.23	225,154.77
<b><u>Municipal Tree Escrow Fund</u></b>			
Reserve for Municipal Tree Escrow Fund	B-42	488.57	5,281.98
<b><u>Manasquan Senior Citizen Organization Fund</u></b>			
Reserve for Manasquan Senior Citizen Organization Fund	B-43	13,292.70	13,170.91
<b><u>Tax Map Maintenance Fund</u></b>			
Reserve for Tax Map Maintenance Fund	B-44	7,725.22	7,341.07
<b><u>Unemployment Trust Fund</u></b>			
Reserve for Unemployment Trust Fund	B-45	130,786.39	120,041.72
<b><u>Tourism Trust Fund</u></b>			
Reserve for Tourism Trust Fund	B-46	30,863.26	34,307.99
<b><u>COAH Escrow Trust Fund</u></b>			
Reserve for COAH Escrow Trust Fund	B-47	.17	.17
<b><u>Tax Title Lien Redemption Trust Fund</u></b>			
Reserve for Tax Title Lien Redemption Trust Fund	B-48	.00	.00
<b><u>Length of Service Award Program (LOSAP - UNAUDITED)</u></b>			
Reserve for Length of Services Award Program	B-49	369,652.77	323,394.76
<b><u>Total Liabilities, Reserves and Fund Balance</u></b>		<u>\$2,318,552.35</u>	<u>2,196,545.75</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**GENERAL CAPITAL FUND**

**Borough of Manasquan, NJ**  
**General Capital Fund**  
**Comparative Balance Sheet - Regulatory Basis**

C

	<u>Ref.</u>	Balance Dec. 31 <u>2023</u>	Balance Dec. 31 <u>2022</u>
<b><u>Assets</u></b>			
Cash	C-2	2,605,847.88	2,154,298.70
Deferred Charges to Future Taxation -			
Funded	C-9	8,407,079.55	8,967,009.42
Unfunded	C-10	12,797,064.41	12,870,820.52
Grants Receivable	C-8	2,096,723.71	2,060,455.16
Interfund Due from Assessment Fund	C-7	7,309.39	7,309.39
Interfund Due from Water and Sewer Capital Fund	D-30	<u>303,585.40</u>	<u>403,585.40</u>
<b><u>Total Assets</u></b>		<b><u>\$26,217,610.34</u></b>	<b><u>26,463,478.59</u></b>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
Serial Bonds	C-20	4,770,000.00	4,900,000.00
Bond Anticipation Notes	C-19	7,631,003.50	6,111,373.75
Loans Payable	C-21	3,637,079.55	4,067,009.42
Improvement Authorizations -			
Funded	C-14	170,181.67	69,763.63
Unfunded	C-14	6,791,570.01	7,991,851.02
Interfund Due to Current Fund	C-6	.00	.00
Reserve for Grants Receivable	C-8	2,096,723.71	2,060,455.16
Capital Improvement Fund	C-12	119,706.42	125,206.42
Reserve for Debt Service	C-2	32,866.09	29,339.80
Fund Balance	C-1	<u>968,479.39</u>	<u>1,108,479.39</u>
<b><u>Total Liabilities, Reserves and Fund Balance</u></b>		<b><u>\$26,217,610.34</u></b>	<b><u>26,463,478.59</u></b>

Note: There were bonds and notes authorized but not issued on December 31, 2023 in the amount of \$3,942,247.93 per Exhibit C-22.

**Statement of Fund Balance - Regulatory Basis**

C-1

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	C	1,108,479.39
<b><u>Decreased by</u></b>		
Appropriation to Finance Improvement Authorizations	C-14	<u>140,000.00</u>
<b><u>Balance</u></b> - December 31, 2023		<b><u>\$ 968,479.39</u></b>

The accompanying Notes to Financial Statements are an integral part of this statement.

**WATER AND SEWER UTILITY FUND**

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Comparative Balance Sheet - Regulatory Basis**

D  
(Page 1 of 2)

	<u>Ref.</u>	<u>Balance Dec. 31 2023</u>	<u>Balance Dec. 31 2022</u>
<b><u>Assets</u></b>			
<b><u>Operating Fund</u></b>			
Cash	D-8	826,372.88	1,067,448.66
Interfund Due from Water and Sewer Capital Fund	D-31	.00	.00
		<u>826,372.88</u>	<u>1,067,448.66</u>
Receivable with Full Reserves			
Consumer Accounts Receivable	D-14	109,341.57	99,104.10
		<u>109,341.57</u>	<u>99,104.10</u>
<b><u>Total Operating Fund</u></b>		<u>935,714.45</u>	<u>1,166,552.76</u>
<b><u>Capital Fund</u></b>			
Cash	D-8	436,833.56	68,851.92
Interfund Due from Water and Sewer Operating Fund	D-31	.00	.00
Fixed Capital	D-28	7,901,297.51	7,901,297.51
Fixed Capital Authorized and Uncompleted	D-29	12,457,813.00	12,457,813.00
<b><u>Total Capital Fund</u></b>		<u>20,795,944.07</u>	<u>20,427,962.43</u>
<b><u>Total Assets</u></b>		<u>\$21,731,658.52</u>	<u>21,594,515.19</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Comparative Balance Sheet - Regulatory Basis**

D  
(Page 2 of 2)

	<u>Ref.</u>	Balance Dec. 31 <u>2023</u>	Balance Dec. 31 <u>2022</u>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
<b><u>Operating Fund</u></b>			
Appropriation Reserves	D-5:D-34	71,231.97	74,258.07
Reserve for Encumbrances	D-5:D-34	42,529.75	43,215.78
Accounts Payable	D-34	8,369.29	6,449.70
Prepaid Rents	D-8	11,376.46	10,288.36
Overpayments	D-8	308.44	771.00
Accrued Interest on Notes and Loans	D-36	17,924.73	8,130.21
Reserve for FEMA Sandy Reimbursements - Unappropriated	D	48,643.27	147,614.14
Reserve for Sale of Borough Assets	D	24,542.00	24,542.00
Reserve for Water and Sewer Infrastructure - Appropriated	D-5:D-8	129,003.06	210,069.73
Reserve for Retro Payroll	D-8:D-34	11,361.51	12,050.00
Interfund Due to Water and Sewer Capital Fund	D-31	.00	.00
Insurance Reserve - Hydrant Repair	D-8	19,195.90	.00
		384,486.38	537,388.99
Reserve for Receivables	D	109,341.57	99,104.10
Operating Fund Balance	D-1	441,886.50	530,059.67
<b><u>Total Operating Fund</u></b>		<u>935,714.45</u>	<u>1,166,552.76</u>
<b><u>Capital Fund</u></b>			
Bond Anticipation Notes	D-53	1,300,000.00	.00
Loans Payable	D-54	1,642,117.02	2,084,569.72
Improvement Authorizations - Funded	D-43	16,475.00	16,475.00
Improvement Authorizations - Unfunded	D-43	2,242,628.04	3,358,488.27
Capital Improvement Fund	D-45	324,582.00	324,582.00
Reserve for Amortization	D-49	7,901,297.51	7,901,297.51
Deferred Reserve for Amortization	D-50	6,857,708.23	6,140,084.66
Reserve for Debt Service	D-37	8,671.00	.00
Interfund Due to General Capital Fund	D-30	303,585.40	403,585.40
Interfund Due to Current Fund	D-33	.00	.00
Fund Balance	D-3	198,879.87	198,879.87
<b><u>Total Capital Fund</u></b>		<u>20,795,944.07</u>	<u>20,427,962.43</u>
<b><u>Total Liabilities, Reserves and Fund Balance</u></b>		<u>\$21,731,658.52</u>	<u>21,594,515.19</u>

Note: There were bonds and notes authorized but not issued on December 31, 2023 of \$2,667,708.75 as per Exhibit D-56.

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Comparative Statement of Operations and**  
**Changes in Fund Balance - Regulatory Basis**

D-1

	<u>Ref.</u>	<u>Year 2023</u>	<u>Year 2022</u>
<b><u>Revenue and Other Income</u></b>			
Fund Balance Utilized	D-4	325,000.00	325,000.00
Water and Sewer Rents	D-4	3,255,764.13	3,195,485.97
FEMA Reserve	D-4	98,970.87	.00
Other Credits to Income			
Miscellaneous Revenue not Anticipated	D-4	52,002.08	44,408.31
Unexpended Balance of Appropriation Reserves	D-34	48,864.07	87,723.24
Voided Accounts Payable - Old PO's Cancelled	D-1	<u>449.70</u>	<u>.00</u>
<b><u>Total Income</u></b>		<b><u>3,776,050.85</u></b>	<b><u>3,652,617.52</u></b>
<b><u>Expenditures</u></b>			
Operating	D-5	2,480,595.17	2,400,779.18
Capital Improvements	D-5	150,000.00	150,000.00
Debt Service	D-5	536,352.58	530,376.61
Deferred Charges and Statutory Expenditures	D-5	<u>372,276.27</u>	<u>261,629.25</u>
<b><u>Total Expenditures</u></b>		<b><u>3,539,224.02</u></b>	<b><u>3,342,785.04</u></b>
<b><u>Excess in Revenue</u></b>		<b>236,826.83</b>	<b>309,832.48</b>
<b><u>Adjustments to Income Before Fund Balance</u></b>			
Expenditures included above which are By Statute			
Deferred Charges to Budget of Succeeding Year	D	<u>.00</u>	<u>.00</u>
<b><u>Statutory Excess to Operating Surplus</u></b>		<b>236,826.83</b>	<b>309,832.48</b>
<b><u>Fund Balance</u></b>			
Balance - January 1	D:D-1	<u>530,059.67</u>	<u>545,227.19</u>
		766,886.50	855,059.67
<b><u>Decreased by</u></b>			
Utilized as Anticipated Revenue	D-1	<u>325,000.00</u>	<u>325,000.00</u>
<b><u>Balance - December 31</u></b>	D	<b><u>\$ 441,886.50</u></b>	<b><u>530,059.67</u></b>

**Statement of Capital Fund Balance - Regulatory Basis**

D-3

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022 and December 31, 2023	D	<b><u>\$198,879.87</u></b>
No change during 2023		

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Statement of Revenue - Regulatory Basis -2023**  
**Water & Sewer Operating Fund**

D-4

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance	D-1	325,000.00	325,000.00	.00
Water and Sewer Rents	D-1	3,120,253.15	3,255,764.13	135,510.98
FEMA Reserve	D	<u>98,970.87</u>	<u>98,970.87</u>	<u>.00</u>
		<u>\$3,544,224.02</u>	<u>3,679,735.00</u>	<u>135,510.98</u>
	<u>Ref.</u>	D-5		

**Analysis of Realized Revenues - 2023**

	<u>Ref.</u>	
<b><u>Rents</u></b>		
Consumer Accounts Receivable		
Rents Collected	D-14	3,245,475.77
Prepaid Rents Applied	D:D-14	<u>10,288.36</u>
		<u>\$3,255,764.13</u>

**Analysis of Non-Budget Revenue - 2023**

	<u>Ref.</u>	
Permits and Taps		15,047.00
Meter Read Fee		3,358.42
Return Check Charge		140.00
Meter Replacement		195.00
Special Charges		1,200.00
Interest on Delinquent Accounts		19,504.81
Interest on Investments		11,996.85
Meter Repairs and Parts		<u>560.00</u>
	D-1:D-8	<u>\$52,002.08</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**Borough of Manasquan, NJ  
Water and Sewer Utility Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

D-5

	Appropriations		Expended		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
<b>Operating</b>					
Salaries and Wages	573,850.00	573,850.00	566,039.24	7,810.76	.00
Other Expenses	590,645.50	581,463.48	521,745.85	59,717.63	.00
Contractual Payments to South Monmouth Regional Sewerage Authority	1,325,281.69	1,325,281.69	1,325,281.68	.01	.00
<b>Capital Improvements</b>					
Capital Outlay	150,000.00	150,000.00	147,913.30	2,086.70	.00
<b>Debt Service</b>					
Interest on Notes	.00	9,794.52	9,794.52	.00	.00
New Jersey Environmental Infrastructure Trust Loan:					
Loan Payments for Principal	442,452.70	442,452.70	437,452.70	.00	5,000.00
Loan Payments for Interest	24,500.00	23,887.50	23,887.50	.00	.00
South Monmouth Regional Sewerage Auth. Debt					
Service Amortization Contractual	65,217.86	65,217.86	65,217.86	.00	.00
<b>Deferred Charges and Statutory Expenditures</b>					
Deferred Charges					
Cost of Improvements Authorized					
Ordin. #2049/2055 - Water Plant Improvements	118,954.82	118,954.82	118,954.82	.00	.00
Ordin. #2129 - Improvement of Water and Sewer Facilities	7,645.00	7,645.00	7,645.00	.00	.00
Ordin. #2137 - Purchase of Truck	20,955.24	20,955.24	20,955.24	.00	.00
Ordin. #2138 - Improvement of Various Water Mains	28,644.94	28,644.94	28,644.94	.00	.00
Ordin. #2166 - Lift Station Improvements	98,970.87	98,970.87	98,970.87	.00	.00
Statutory Expenditures					
Public Employees' Retirement System	53,105.40	53,105.40	53,105.40	.00	.00
Social Security System (O.A.S.I.)	44,000.00	44,000.00	42,383.13	1,616.87	.00
	<u>\$3,544,224.02</u>	<u>3,544,224.02</u>	<u>3,467,992.05</u>	<u>71,231.97</u>	<u>5,000.00</u>
Ref.	D-4			D	D-1
Reserve for Encumbrances			42,529.75		
Due to Water and Sewer Capital Fund			275,170.87		
Interest on Loans			33,682.02		
Cash Disbursed			2,999,609.41		
Reserve for Water and Sewer Infrastructure			<u>117,000.00</u>		
			<u>\$3,467,992.05</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

**BEACH UTILITY FUND**

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Comparative Balance Sheet - Regulatory Basis**

E

<u>Assets</u>	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31 2023</u>	<u>Balance</u> <u>Dec. 31, 2022</u>
<b><u>Operating Fund</u></b>			
Cash	E-8	1,091,795.81	2,520,608.10
Cash - Change Fund	E-10	.00	.00
Interfund Due from Beach Capital Fund	E-31	<u>1,010,037.59</u>	<u>255,560.73</u>
<b><u>Total Operating Fund</u></b>		<b><u>2,101,833.40</u></b>	<b><u>2,776,168.83</u></b>
<b><u>Capital Fund</u></b>			
Cash	E-8	5,936.25	9,365.20
Fixed Capital	E-28	2,137,097.01	2,137,097.01
Fixed Capital Authorized and Uncompleted	E-29	<u>12,207,500.00</u>	<u>9,957,500.00</u>
<b><u>Total Capital Fund</u></b>		<b><u>14,350,533.26</u></b>	<b><u>12,103,962.21</u></b>
<b><u>Total Assets</u></b>		<b><u>\$16,452,366.66</u></b>	<b><u>14,880,131.04</u></b>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
<b><u>Operating Fund</u></b>			
Prepaid Beach Revenue	E-8	526,817.50	535,132.50
Appropriation Reserves	E-5:E-34	206,528.81	112,179.31
Reserve for Encumbrances	E-5:E-34	5,060.81	86,565.53
Accounts Payable	E-34	19,360.00	1,731.82
Refund of Revenue	E-8	10.00	.00
Reserve for Private Donation - Walkways - Appropriated	E	12,000.00	12,000.00
Reserve for Sale of Assets	E	1,183.95	21,183.95
Reserve for Ticket Booth Procurement	E-5	15,426.83	13,810.00
Reserve for Retro Payroll	E:E-34	3,356.49	5,550.00
Accrued Interest on Notes	E-36	<u>6,592.47</u>	<u>6,004.93</u>
		796,336.86	794,158.04
Fund Balance	E-1	<u>1,305,496.54</u>	<u>1,982,010.79</u>
<b><u>Total Operating Fund</u></b>		<b><u>2,101,833.40</u></b>	<b><u>2,776,168.83</u></b>
<b><u>Capital Fund</u></b>			
Bond Anticipation Notes	E-53	875,000.00	1,000,000.00
Improvement Authorization - Funded	E-43	.00	.00
Improvement Authorization - Unfunded	E-43	5,174,935.31	3,804,412.17
Reserve for Amortization	E-49	2,137,097.01	2,137,097.01
Deferred Reserve for Amortization	E-50	5,117,602.62	4,867,602.62
Reserve for Debt Service	E-37	5,836.25	9,265.20
Capital Improvement Fund	E-45	8,750.00	8,750.00
Interfund Due to Beach Operating Fund	E-31	1,010,037.59	255,560.73
Fund Balance	E-3	<u>21,274.48</u>	<u>21,274.48</u>
<b><u>Total Capital Fund</u></b>		<b><u>14,350,533.26</u></b>	<b><u>12,103,962.21</u></b>
<b><u>Total Liabilities, Reserves and Fund Balance</u></b>		<b><u>\$16,452,366.66</u></b>	<b><u>14,880,131.04</u></b>

There were bonds and notes authorized but not issued on December 31, 2023 of \$6,214,897.38 as per Exhibit E-56.

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Comparative Statement of Operations and**  
**Changes in Fund Balance - Regulatory Basis**

E-1

<b><u>Revenue and Other Income</u></b>	<b><u>Ref.</u></b>	<b><u>Year 2023</u></b>	<b><u>Year 2022</u></b>
Fund Balance Utilized	E-4	1,241,008.08	704,836.79
Beach Revenue	E-4	2,482,145.00	2,465,883.00
Reserve for Sale of Assets	E:E-4	20,000.00	.00
Reserve for Debt Service	E-4	9,265.20	.00
Private Donation - Mobi Mats	E-4	9,800.00	.00
Other Credits to Income			
Miscellaneous Revenue not Anticipated	E-4	24,678.44	9,834.22
Unexpended Balance of Appropriation Reserves	E-34	105,938.57	307,648.12
Voided Accounts Payable - Old PO's Cancelled	E-1	1,731.82	.00
<b><u>Total Income</u></b>		<b><u>3,894,567.11</u></b>	<b><u>3,488,202.13</u></b>
<b><u>Expenditures</u></b>			
Operating	E-5	2,377,736.84	2,066,748.81
Capital Improvements	E-5	309,736.00	30,000.00
Debt Service	E-5	176,013.28	9,082.19
Deferred Charges and Statutory Expenditures	E-5	261,792.16	440,255.79
Surplus (General Budget)	E-5	204,795.00	145,750.00
Prior Year Expenditure	E-8	.00	916.33
<b><u>Total Expenditures</u></b>		<b><u>3,330,073.28</u></b>	<b><u>2,692,753.12</u></b>
<b><u>Excess in Revenue</u></b>		<b>564,493.83</b>	<b>795,449.01</b>
<b><u>Adjustments to Income Before Fund Balance</u></b>			
Expenditures included above which are By			
Statute Deferred Charges to Budget of			
Succeeding Year	E-5	.00	.00
<b><u>Statutory Excess to Fund Balance</u></b>		<b>564,493.83</b>	<b>795,449.01</b>
<b><u>Fund Balance</u></b> - Balance - January 1	E-1	<b><u>1,982,010.79</u></b>	<b><u>1,891,398.57</u></b>
		<b>2,546,504.62</b>	<b>2,686,847.58</b>
<b><u>Decreased by</u></b>			
Utilized as Anticipated Revenue	E-1	<b><u>1,241,008.08</u></b>	<b><u>704,836.79</u></b>
<b><u>Balance</u></b> - December 31	E	<b><u>\$1,305,496.54</u></b>	<b><u>1,982,010.79</u></b>

**Statement of Capital Fund Balance - Regulatory Basis**

E-3

	<b><u>Ref.</u></b>	
<b><u>Balance</u></b> - December 31, 2022 and December 31, 2023	E	<b><u>\$21,274.48</u></b>

No change during 2023

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Statement of Revenues - Regulatory Basis - 2023**  
**Beach Operating Fund**

E-4

	<u>Ref.</u>	<u>Budget</u>	<u>Added By N.J.S. 40A:4-87</u>	<u>Realized</u>	<u>Excess or Deficit *</u>
Fund Balance Utilized	E-1	1,241,008.08	.00	1,241,008.08	.00
Beach Revenues	E-1	2,050,000.00	.00	2,482,145.00	432,145.00
Reserve for Asset Purchases	E-1	20,000.00	.00	20,000.00	.00
Reserve for Debt	E-1:E-8	9,265.20	.00	9,265.20	.00
Private Donation - Mobi Mats	E-1:E-8	.00	9,800.00	9,800.00	.00
	E-5	<u>\$3,320,273.28</u>	<u>9,800.00</u>	<u>3,762,218.28</u>	<u>432,145.00</u>

**Analysis of Realized Income - 2023**

Beach Revenues

Beach Badges - Seasonal	1,287,230.00
- Weekly and Daily	663,650.00
Parking Lot Receipts and Stickers	<u>531,265.00</u>
	<u>\$2,482,145.00</u>

	<u>Ref.</u>	
Beach Revenues Collected	E-8	1,947,012.50
Prepaid Beach Revenue Applied	E	<u>535,132.50</u>
	E-4	<u>\$2,482,145.00</u>

**Analysis of Non-Budget Income - 2023**

	<u>Ref.</u>	
Beach Use Fee		4,150.00
Bounced Check Charges		35.00
Credit Card Transaction Fees		345.49
Miscellaneous Receipts and Reimbursements		<u>619.05</u>
	E-8:E-44	5,149.54
Interest on Investments	E-8	<u>19,528.90</u>
	E-1	<u>\$24,678.44</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**Borough of Manasquan, NJ**  
**Beach Utility Fund**

**Statement of Expenditures - Regulatory Basis - 2023**

E-5

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
<b><u>Operating</u></b>					
Salaries and Wages	1,509,025.00	1,509,025.00	1,491,971.38	17,053.62	.00
Other Expenses	859,575.12	858,911.84	686,354.12	172,557.72	.00
Private Donation - Mobi Mats	.00	9,800.00	9,800.00	.00	.00
<b><u>Capital Improvements</u></b>					
Capital Outlay	309,736.00	309,736.00	301,905.76	7,830.24	.00
<b><u>Debt Service</u></b>					
Payment on Bond Anticipation Notes	125,000.00	125,000.00	125,000.00	.00	.00
Interest on Notes	50,350.00	51,013.28	51,013.28	.00	.00
<b><u>Deferred Charges and Statutory Expenditures</u></b>					
Costs of Improvements Authorized					
Ord. #2258/2289 - Various Improvements	1,800.00	1,800.00	1,800.00	.00	.00
Ord. #2304/2353 - Various Improvements	117,850.49	117,850.49	117,850.49	.00	.00
Ord. #2357 - Various Equipment	5,349.51	5,349.51	5,349.51	.00	.00
Statutory Expenditures					
Public Employees' Retirement System	21,242.16	21,242.16	21,242.16	.00	.00
Social Security System (O.A.S.I.)	115,500.00	115,500.00	106,462.77	9,037.23	.00
Unemployment Compensation Insurance	50.00	50.00	.00	50.00	.00
Surplus (General Budget)	204,795.00	204,795.00	204,795.00	.00	.00
	<u>\$3,320,273.28</u>	<u>\$3,330,073.28</u>	<u>3,123,544.47</u>	<u>206,528.81</u>	<u>.00</u>
	E-4			E	E-1
Appropriation by 40A:4-47		9,800.00			
Budget		<u>3,320,273.28</u>			
		<u>\$3,330,073.28</u>			
Reserve for Encumbrances	E		5,060.81		
Interest on Notes	E-36		51,013.28		
Due to Beach Capital Fund	E-31		125,000.00		
Reserve for Mobi Mats	E-8		9,800.00		
Cash Disbursed	E-8		<u>2,932,670.38</u>		
			<u>\$3,123,544.47</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

## **GENERAL FIXED ASSETS**

**Borough of Manasquan, NJ**  
**Comparative Statement of General Fixed Assets - Regulatory Basis**

H

	<u>Balance</u> <u>Dec. 31, 2023</u>	<u>Balance</u> <u>Dec. 31, 2022</u>
<b><u>General Fixed Assets</u></b>		
Land	29,717,984.70	29,499,600.00
Buildings	7,990,030.60	7,363,640.00
Furnishings and Equipment	3,030,646.47	2,389,618.97
Vehicles	<u>1,441,451.36</u>	<u>1,441,451.36</u>
	<u>\$42,180,113.13</u>	<u>40,694,310.33</u>
<b><u>Investment in General Fixed Assets</u></b>	<u>\$42,180,113.13</u>	<u>40,694,310.33</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



## **NOTES TO FINANCIAL STATEMENTS**

**Borough of Manasquan, NJ**  
**Notes to Financial Statements**  
**Year Ended December 31, 2023**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

Except as noted below, the financial statements of the Borough of Manasquan include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Manasquan, as required by N.J.S. 40A:5-5. Accordingly, the financial statements of the Borough of Manasquan do not include the operations of the municipal library.

**B. Description of Funds**

The accounting policies of the Borough of Manasquan conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough of Manasquan accounts for its financial transactions through the following separate funds and accounts as presented below. This presentation differs from the seven fund, two account group presentation as required by GAAP.

Current Fund - revenues and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Water and Sewer Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally-owned Water and Sewer Utilities.

Beach Operating and Capital Funds - account for the operations and acquisition of the municipally-owned Beach Utility.

General Fixed Assets - To account for fixed assets in government operations.

**C. Measurement Focus, Basis of Accounting and Basis of Presentation**

**Budgets and Budgetary Accounting**

An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the Current Fund, Sewer Operating Fund and Beach Operating Fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40-A:4 et. seq.

The Borough is not required to adopt budgets for the following funds:

General Capital Fund      Trust Funds      Sewer Capital Fund      Beach Capital Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)**

**C. Measurement Focus, Basis of Accounting and Basis of Presentation (Cont'd)**

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the budget.

Receivables for property taxes and consumer accounts receivable are recorded with offsetting reserves on the balance sheet of the respective fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. Fund balance utilized to balance the budget is recorded as revenue and budgeted transfers from other funds are also recorded as revenue when anticipated in the budget.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements and constitute part of the Borough's statutory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be cancelled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Grant appropriations are charged upon budget adoption to create separate spending reserves. Budgeted transfers to other funds are recorded as expenditures when the budget is adopted to the extent permitted or required by law. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Property Taxes - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1 and November 1. The amounts of the first and second installments are determined as one half of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15, and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on November 11 in the current year, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)**

**C. Measurement Focus, Basis of Accounting and Basis of Presentation (Cont'd)**

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds - Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are realized. Interfund receivables in the other funds are not offset by reserves.

Insurance - Cost of insurance for all funds are recorded as expenditures at the time of payment. Insurance costs chargeable to future periods are not carried as prepayments.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories are not included on the various balance sheets.

General Fixed Assets - In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, the Borough has developed a fixed assets accounting and reporting system.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available except for land which is valued at estimated market value.

No depreciation has been provided for in the financial statements.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Accounting for utility fund "fixed capital" remains unchanged under the Requirements of Technical Accounting Directive No. 85-2.

Property and equipment purchased by the Utility Funds are recorded in the capital accounts at cost and are adjusted for dispositions and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the costs of acquisitions of property, equipment and improvements. The utilities do not record depreciation of fixed assets.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Tax Appeals and Other Contingent Losses - Losses which arise from tax appeals and other contingent losses are recognized at the time an unfavorable decision is rendered by an administrative or judicial body.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)**

**C. Measurement Focus, Basis of Accounting and Basis of Presentation (Cont'd)**

Departures from Generally Accepted Accounting Principles - The accounting principles and practices followed by the Borough of Manasquan differ in some respects, which in some instances may be material, from generally accepted accounting principles applicable to local government units. The more significant differences are as follows:

Taxes and other receivables are fully reserved.

Interfund receivables in the Current Fund are fully reserved and recognized as revenue in the year of liquidation.

Unexpended and uncommitted appropriations are reflected as expenditures.

Overexpended appropriations and emergency appropriations are deferred to the succeeding years' operations.

No provision is made for accumulated vested vacation and sick leave.

Undetermined contributions to state-administered pension plans applicable to the six months ended December 31 are not accrued.

Estimated losses arising from tax appeals and other contingencies are not recorded when it is probable that a loss has been incurred and the amount of such loss can be reasonably estimated.

Depreciation expense is not calculated on fixed assets.

Leases are not classified as financing arrangements.

Encumbrances are reported as a liability in the financial statement.

Net pension liability not recorded as a liability in the financial statements.

Net OPEB liability not recorded as a liability in the financial statements.

It was not practicable to determine the effect of such differences.

**NOTE 2 CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include petty cash, change funds, and cash or deposit with public depositories.

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey which are insured by the Federal Deposit Insurance Corporation ("FDIC"), or by any other agency of the United States that insures deposits. N.J.S.A. 17:9-42 requires New Jersey governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are protected from loss under the provisions of the Government Unit Deposit Protection Act ("GUDPA"), which is a multiple financial institution collateral pool. New Jersey statutes require public depositories to maintain collateral for deposit of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5 percent of the average daily balance of public funds; or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 2 CASH AND CASH EQUIVALENTS (Cont'd)**

The Borough's deposits held at December 31, 2023 and reported at fair value, are as follows:

<u>Type</u>	<u>Cost</u>
Deposits:	
Demand deposits	<u>19,783,515.24</u>
Total deposits	<u>\$19,783,515.24</u>

The Borough's Cash and Cash Equivalents are Reported as follows:

Current Fund	12,875,173.87
Trust Funds	1,941,554.99
General Capital	2,605,847.88
Water and Sewer Utility Operating Fund	826,372.88
Water and Sewer Utility Capital Fund	436,833.56
Beach Utility Operating Fund	1,091,795.81
Beach Utility Capital Fund	<u>5,936.25</u>
Total Cash and Cash Equivalents	<u>\$19,783,515.24</u>

Custodial Credit Risk - Deposits in financial institutions reported as components of cash and cash equivalents, had a bank balance of \$20,053,744.24 at December 31, 2023. Of the bank balance \$270,238.92 was fully insured by depository insurance and \$19,783,505.32 was secured by a collateral pool held by the bank, but not in the Borough's name, as required by New Jersey statutes.

**NOTE 3 INVESTMENTS**

**A. Custodial Credit Risk**

For an investment, custodial credit risk is a risk that, in the event of the failure of the counterparty, the Borough will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the Borough and are held by either the counterparty or the counterparty's trust department or agent but not in the Borough's name. All of the Borough's investments are held in the name of the Borough and are collateralized by GUDPA.

**B. Investment Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates that will adversely affect the fair value of an investment. The Borough has no formal investment policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Maturities of investments held at December 31, 2023, are provided in the below schedule.

**C. Investment Credit Risk**

The Borough has no investments policy that limits its investment choices other than the limitation of state law as follows:

- Bonds or other obligations of the United States or obligations guaranteed by the United States of America;
- Government money market mutual funds;

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 3 INVESTMENTS (Cont'd)**

**C. Investment Credit Risk (Cont'd)**

- Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bear a fixed rate of interest not dependent on any index or other external factor;
- Bonds or other obligations of the Borough or bonds or other obligations of the local unit or units within which the Borough is located;
- Local Government investment pools;
- Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c.281 or;
- Agreements for the repurchase of fully collateralized securities.

As of December 31, 2023 the Borough had the following investments:

	Fair Value ( <u>LOSAP</u> )	Book Value	Total Reported Value
Uninsured and Collateralized:			
Institution's Trust Department in the Borough's name	\$369,652.77	\$369,652.77	\$369,652.77

**NOTE 4 MUNICIPAL DEBT**

The following schedule represents the Borough's summary of debt, as filed in the Borough's Annual Debt Statement required by the Local Bond Law of New Jersey for the current and two previous years:

**Summary of Municipal Debt**

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>Issued</u>			
General			
Bonds, Notes and Loans	16,038,083.05	15,078,383.17	15,392,058.05
Water and Sewer Utility			
Bonds, Notes and Loans	2,942,117.02	2,084,569.72	2,527,022.42
Beach Utility			
Bonds and Notes	<u>875,000.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>
<u>Net Debt Issued</u>	<u>19,855,200.07</u>	<u>18,162,952.89</u>	<u>18,919,080.47</u>

**Authorized But Not Issued**

General:			
Bonds and Notes	3,942,247.93	5,414,365.34	4,782,518.16
Water and Sewer Utility			
Bonds and Notes	2,667,708.75	4,242,879.62	3,112,879.62
Beach Utility:			
Bonds and Notes	<u>6,214,897.38</u>	<u>4,089,897.38</u>	<u>1,659,526.47</u>
<u>Total Authorized But Not Issued</u>	<u>12,824,854.06</u>	<u>13,747,142.34</u>	<u>9,554,924.25</u>

**Bonds, Notes and Loans Issued and  
Authorized But Not Issued**

<u>\$32,680,054.13</u>	<u>31,910,095.23</u>	<u>28,474,004.72</u>
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**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 4 MUNICIPAL DEBT (Cont'd)**

**Summary of Statutory Debt Condition - Annual Debt Statement**

The following schedule is a summary of the previous schedule and is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .651%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	37,635,000.00	37,635,000.00	.00
Utility Debt	12,699,723.15	12,699,723.15	.00
General Debt	<u>19,980,330.98</u>	<u>80,866.09</u>	<u>19,899,464.89</u>
	<u>\$70,315,054.13</u>	<u>50,415,589.24</u>	<u>19,899,464.89</u>

Net debt \$19,899,464.89 divided by equalized valuation basis per N.J.S. 40A:2-2 as amended \$3,058,064,547.00 = .651%.

**Borrowing Power Under N.J.S. 40A:2-6 As Amended**

4% of Average Equalized Valuation Basis	122,322,581.88
Net Debt	<u>19,899,464.89</u>
Remaining Borrowing Power	<u>\$102,423,116.99</u>

**Borrowing Power Available Under N.J.S. 40A:2-7(f)**

**Accumulated Borrowing Power Under R.S. 40:1-16(d) (Which is Available Only When the Percentage of Net Debt Exceeds 3 1/2%)**

Balance of Debt Incurring Capacity as of December 31, 2022 under	
R.S. 40:1-16(d) as shown on Annual Debt Statement	None
Deduct: Net amount authorized in 2023	<u>None</u>
Remaining balance of debt incurring capacity under	
R.S. 40:1-16(d) at December 31, 2023	<u>\$None</u>

**Calculation of "Self-Liquidating Purpose" Water and Sewer Utility Per N.J.S. 40A:2-45**

Total Cash Receipts from fees, rents or other charges for year	3,632,766.21
Deductions	
Operating and Maintenance Costs	2,641,301.56
Debt Services per Sewer Account	<u>645,135.47</u>
Total Deductions	<u>3,286,437.03</u>
Excess (Deficit) in Revenue	<u>\$ 346,329.18</u>

**Calculation of "Self-Liquidating Purpose" Beach Utility Per N.J.S. 40A:2-45**

Total Cash Receipts from fees, rents or other charges for year	3,747,831.52
Deductions	
Operating and Maintenance Costs	2,318,023.24
Debt Services per Beach Account	<u>621,334.87</u>
Total Deductions	<u>2,939,358.11</u>
Excess (Deficit) in Revenue	<u>\$ 808,473.41</u>

Footnote: If there is an "excess in revenue", all such utility debt is deductible. If there is a "deficit", then utility debt is not deductible to the extent of 20 times such deficit amount, or the total amount of debt service for that fund, whichever is less.



**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 4 MUNICIPAL DEBT (Cont'd)**

At December 31, 2023, the Borough had capital debt issued and outstanding described as follows:

**General Capital Serial Bonds**

<u>Purpose</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>
Board of Education Fieldhouse	08/01/47	1.625-2.125%	<u>\$4,770,000.00</u>

**General Capital Bond Anticipation Notes**

<u>Purpose</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>
Various Capital Improvements	12/18/24	0.000%	2,703,553.50*
Acquisition of 27 Osborne Ave.	10/03/24	5.000%	708,250.00
Mount Lane Drainage Improvements	10/03/24	5.000%	570,000.00
Euclid Ave. Road/Drainage Improvements	10/03/24	5.000%	364,600.00
Euclid Ave. Road/Drainage Improvements	10/03/24	5.000%	325,000.00
First Ave. Road Reconstruction	10/03/24	5.000%	1,120,000.00
First Ave. Road Reconstruction	10/03/24	5.000%	1,173,100.00
Acquisition of Real Estate - 86 Main St.	10/03/24	5.000%	<u>666,500.00</u>
			<u>\$7,631,003.50</u>

\*Due to Current Fund

**Beach Utility Capital Bond Anticipation Notes**

<u>Purpose</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>
Beach Capital Improvements	10/03/24	5.000%	<u>\$875,000.00</u>

**General Capital NJ Environmental Infrastructure Trust (NJEIT) Loans**

<u>Description</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>
Fund Loan - Purchase Sea Watch Property	08/01/25	0.000%	233,816.27
Trust Loan - Purchase Sea Watch Property	08/01/25	4.250% - 4.375%	120,000.00
Fund Loan - Infrastructure Protection & Stormwater Conveyance Project	08/01/35	0.000%	1,498,930.93
Trust Loan - Infrastructure Protection & Stormwater Conveyance Project	08/01/35	2.000% - 5.000%	730,000.00
Fund Loan - Infrastructure Protection & Stormwater Conveyance Project	08/01/35	0.000%	764,332.35
Trust Loan - Infrastructure Protection & Stormwater Conveyance Project	08/01/35	3.250% - 5.000%	<u>290,000.00</u>
			<u>\$3,637,079.55</u>

**Water & Sewer Utility Capital NJ Environmental Infrastructure Trust (NJEIT) Loans**

<u>Description</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>
Wastewater Treatment Plan Upgrades:			
Fund Loan - Water Plant Improvements	08/01/27	0.000%	516,229.62
Trust Loan - Water Plan Improvements	08/01/26	3.000%-5.000%	335,000.00
Fund Loan - Advanced Metering Infrastructure Program	08/01/31	0.000%	565,887.40
Trust Loan - Advanced Metering Infrastructure Program	08/01/31	2.000%-5.000%	<u>225,000.00</u>
			<u>\$ 1,642,117.02</u>
TOTAL DEBT ISSUED AND OUTSTANDING			<u>\$18,555,200.07</u>

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 4 MUNICIPAL DEBT (Cont'd)**

At December 31, 2023, the Borough had capital debt issued and outstanding described as follows:  
(Cont'd)

Schedule of Annual Debt Service for Principal and Interest for the Next Five Years and  
Thereafter for Bonded Debt and Loans Issued and Outstanding

Calendar Year	General		Water & Sewer Utility	
	Principal	Interest	Principal	Interest
2024	589,672.48	133,443.76	447,452.70	31,312.50
2025	594,872.91	124,818.72	452,452.70	26,512.50
2026	425,364.56	115,893.76	230,116.54	21,512.50
2027	430,364.56	109,493.76	144,597.44	10,937.50
2028	435,364.56	102,993.76	109,597.44	2,437.50
Thereafter	<u>5,931,440.48</u>	<u>928,300.06</u>	<u>257,900.20</u>	<u>3,712.50</u>
	<u>\$8,407,079.55</u>	<u>1,514,943.82</u>	<u>1,642,117.02</u>	<u>96,425.00</u>

**NOTE 5 FUND BALANCES (SURPLUS) APPROPRIATED**

Fund balances (surplus) at December 31, 2023 which were appropriated and included as anticipated revenue for the year ending December 31, 2024 were as follows:

Current Fund	\$2,325,966.14
Water and Sewer Utility Operating Fund	325,000.00
Beach Utility Operating Fund	943,086.39

**NOTE 6 DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

There were no deferred charges shown on the December 31, 2023 balance sheets of the various funds.

**NOTE 7 LOCAL DISTRICT SCHOOL TAXES**

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough of Manasquan has elected to defer school taxes as follows:

	Balance December 31	
	2023	2022
Balance of Tax	7,314,803.50	7,040,681.50
Deferred	<u>2,012,340.00</u>	<u>2,012,340.00</u>
Balance Payable	<u>\$9,327,143.50</u>	<u>9,053,021.50</u>

**NOTE 8 DISCOUNTS ARE NOT ALLOWED ON PREPAID TAXES**

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS**

Borough employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS). New Jersey municipalities do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective pension expense on their financial statements. However, N.J.A.C. 5:30-6.1(c)(2) requires municipalities to disclose GASB 68 information in the Notes to Financial Statements.

**A. Public Employees' Retirement System (PERS)**

**Plan Description** - The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about the PERS, please refer to the Division's annual financial statements, which can be found at: <https://www.state.nj.us/treasury/pensions/annual-reports.shtml>.

**Vesting Benefit Provisions** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have a least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Contributions** - The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing members. The Local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in the State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. The Borough's contributions to PERS which are based upon annual billings received from the state, amounted to \$387,092.00 for 2023, \$354,036.00 for 2022 and \$324,195.00 for 2021.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**A. Public Employees' Retirement System (PERS) (Cont'd)**

The employee contribution rate was 7.50% effective July 1, 2022 and July 1, 2023.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - Although the Borough does not report net pension liability related to PERS, at December 31, 2023 and 2022, the Borough's liability was \$4,195,040.00 and \$4,236,865.00 respectively for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023 and 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022 and 2021 which was rolled forward to June 30, 2023 and 2022 respectively. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2023, the Borough's proportion was 0.0290724840%, which was an increase of 0.0009977403% from its proportion measured as of June 30, 2022.

For the year ended December 31, 2023 and 2022, the Borough recognized actual pension expense in the amount of \$387,092.22 and \$354,036.00 respectively.

At December 31, 2023 and 2022, the Borough's deferred outflows of resources and deferred inflows of resources related to PERS pension which are not reported on the Borough's financial statements are from the following sources:

	<u>2023</u>		<u>2022</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference Between Expected and Actual Experience	40,110.00	17,148.00	30,580.00	26,967.00
Changes of Assumptions	9,216.00	254,237.00	13,127.00	634,426.00
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	19,319.00	.00	175,360.00	.00
Changes in Proportion and Differences Between Borough Contributions and Proportionate Share of Contributions	<u>178,167.00</u>	<u>15,074.00</u>	<u>142,385.00</u>	<u>83,301.00</u>
Total	<u>\$246,812.00</u>	<u>286,459.00</u>	<u>361,452.00</u>	<u>744,694.00</u>

At December 31, 2023 the amounts reported as deferred outflows of resources and deferred inflows of resources related to PERS pension would be recognized in pension expense on the GAAP basis as follows:

<u>Year Ending December 31</u>	<u>Total</u>
2024	(161,621.00)
2025	(75,466.00)
2026	197,801.00
2027	(3,229.00)
2028	<u>2,868.00</u>
	<u>\$ (39,647.00)</u>

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**A. Public Employees' Retirement System (PERS) (Cont'd)**

Actuarial Assumptions - The Borough's total pension liability reported for the year ended December 31, 2023 was based on the June 30, 2023 measurement date as determined by an actuarial valuation as of July 1, 2022, which was rolled forward to June 30, 2023. The total pension liability reported for the year ended December 31, 2022 was based on the June 30, 2022 measurement date as determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement date:

<u>PERS</u>	<u>2023</u>	<u>2022</u>
Inflation Rate:		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary Increases:	2.75% - 6.55%	2.75%
	Based on Years of Service	Based on Years of Service
Investment Rate of Return	7.00%	7.00%
Mortality Rate Table	Pub-2010	Pub-2010

Assumptions for mortality improvements for 2023 are based on Scale MP-2021, and MP-2021 for 2022.

The actuarial assumptions used in the July 1, 2022 valuations were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021, respectively. The actuarial assumptions used in the July 1, 2021 valuations were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

Long-Term Expected Rate of Return - The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2023 and 2022, as reported for the years ended December 31, 2023 and 2022, respectively, are the summarized in the following tables:

	<u>2023</u>	
<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	28.00%	8.98%
Non-U.S. Developed Market Equity	12.75%	9.22%
International Small Cap Equity	1.25%	9.22%
Emerging Market Equity	5.50%	11.13%
Private Equity	13.00%	12.50%
Real Estate	8.00%	8.58%
Real Assets	3.00%	8.40%
High Yield	4.50%	6.97%
Private Credit	8.00%	9.20%
Investment Grade Credit	7.00%	5.19%
Cash Equivalents	2.00%	3.31%
U.S. Treasuries	4.00%	3.31%
Risk Mitigation Strategies	3.00%	6.21%

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**A. Public Employees' Retirement System (PERS) (Cont'd)**

**Long-Term Expected Rate of Return (Cont'd)**

<u>Asset Class</u>	<u>2022</u>	
	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	8.12%
Non-U.S. Developed Market Equity	13.50%	8.38%
Emerging Market Equity	5.50%	10.33%
Private Equity	13.00%	11.80%
Real Estate	8.00%	11.19%
Real Assets	3.00%	7.60%
High Yield	4.00%	4.95%
Private Credit	8.00%	8.10%
Investment Grade Credit	7.00%	3.38%
Cash Equivalents	4.00%	1.75%
U.S. Treasuries	4.00%	1.75%
Risk Mitigation Strategies	3.00%	4.91%

Discount Rate - The discount rate used to measure the total pension liabilities of the PERS as of June 30, 2023 and 2022, as reported for the years ended December 31, 2023 and 2022, respectively, are summarized in the following:

June 30, 2023 - The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

June 30, 2022 - The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**A. Public Employees' Retirement System (PERS) (Cont'd)**

**Sensitivity of Net Pension Liability** - The following presents the Borough's proportionate share of the PERS net pension liability as of December 31, 2023 and 2022 calculated using the discount rate of 7.00% respectively, as well as what the Borough's proportionate share of the PERS net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower 6.00% respectively, or 1-percentage-point higher 8.00% respectively, than the current rate:

	1% Decrease <u>(6.00%)</u>	Current Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
<b><u>2023</u></b>			
Borough's Proportionate Share of the PERS Net Pension Liability	<u>\$5,058,594.00</u>	<u>\$4,195,040.00</u>	<u>\$3,460,839.00</u>
	1% Decrease <u>(6.00%)</u>	Current Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
<b><u>2022</u></b>			
Borough's Proportionate Share of the PERS Net Pension Liability	<u>\$5,080,870.00</u>	<u>\$4,236,865.00</u>	<u>\$3,519,381.00</u>

The sensitivity analysis was based on the proportionate share of the Borough's net pension liability at December 31, 2023 and 2022. A sensitivity analysis specific to the Borough's net pension liability was not provided by the pension system.

**Pension Plan Fiduciary Net Position** - Detailed information about the PERS pension plan's fiduciary net position is available in the separately issued report from the State of New Jersey, Department of the Treasury, Division of Pension and Benefits. The financial report may be accessed via the New Jersey, Division of Pensions and Benefits, website at <https://state.nj.us/treasury/pensions/annual-reports.shtml>.

**B. Police and Firemen's Retirement System (PFRS)**

**Plan Description** - The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about the PFRS, please refer to the Division's annual financial statements which can be found at: <https://state.nj.us/treasury/pensions/financial-reports.shtml>.

**Vesting Benefit Provisions** - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after to June 28, 2011

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**B. Police and Firemen's Retirement System (PFRS) (Cont'd)**

**Contributions** - The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing members. The Local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual amounts over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of the assets.

The Borough's contributions to PFRS which are based upon annual billings from the state amounted to \$698,168.00 for 2023, \$594,035.00 for 2022 and \$588,241.00 for 2021.

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** - Although the Borough does not report net pension liability related to PFRS, at December 31, 2023 and 2022, the Borough's liability for its proportionate share of the net pension liability was \$5,794,697.00 and \$5,911,129.00, respectively. The net pension liability was measured as of June 30, 2023 and 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022 and 2021 which was rolled forward to June 30, 2023 and 2022, respectively. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2023, the Borough's proportion was 0.05244647%, which was an increase of 0.00080445% from its proportion measured as of June 30, 2022.

For the year ended December 31, 2023 and 2022, the Borough recognized actual total pension expense of \$698,168.00 and \$594,035.00, respectively.

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)** - At December 2023 and 2022, the Borough's deferred outflows of resources and deferred inflows of resources related to PFRS pension which are not reported on the Borough's financial statements are from the following sources:

	<u>2023</u>		<u>2022</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference Between Expected and Actual Experience	248,117.00	276,356.00	267,554.00	362,137.00
Changes of Assumptions	12,507.00	391,281.00	16,200.00	744,094.00
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	295,113.00	.00	541,286.00	.00
Changes in Proportion and Differences Between Borough Contributions and Proportionate Share of Contributions	<u>398,876.00</u>	<u>246,548.00</u>	<u>467,843.00</u>	<u>484,403.00</u>
Total	<u>\$954,613.00</u>	<u>914,185.00</u>	<u>1,292,883.00</u>	<u>1,590,634.00</u>



**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**B. Police and Firemen's Retirement System (PFRS) (Cont'd)**

At December 31, 2023 the amounts reported as deferred outflows of resources and deferred inflows of resources related to PFRS pension would be recognized in pension expense on the GAAP basis as follows:

<u>Year Ending</u> <u>December 31</u>	<u>Total</u>
2024	(207,557.00)
2025	(104,866.00)
2026	329,064.00
2027	(10,143.00)
2028	30,099.00
Thereafter	<u>3,831.00</u>
	<u>\$ 40,428.00</u>

Actuarial Assumptions - The Borough's total pension liability reported for the year ended December 31, 2023 was based on the June 30, 2023 measurement date as determined by an actuarial valuation as of July 1, 2022, which was rolled forward to June 30, 2023. The total pension liability reported for the year ended December 31, 2022 was based on the June 30, 2022 measurement date as determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement date:

<u>PFRS</u>	<u>2023</u>	<u>2022</u>
Inflation Rate:		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary Increases:		
Through all Future Years	3.25% - 16.25%	3.25% - 16.25%
	Based on Years of Service	Based on Years of Service
Investment Rate of Return	7.00%	7.00%
Mortality Rate Table	Pub-2010	Pub-2010

Assumptions for mortality improvements for 2023 are based on Scale MP-2021, and Scale MP-2021 for 2022.

The actuarial assumptions used in the July 1, 2022 valuations were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021, respectively. The actuarial assumptions used in the July 1, 2021 valuations were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**B. Police and Firemen's Retirement System (PFRS) (Cont'd)**

**Long-Term Expected Rate of Return** - The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2023 and 2022, as reported for the years ended December 31, 2023 and 2022, respectively, are summarized in the following tables:

<u>Asset Class</u>	<u>2023</u>	
	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	28.00%	8.98%
Non-U.S. Developed Market Equity	12.75%	9.22%
International Small Cap Equity	1.25%	9.22%
Emerging Market Equity	5.50%	11.13%
Private Equity	13.00%	12.50%
Real Assets	8.00%	8.58%
Real Estate	3.00%	8.40%
High Yield	4.50%	6.97%
Private Credit	8.00%	9.20%
Investment Grade Credit	7.00%	5.19%
Cash Equivalents	2.00%	3.31%
U.S. Treasuries	4.00%	3.31%
Risk Mitigation Strategies	3.00%	6.21%

<u>Asset Class</u>	<u>2022</u>	
	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	8.12%
Non-U.S. Developed Market Equity	13.50%	8.38%
Emerging Market Equity	5.50%	10.33%
Private Equity	13.00%	11.80%
Real Assets	3.00%	7.60%
Real Estate	8.00%	11.19%
High Yield	2.00%	4.95%
Private Credit	8.00%	8.10%
Investment Grade Credit	8.00%	3.38%
Cash Equivalents	4.00%	1.75%
U.S. Treasuries	5.00%	1.75%
Risk Mitigation Strategies	3.00%	4.91%

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**B. Police and Firemen's Retirement System (PFRS) (Cont'd)**

**Discount Rate** - The discount rate used to measure the total pension liability was 7.00% as of June 30, 2023 and June 30, 2022 respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

**Sensitivity of Net Pension Liability** - The following presents the Borough's proportionate share of the PFRS net pension liability as of December 31, 2023 and 2022 calculated using the discount rate of 7.00% respectively, as well as what the Borough's proportionate share of the PFRS net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower 6.00% respectively, or 1-percentage-point higher 8.00%, respectively, than the current rate:

	1% Decrease <u>(6.00%)</u>	Current Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
<b><u>2023</u></b>			
Borough's Proportionate Share of the PFRS Net Pension Liability	<u>\$7,742,661.00</u>	<u>\$5,794,697.00</u>	<u>\$4,172,428.00</u>
	1% Decrease <u>(6.00%)</u>	Current Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
<b><u>2022</u></b>			
Borough's Proportionate Share of the PFRS Net Pension Liability	<u>\$7,811,442.00</u>	<u>\$5,911,129.00</u>	<u>\$4,329,017.00</u>

The sensitivity analysis was based on the proportionate share of the Borough's net pension liability at December 31, 2023 and 2022. A sensitivity analysis specific to the Borough's net pension liability was not provided by the pension system.

**Special Funding Situation** - Under N.J.S.A. 43:16A-15, the Borough is responsible for their own PFRS contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on-behalf of the Borough by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Accordingly, the Borough's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 68 is zero percent and the State's proportionate share is 100% for PFRS under this legislation.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 9 PENSION PLANS (Cont'd)**

**B. Police and Firemen's Retirement System (PFRS) (Cont'd)**

**Special Funding Situation (Cont'd)**

At December 31, 2023 and 2022, the State's proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$1,067,740.00 and \$1,052,008.00, respectively. For the years ended December 31, 2023 and 2022, the pension system has determined the State's proportionate share of the pension expense attributable to the Borough for the PFRS special funding situation is \$121,453.00 and \$121,374.00 respectively, which are less than the actual contributions the State made on behalf of the Borough of \$122,108.00 and \$130,970.00, respectively. At December 31, 2023 (measurement date June 30, 2023) the State's share of the PFRS net pension liability attributable to the Borough was 0.05244632%, which was an increase of 0.00080424% from its proportionate share measured as of December 31, 2022 (measurement date June 30, 2022) of 0.05164208%. The State's proportionate share attributable to the Borough was developed based on actual contributions made to PFRS allocated to employers based upon covered payroll. These on-behalf contributions have not been reported on the Borough's financial statements.

Pension Plan Fiduciary Net Pension - Detailed information about the PFRS pension plan's fiduciary net position is available in the separately issued financial report from the State of New Jersey, Department of Treasury, Division of Pension and Benefits. The financial reports may be accessed via the New Jersey, Division of Pensions and Benefits, website at <https://www.state.nj.us/treasury/pensions/annual-reports.shtml>.

**NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS**

**General Information about the OPEB Plan**

Plan Description and Benefits Provided - The Borough does not provide postemployment benefits to its retirees, however, the State of New Jersey (the "State") provides these benefits to certain Borough retirees and their dependents under a special funding situation as described below.

The State of New Jersey, on-behalf of the Borough, contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) annual financial statements which can be found at <http://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug benefit coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Cont'd)**

General Information about the OPEB Plan (Cont'd)

Plan Description and Benefits Provided (Cont'd)

Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A. 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with the 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Contribution - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

Special Funding Situation Component - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Cont'd)**

General Information about the OPEB Plan (Cont'd)

Plan Description and Benefits Provided (Cont'd)

Special Funding Situation Component (Cont'd)

Therefore, the Borough is considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the Borough is required to disclose:

- a) the State's proportion (percentage) of the collective net OPEB liability that is associated with the Borough,
- b) the State's proportionate share of the collective net OPEB liability that is associated with the Borough, and
- c) the State's proportionate share of the OPEB expense that is associated with the Borough.

The amount of actual contributions to the OPEB Plan made by the State, on-behalf of the Borough, is not known, however, under the Special Funding Situation, the State's OPEB expense, on-behalf of the Borough, is (\$996,131.00) for the year ended December 31, 2023.

OPEB Liability and OPEB Expense

OPEB Liability - At December 31, 2022 the State's proportionate Share of the net OPEB liability associated with the Borough is \$5,493,787.00. The net OPEB liability was measured as of June 30, 2023, and the total OPEB liability used to calculated the net OPEB liability was determined by an actuarial valuation as of June 30, 2022, which was rolled forward to June 30, 2023.

The State's proportion of the net OPEB liability, on-behalf of the Borough, was based on the ratio of the plan members of an individual employer to the total members of the Plan's special funding situation during the measurement period July 1, 2021 through June 30, 2022. For the June 30, 2023 measurement date, the State's proportion on-behalf of the Borough was 0.157456% which was a decrease of 0.031108% from its proportion measured as of the June 30, 2022 measurement date.

OPEB Expense - At December 31, 2022, the State's proportionate share of the OPEB expense, associated with the Borough, calculated by the Plan as of the June 30, 2022 measurement date, is (\$996,131.00). This on-behalf expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Cont'd)**

**General Information about the OPEB Plan (Cont'd)**

Actuarial Assumptions - The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2023 used the following actuarial assumptions, applied to all periods in the measurement:

**Salary Increases\*:**

Public Employees' Retirement System (PERS)	
Rate for all Future Years	2.75% - 6.55% Based on Years of Service
Police and Firemen's Retirement System (PFRS)	
Rate for all Future Years	3.25% - 16.25% Based on Years of Service
Mortality:	
PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021

\*Salary increases are based on years of service within the respective plan.

Actuarial assumptions used in the July 1, 2022 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2018 to June 30, 2021, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Discount Rate - The discount rate used to measure the OPEB liability at June 30, 2023 was 3.65%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Health Care Trend Assumptions - For pre-Medicare medical benefits, the trend is initially 6.50% and decreases to a 4.50% long-term trend rate after eight years. For post-65 medical benefits PPO, the trend is initially -1.99% in fiscal year 2023, increasing to 14.80% in fiscal year 2026 and decreased to 4.50% in fiscal year 2033. For HMO, the trend is increasing to 17.40% in fiscal year 2026 and decreases to 4.50% in fiscal year 2033. For prescription drug benefits, the initial trend rate is 9.50% and decreases to a 4.50% long-term trend rate after eight years. For the Medicare Part B reimbursement, the trend rate is 5.00%

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 10 POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Cont'd)**

**General Information about the OPEB Plan (Cont'd)**

**Sensitivity of the net OPEB Liability to Changes in the Discount Rate** - As previously mentioned, the OPEB Plan has a special funding situation where the State of New Jersey pays the Borough's contributions for certain eligible employees. As such, the proportionate share of the net OPEB liability as of June 30, 2023, the Plan's measurement date, calculated using a discount rate of 3.65%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	1% Decrease (2.65%)	Current Discount Rate (3.65%)	1% Increase (4.65%)
State of New Jersey's proportionate share of the Net OPEB Liability associated with the Borough	\$6,363,556.00	\$5,493,787.00	\$4,794,192.00

**Sensitivity of the net OPEB Liability to Changes in the Healthcare Cost Trend Rates** - The net OPEB liability as of June 30, 2023, the Plan's measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
State of New Jersey's proportionate share of the Net OPEB Liability associated with the Borough	\$4,669,073.00	\$5,493,787.00	\$6,549,674.00

**NOTE 11 FIXED ASSETS**

The following is a summarization of general fixed assets for the year ended December 31, 2023 and 2022:

	Balance Dec. 31, 2022	Additions	Deletions	Balance Dec. 31, 2023
Land	29,499,600.00	218,384.70	.00	29,717,984.70
Buildings	7,363,640.00	626,390.60	.00	7,990,030.60
Furnishings and Equipment	2,389,618.97	641,027.50	.00	3,030,646.47
Vehicles	1,441,451.36	.00	.00	1,441,451.36
	<u>\$40,694,310.33</u>	<u>1,485,802.80</u>	<u>.00</u>	<u>42,180,113.13</u>
	Balance Dec. 31, 2021	Additions	Deletions	Balance Dec. 31, 2022
Land	29,499,600.00	.00	.00	29,499,600.00
Buildings	7,363,640.00	.00	.00	7,363,640.00
Furnishings and Equipment	2,418,911.97	.00	(29,293.00)	2,389,618.97
Vehicles	1,404,533.61	36,917.75	.00	1,441,451.36
	<u>\$40,686,685.58</u>	<u>36,917.75</u>	<u>(29,293.00)</u>	<u>40,694,310.33</u>



**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 12 COMPENSATED ABSENCES**

Under the existing policies and labor agreements of the Borough, employees are allowed to accumulate (with certain restrictions) unused vacation benefits and sick leave over the life of their working careers and to redeem such unused leave time in cash (with certain limitations) upon death, retirement or by extended absence immediately preceding retirement.

It is estimated that the current cost of such unpaid compensation and salary related payments would approximate \$948,701.55 and \$1,004,286.07 at December 31, 2023 and 2022, respectively. Payments are made as required. The above amounts are not required to be recorded on the financial statements per requirements of the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**NOTE 13 DEFERRED COMPENSATION PROGRAM**

The Borough offers its employees a deferred compensation plan created in accordance with Section 457 of the Internal Revenue Code of 1986, as amended. The deferred compensation is not available to employees or beneficiaries until termination of employment, retirement, death or occurrence of an unforeseeable emergency. Earnings of the Plan and contributions by employees are invested and are exempt from income taxes until distributed to the participating employees.

The "Small Business Job Protection Act of 2000 changed Section 457 of the Federal Internal Revenue Code to require that all funds deferred be held in trust, custodial account or annuity contract for the exclusive benefit of the plan participants and their beneficiaries. The plan assets would not be subject to the employer's creditors.

This requirement has been translated into New Jersey law with an amendment to N.J.S.A. 43:15B-5 which now requires that the funds be held in a trust, custodial account or annuity contract for the exclusive benefit of participating employees and their beneficiaries. This condition applies to all plans implemented subsequent to August 20, 1999. For plans in existence prior to August 20, 2000, the local government units had until January 1, 2001 to implement the "exclusive benefit" requirement of the Code revisions. However, until the revisions were made, the assets deferred were still subject to the local government's general creditors.

The plan was amended effective January 1, 1998 to comply with the above requirements. Accordingly, plan assets and the related liability are not included in the balance sheet of the trust fund of the Borough.

The plan administrators and amount of funds are as follows:

	<u>2023</u>	<u>2022</u>
Nationwide Retirement Solutions, Inc.	\$34,019.34	34,170.20
Great-West Life & Annuity Insurance Co.	\$185,962.22	139,339.92
Equitable Financial Life Insurance Company	\$2,558,209.86	2,892,049.48

**NOTE 14 RISK MANAGEMENT**

The Borough is exposed to various risks of loss related to tort; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**Property and Liability Insurance** - The Borough maintains commercial insurance coverage for property, liability, accident and surety bonds.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 14 RISK MANAGEMENT (Cont'd)**

**New Jersey Unemployment Compensation Insurance** - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. A schedule of the Unemployment Compensation Fund can be found in the Trust Fund section of the Financial Statements.

**NOTE 15 CONTINGENT LIABILITIES**

From time to time, the Borough is a defendant in legal proceedings relating to its operations as a municipality. In the best judgment of the Borough's management, the outcome of any present legal proceedings will not have any adverse material effect on the accompanying financial statements.

**Federal and State Awards** - The Borough participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Borough may be required to reimburse the grantor government. As of December 31, 2023 and 2022, significant amounts of grant expenditure have not been audited by the various grantor agencies but the Borough believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on the overall financial position of the Borough.

**NOTE 16 INTERFUND BALANCES**

The composition of interfund balances as of December 31, 2023 is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Federal and State Grant Fund	Current Fund	565,999.24
Capital Fund	Assessment Trust Fund	7,309.39
Capital Fund	Water & Sewer Utility Capital Fund	303,585.40
Beach Utility Operating Fund	Beach Utility Capital Fund	<u>1,010,037.59</u>
		<u>\$1,886,931.62</u>

The purpose of these interfunds was short-term borrowings.

**NOTE 17 LOSAP PROGRAM (Unaudited)**

The Borough has established a Length of Service Award Program (LOSAP) Deferred Compensation Plan. The LOSAP is an incentive award program for first aid volunteers who meet specified service criteria and is a qualified plan under Internal Revenue Code Section 457(e). Funding for the plan is provided via Borough budget appropriations and the Borough has authorized VALIC, as the plan provider. As of December 31, 2023 and 2022, the cumulative balance of the Length of Service Award Program was \$369,652.77 and \$323,394.76, respectively and is recorded in the Trust Fund of the Borough.

In accordance with N.J.A.C. 5:30-14, the funds held in the LOSAP remain the assets of the Borough until they are distributed and as such are subject to the claims of the Borough's general creditors.

**Borough of Manasquan, NJ**  
**Notes to Financial Statements (Continued)**  
**Year Ended December 31, 2023**

**NOTE 18 SUBSEQUENT EVENTS**

The Borough has evaluated subsequent events occurring after the financial statement date through September 30, 2024 which is the date the financial statements were available to be issued. Based upon this evaluation the Borough has determined that there were no subsequent events that needed to be disclosed.

## **SUPPLEMENTARY INFORMATION**

**Borough of Manasquan, NJ**  
**Officials in Office and Surety Bonds - 2023**

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name of Corporate or Personal Surety</u>
Edward Donovan	Mayor	(1)	
Jeffrey Lee	President of Council	(1)	
Michael W. Mangan	Councilmember	(1)	
Lori Triggiano	Councilmember	(1)	
Bruce Bresnahan	Councilmember	(1)	
Brian Holly	Councilmember	(1)	
Gregg Olivera	Councilmember	(1)	
Thomas Flarity	Municipal Administrator	(1)	
Amy Spera	Chief Financial Officer/ Deputy Administrator/Water & Sewer Collector	1,000,000.00 1,000.00 (Deductible)	Municipal Excess Liability Joint Insurance Fund
Mary Ellen Karamus	Tax Collector/Official Tax Searcher	1,000,000.00 1,000.00 (Deductible)	Municipal Excess Liability Joint Insurance Fund
Barbara Ilaria	Borough Clerk/Municipal Registrar	(1)	
Mark Kitrick	Borough Attorney		
Colliers Engineering & Design	Borough Engineer		
Ronald Sage	Borough Prosecutor		
Donald Greer	Public Defender		
KMHL&D	Hearing Officer		
Mark R. Aikens	Conflict Council		
McManimon & Scotland, LLC	Bond Council		
Kevin Starkey	Labor Council		
Jeffrey R. Surenian	Special Council (COAH)		

**Borough of Manasquan, NJ**  
**Officials in Office and Surety Bonds - 2023**  
**(completed)**

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name of Corporate or Personal Surety</u>
Leon S. Avakian, Inc.	Borough Planner (COAH)		
Paul J. Capotorto	Borough Magistrate	(1)	
Frank DiRoma	Code Enforcement Officer/ Zoning Officer Supervisor	(1)	
Robin A. Palughi	Assessor	(1)	
Steven Winters	Construction Official	(1)	
Beach Employees	Erik Ertle - Superintendent of Recreation/ Beach	(1)	
	Tracy Sullivan - Beach Clerk Supervisor	(1)	
	Eileen McFadden - Beach Clerk Supervisor	(1)	
	Douglas Anderson - Chief Lifeguard	(1)	
	Cashiers	(1)	
	Parking Lot Attendants	(1)	
Marie Higgins	Court Administrator and Violations Clerk	1,000,000.00 1,000.00 (Deductible)	Municipal Excess Liability Joint Insurance Fund
Ann Longendyck	Deputy Court Administrator	1,000,000.00 1,000.00 (Deductible)	Municipal Excess Liability Joint Insurance Fund
Cassandra Polonis	Deputy Court Administrator	1,000,000.00 1,000.00 (Deductible)	Municipal Excess Liability Joint Insurance Fund

All of the Bonds were examined and properly executed

(1) Public Employees Dishonesty & Faithful Performance Coverage	1,000,000.00
Borough of Manasquan issued by Municipal Excess Liability	1,000.00
Joint Insurance Fund	(Deductible)

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Current Fund Cash - Collector and Treasurer**

A-4

	Ref.	Regular	
<b><u>Balance</u></b> - December 31, 2022	A		12,704,270.03
<b><u>Increased by Receipts</u></b>			
Tax Title Liens	A-16	.00	
Interest and Costs on Taxes	A-2	69,354.58	
Property Taxes Receivable	A-15	34,832,866.24	
Prepaid 2024 Taxes	A-31	344,903.74	
Revenue Accounts Receivable	A-22	1,838,829.67	
Petty Cash Fund	A-11	300.00	
Taxes Overpaid	A-30	31,051.05	
Miscellaneous Revenue not Anticipated	A-2	284,556.56	
State Senior Citizens Allotments	A-43	46,000.00	
Contra Items	A-4	32,095,737.03	
Reserve for Private Donation - Dare	A	750.00	
Reserve for Debt	A-2	29,339.80	
Unappropriated Reserves Federal and State Grants	A-29	20,532.47	
Municipal Court - Brielle	A-2	138,924.52	
Interfund Capital Fund	A-39	2,142,343.83	
Federal and State Grants Receivable	A-26:A-27	54,138.75	
Energy Receipts Tax	A-2	392,954.60	
Refund of Anticipated Revenue	A:A-4	43,477.20	
Refund of Miscellaneous Revenue	A:A-4	1,260.00	
Anticipated Utility Operating Surplus	A-2	204,795.00	
Reserve for Private Donation - K-9 Unit	A:A-2	17,527.00	
Reserve for Debt - Fieldhouse	A:A-2	250,000.00	
Reserve for Municipal Relief Fund Aid	A	40,706.37	
CFO - Sea Girt	A-2	35,000.00	
Interfund Water & Sewer Operating Fund	A	34,378.14	
Interfund Water & Sewer Capital Fund	A	243,500.00	
Reserve for Sale of Borough Assets	A	1,475.00	
Reserve for Private Donation - Electric Sign Board	A-2	30,000.00	
Contra - Polling Fee	A	800.00	
			<u>73,225,501.55</u>
			85,929,771.58
<b><u>Decreased by Disbursements</u></b>			
Appropriation Expenditures	A-3	10,356,006.60	
2022 Appropriation Reserves and Reserve for Encumbrances	A-25	370,443.11	
Refund of Tax Overpayments	A-30	30,932.47	
Petty Cash Fund	A-11	300.00	
County Taxes	A-35	7,477,305.56	
Local District School Tax	A-37	18,380,167.00	
Special District Taxes	A-34	938,702.00	
Municipal Open Space Tax	A-1	103,070.46	
Appropriated Reserves Federal and State Grants	A-26	167,992.88	
Interfund Capital Fund	A-39	2,675,436.24	
Contra Items	A-4	32,095,737.03	
Reserve for Retro Payroll	A	7,486.16	
Reserve for LOSAP	A	12,600.00	
Refund of Anticipated Revenue	A:A-4	31,263.20	
Refund of Miscellaneous Revenue	A:A-4	1,085.00	
Reserve for DARE Program	A	1,155.95	
Reserve for K-9 Unit	A	24,255.54	
Reserve for Electric Sign	A	30,000.00	
Reserve for Infrastructure Repairs	A	46,706.10	
Reserve for Special Emergency Sandy	A	5,590.52	
Reserve for Police Alcotest	A	4,271.33	
Interfund Water & Sewer Operating Fund	A-4	34,378.14	
Interfund Water & Sewer Capital Fund	A-4	243,500.00	
Reserve for Police - Scanning	A	4,000.00	
Refund Tenant Security	A	8,900.00	
Refund Prior Year Revenue - Tax Appeals	A-1	3,312.42	
			<u>73,054,597.71</u>
<b><u>Balance</u></b> - December 31, 2023	A		<u>\$12,875,173.87</u>

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Change Funds**

A-10

Ref.

**Office - Collector and Clerk**

**Balance** - December 31, 2022 and December 31, 2023

A

\$450.00

No change during 2023

**Schedule of Petty Cash Funds**

A-11

Ref.

**Balance** - December 31, 2022

A

.00

**Increased by**

Cash Disbursed

A-4

300.00

300.00

**Decreased by**

Cash Received

A-4

300.00

**Balance** - December 31, 2023

A

\$ .00



# Borough of Manasquan, NJ

## Current Fund

### Schedule of Taxes Receivable and Analysis of Property Tax Levy

A-15

Year	Balance Dec. 31 2022	2023 Levy	Added Taxes	2022	Collection by Cash 2023	Adjustments/ Cancelled	Transferred To Tax Title Liens	Balance Dec. 31 2023
2022	242,419.27	.00	.00	.00	236,190.69	(6,228.58)	.00	.00
2023	.00	35,440,381.90	.00	457,909.18	34,643,175.55	(15,632.55)	.00	323,664.62
	<u>242,419.27</u>	<u>35,440,381.90</u>	<u>.00</u>	<u>457,909.18</u>	<u>34,879,366.24</u>	<u>(21,861.13)</u>	<u>.00</u>	<u>323,664.62</u>
Ref.	A	A-15		A-31				A

A-4 Collection by Cash - 2023  
A-15A Veterans and S.C. Allowance

34,832,866.24  
46,500.00  
\$34,879,366.24

#### Analysis of 2023 Property Tax Levy

##### Tax Yield

General Purpose and Business Property Taxes  
Special District  
Added Tax (54:4-63.1 et. seq.)  
Omitted Tax (54:4-63.2 et. seq.)

Ref.

34,293,601.48  
946,891.74  
196,863.89  
3,024.79

\$35,440,381.90

##### Tax Levy

Local District School Tax (Abstract)

18,654,289.00

County Health Tax (Abstract)  
County General Tax (Abstract)  
County Library Tax (Abstract)  
County Open Space Taxes (Abstract)  
Due County for Added Taxes

119,547.26  
6,002,058.15  
434,205.99  
850,342.79  
41,929.84

7,448,084.03

Fire District No. 1 Tax

938,702.00

Municipal Open Space Tax

103,070.46

Local Tax for Municipal Purposes  
(Abstract)  
Add: Added Taxes  
Add: Excess in Yield

8,129,638.37  
157,958.84  
8,639.20

8,296,236.41

\$35,440,381.90

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Senior Citizens and Veterans Deductions Allowed**

**A-15A**

	<u>Ref.</u>	
Senior Citizens Deductions per Tax Billings	A-43	2,500.00
Veterans Deductions per Tax Billings	A-43	44,250.00
Veterans Deductions Allowed by Tax Collector	A-43	<u>750.00</u>
		47,500.00
Less:		
Veterans Deductions Disallowed by Tax Collector	A-43	<u>1,000.00</u>
	A-15	<u>\$46,500.00</u>

**Schedule of Tax Title Liens**

**A-16**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	A	.00
<b><u>Increased by</u></b>		
Collections	A-4	<u>.00</u>
<b><u>Balance</u></b> - December 31, 2023	A	<u>\$ .00</u>

**Schedule of Property Acquired for Taxes**

**(At Assessed Valuation)**

**A-18**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022 and December 31, 2023	A	<u>\$209,040.00</u>
No change during 2023		

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Revenue Accounts Receivable**

A-22

	<u>Ref.</u>	<u>Balance Dec. 31 2022</u>	<u>Accrued In 2023</u>	<u>Collected by Treasurer</u>	<u>Balance Dec. 31 2023</u>
Licenses					
Alcoholic Beverages	A-2	.00	22,120.00	22,120.00	.00
Food Handling	A-2	.00	9,900.00	9,900.00	.00
Raffle and Bingo	A-2	.00	3,520.00	3,520.00	.00
Amusement	A-2	.00	1,000.00	1,000.00	.00
Fees and Permits					
Certificates of Occupancy	A-2	.00	128,875.00	128,875.00	.00
Zoning Fees	A-2	.00	34,175.00	34,175.00	.00
Other Fees	A-2	.00	3,922.94	3,922.94	.00
Municipal Court					
Fines and Costs	A-2	9,615.58	295,605.33	300,126.45	5,094.46
Rent - Beach Garage	A-2	.00	24,000.00	24,000.00	.00
Uniform Construction Code Fees	A-2	.00	520,866.80	520,866.80	.00
Interest on Investments	A-2	.00	187,019.06	187,019.06	.00
Dock Mooring Receipts	A-2	.00	311,090.71	311,090.71	.00
Rent - Provident Bank	A-2	.00	63,528.36	63,528.36	.00
Planning Board - Subdivision Fee	A-2	.00	13,300.00	13,300.00	.00
Cable Television Franchise Fees	A-2	63,302.00	61,820.00	63,302.00	61,820.00
Rent - 27 Osborne Ave.	A-2	.00	32,500.02	32,500.02	.00
Rent - Beach Parking Lots	A-2	.00	125,000.00	125,000.00	.00
		<u>\$72,917.58</u>	<u>1,838,243.22</u>	<u>1,844,246.34</u>	<u>66,914.46</u>
	<u>Ref.</u>	A			A
	A-4	Cash Collected		1,838,829.67	
	A	Prepaid Rent Applied		<u>5,416.67</u>	
				<u>\$1,844,246.34</u>	

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Appropriation Reserves and Reserve for Encumbrances - 2022**

A-25  
(Page 1 of 3)

	<u>Ref.</u>	<u>2022 Balances</u>	<u>Balances After Transfers</u>	<u>Expended</u>	<u>Balance Lapsed</u>
<u>General Government</u>					
Administrative and Executive	S&W	2,418.42	2,418.42	2,320.00	98.42
Administrative and Executive	OE	827.64	827.64	732.14	95.50
Mayor and Council	S&W	22.68	22.68	.00	22.68
Mayor and Council	OE	127.03	127.03	25.00	102.03
Municipal Clerks Office	S&W	1,755.33	1,755.33	1,723.16	32.17
Municipal Clerks Office	OE	27,556.28	27,556.28	18,096.58	9,459.70
Financial Administration	S&W	1,552.04	1,552.04	1,464.10	87.94
Financial Administration	OE	1,028.05	1,028.05	959.89	68.16
Revenue Administration	S&W	299.98	299.98	.00	299.98
Revenue Administration	OE	790.36	790.36	753.98	36.38
Tax Assessment Administration	S&W	79.43	79.43	.00	79.43
Tax Assessment Administration	OE	1,389.19	1,389.19	374.38	1,014.81
Legal Services and Costs	OE	52,792.00	52,792.00	979.00	51,813.00
Municipal Court	S&W	31,262.21	31,262.21	6,382.46	24,879.75
Municipal Court	OE	16,490.63	16,490.63	995.83	15,494.80
Engineering Services and Costs	OE	57,468.26	57,468.26	51,418.26	6,050.00
Historical Sites Office	OE	615.00	615.00	.00	615.00
<u>Land Use Administration</u>					
Planning Board	S&W	488.71	488.71	448.75	39.96
Planning Board	OE	23,380.10	23,380.10	2,480.50	20,899.60
<u>Code Enforcement and Administration</u>					
Code Enforcement	S&W	8,175.10	8,175.10	3,194.94	4,980.16
Code Enforcement	OE	1,213.65	1,213.65	752.47	461.18
Zoning Office	S&W	1,283.30	1,283.30	1,281.80	1.50
<u>Insurance</u>					
Insurance - General Liability	OE	21.00	21.00	.00	21.00
Insurance - Workmen's Compensation	OE	22.08	22.08	.00	22.08
Insurance - Employee Group Health	OE	33,886.52	33,886.52	.00	33,886.52
<u>Public Safety Functions</u>					
Police	S&W	17,562.12	17,562.12	6,122.48	11,439.64
Police	OE	50,530.26	50,530.26	31,679.28	18,850.98
Emergency Management Services	S&W	824.95	824.95	.00	824.95
Emergency Management Services	OE	9,653.26	9,653.26	9,367.70	285.56
Municipal Prosecutor's Office	OE	26,400.00	26,400.00	26,200.00	200.00

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Appropriation Reserves and Reserve for Encumbrances - 2022**

A-25  
(Page 2 of 3)

	<u>Ref.</u>	<u>2022 Balances</u>	<u>Balances After Transfers</u>	<u>Expended</u>	<u>Balance Lapsed</u>
<b><u>Public Works Functions</u></b>					
Streets and Roads	S&W	6,858.82	6,858.82	6,800.00	58.82
Streets and Roads	OE	10,710.85	10,710.85	7,934.99	2,775.86
Shade Tree Commission	OE	3,700.00	3,700.00	3,700.00	.00
Traffic Lights	OE	118.22	118.22	.00	118.22
Solid Waste Collection	S&W	9,494.11	9,494.11	8,572.93	921.18
Solid Waste Collection	OE	34,494.46	34,494.46	32,145.11	2,349.35
Public Buildings and Grounds	OE	17,202.13	17,202.13	13,497.35	3,704.78
Maintenance of Borough Vehicles	OE	1,749.69	1,749.69	213.93	1,535.76
<b><u>Health and Human Services Functions</u></b>					
Board of Health	S&W	1,004.94	1,004.94	.00	1,004.94
Board of Health	OE	25.00	25.00	.00	25.00
Environmental Commission	OE	1,500.00	1,500.00	.00	1,500.00
Animal Control Services	OE	2,600.03	2,600.03	1,833.33	766.70
<b><u>Parks and Recreation Functions</u></b>					
Recreation Services and Programs	S&W	825.16	825.16	.00	825.16
Recreation Services and Programs	OE	36,841.78	36,841.78	215.99	36,625.79
Maintenance of Parks	S&W	18,020.30	18,020.30	18,000.00	20.30
Maintenance of Parks	OE	19,429.90	19,429.90	227.55	19,202.35
Senior Citizens Transportation	OE	756.00	756.00	.00	756.00
<b><u>Uniform Construction Code</u></b>					
Construction Official	S&W	7,705.27	7,705.27	6,265.83	1,439.44
Construction Official	OE	5,492.46	5,492.46	2,564.10	2,928.36
Electrical Inspector	S&W	361.53	361.53	.00	361.53
Plumbing Inspector	S&W	4,222.10	4,222.10	.00	4,222.10
Fire Inspector	S&W	1,622.00	1,622.00	.00	1,622.00
<b><u>Unclassified</u></b>					
Waterways	S&W	25.00	25.00	.00	25.00
Waterways	OE	2,118.40	2,118.40	1,395.00	723.40
Tourism	S&W	50.00	50.00	.00	50.00
Tourism	OE	788.21	788.21	573.25	214.96
Celebration of Public Events	OE	430.06	430.06	.00	430.06
Utilities	OE	56,206.89	56,206.89	476.12	55,730.77
Landfill/Solid Waste Disposal Costs	OE	61,468.37	61,468.37	20,064.10	41,404.27
<b><u>Contingent</u></b>		544.90	544.90	.00	544.90
<b><u>Statutory Expenditures</u></b>					
Social Security System		22,854.22	22,854.22	4,058.04	18,796.18

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Appropriation Reserves and Reserve for Encumbrances - 2022**

A-25  
(Page 3 of 3)

	<u>2022</u>	<u>Balances</u>		
	<u>Balances</u>	<u>After</u>	<u>Expended</u>	<u>Balance</u>
		<u>Transfers</u>		<u>Lapsed</u>
<u>Shared Service Agreements</u>				
Gasoline - Brielle	54,332.96	54,332.96	19,558.38	34,774.58
Salt - Brielle/Sea Girt	25,679.33	25,679.33	.00	25,679.33
Police Mandated 911 Emergency Service	35.00	35.00	.00	35.00
Leaf Disposal - Wall Township	10,000.00	10,000.00	10,000.00	.00
<u>Public Private Programs</u>				
Matching Funds for Grants	100.00	100.00	.00	100.00
<u>Capital Improvements</u>				
UCC Vehicle	105.80	105.80	.00	105.80
Police Equipment	63,298.69	63,298.69	63,298.69	.00
DPW Equipment	<u>50,000.00</u>	<u>50,000.00</u>	<u>28,435.73</u>	<u>21,564.27</u>
	<u>\$902,688.16</u>	<u>902,688.16</u>	<u>417,583.12</u>	<u>485,105.04</u>
	<u>Ref.</u>			<u>A-1</u>
Appropriation Reserves	A	678,477.48		
Reserve for Encumbrances	A	<u>224,210.68</u>		
		<u>\$902,688.16</u>		
Cash Disbursed	A-4		370,443.11	
Transfer to Accounts Payable	A		16,010.57	
Transfer to Reserve for Retro Payroll	A		<u>31,129.44</u>	
			<u>\$417,583.12</u>	

**Schedule of Interfund With Federal and State Grant Fund**

A-26

	<u>Ref.</u>		
	<u>A</u>		
<b><u>Balance</u></b> - December 31, 2022			653,980.90
(Due to Federal and State Grant Fund)			
<u>Increased by</u>			
Deposited in Current Fund:			
Grants Receivable	A-4:A-27	54,138.75	
Unappropriated Reserves	A-4:A-29	20,532.47	
2023 Budget Appropriations	A-3:A-28	<u>709,971.97</u>	
			<u>784,643.19</u>
			1,438,624.09
<u>Decreased by</u>			
Disbursed by Current Fund:			
Appropriated Reserves	A-4:A-28	167,992.88	
2023 Anticipated Revenue	A-27	<u>704,631.97</u>	
			<u>872,624.85</u>
<b><u>Balance</u></b> - December 31, 2023	A		<u>\$ 565,999.24</u>
(Due to Federal and State Grant Fund)			

Borough of Manasquan, NJ

Current Fund

Schedule of Grants Receivable - Federal and State Grant Fund

A-27

Grant	Balance Dec. 31, 2022	2023 Budget Revenue	Received	Transfer from Unappropriated Reserves	Cancelled	Balance Dec. 31, 2023
Municipal Alliance on Alcoholism and Drug Abuse	47,308.15	28,637.59	14,273.60	.00	.00	61,672.14
Bullet Proof Vest Fund	1,579.62	.00	.00	.00	.00	1,579.62
N.J. Community Forestry Grant	9.50	.00	.00	.00	.00	9.50
Recycling Tonnage Grant	.00	16,745.15	16,745.15	.00	.00	.00
N.J. Historic Trust Grant	75,000.00	.00	.00	.00	.00	75,000.00
Body Armor Fund	.00	1,413.19	.00	1,413.19	.00	.00
Clean Communities Grant	.00	16,890.41	.00	16,890.41	.00	.00
American Rescue Plan	.00	607,705.63	.00	607,705.63	.00	.00
COPS in Shops	.00	1,440.00	1,320.00	.00	.00	120.00
Storm Water Assistance Grant	.00	25,000.00	15,000.00	.00	.00	10,000.00
Lead Grant Assistance Program	.00	6,800.00	6,800.00	.00	.00	.00
	<u>\$123,897.27</u>	<u>704,631.97</u>	<u>54,138.75</u>	<u>626,009.23</u>	<u>.00</u>	<u>148,381.26</u>
Ref.	A	A-2:A-26	A-4:A-26	A-29	A-2:A-26	A

Schedule of Appropriated Reserves for Grants - Federal and State Grant Fund

A-28

Grant	Balance Dec. 31, 2022	Transfer from 2023 Budget Appropriations	Expended	Cancelled	Balance Dec. 31, 2023
Drunk Driving Enforcement Fund	15,902.17	.00	15,479.00	.00	423.17
Alcohol Education Rehabilitation Fund	195.91	.00	.00	.00	195.91
Municipal Alliance on Alcoholism and Drug Abuse	36,344.70	33,977.59	29,322.93	.00	40,999.36
Body Armor Fund	10,011.11	1,413.19	4,568.88	.00	6,855.42
Clean Communities Grant	29,624.92	16,890.41	12,175.28	.00	34,340.05
Recreational Trails Program	706.00	.00	.00	.00	706.00
New Jersey Community Forestry Grant	3,005.00	.00	.00	.00	3,005.00
Recycling Tonnage Grant	11,028.35	16,745.15	3,500.00	.00	24,273.50
Bullet Proof Vest Fund	2,465.78	.00	68.97	.00	2,396.81
N.J. Historic Trust Grant	10,000.00	.00	6,000.00	.00	4,000.00
Body Worn Cameras	32,585.00	.00	25,416.00	.00	7,169.00
COPS in Shops	.00	1,440.00	1,320.00	.00	120.00
Storm Water Assistance Grant	.00	25,000.00	25,000.00	.00	.00
American Rescue Plan	.00	607,705.63	45,141.82	.00	562,563.81
Lead Grant Assistance Program	.00	6,800.00	.00	.00	6,800.00
	<u>\$151,868.94</u>	<u>709,971.97</u>	<u>167,992.88</u>	<u>.00</u>	<u>693,848.03</u>
Ref.	A		A-26	A-3	A

Original Budget  
Local Match

704,631.97  
5,340.00  
\$709,971.97

Borough of Manasquan, NJ

Current Fund

Schedule of Unappropriated Reserves for Grants - Federal and State Grant Fund

A-29

<u>Grant</u>	<u>Balance</u> <u>Dec. 31, 2022</u>	<u>Transfer to</u> <u>2023 Budget</u> <u>Appropriations</u>	<u>Received</u>	<u>Balance</u> <u>Dec. 31, 2023</u>
Clean Communities Grant	16,890.41	16,890.41	18,944.67	18,944.67
American Rescue Plan	607,705.63	607,705.63	.00	.00
Body Armor Fund	<u>1,413.19</u>	<u>1,413.19</u>	<u>1,587.80</u>	<u>1,587.80</u>
	<u>\$626,009.23</u>	<u>626,009.23</u>	<u>20,532.47</u>	<u>20,532.47</u>
<u>Ref.</u>	<u>A</u>	<u>A-27</u>	<u>A-4:A-26</u>	<u>A</u>

Schedule of Tax Overpayments

A-30

Balance - December 31, 2022

2,067.08

Increased by

Overpayments in 2023

31,051.05  
33,118.13

Decreased by

Refunds in 2023

30,932.47

Balance - December 31, 2023

\$ 2,185.66



**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Prepaid Taxes**

**A-31**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	A	457,909.18
<b><u>Increased by</u></b>		
Collection - 2024 Taxes	A-4	<u>344,903.74</u> 802,812.92
<b><u>Decreased by</u></b>		
Applied to 2023 Taxes Receivable	A-15	<u>457,909.18</u>
<b><u>Balance</u></b> - December 31, 2023	A	<u>\$344,903.74</u>

**Payroll Agency Account**

**A-32**

	Balance Dec. 31 <u>2022</u>	<u>Receipts</u>	Disbursement/ <u>Adjustments</u>	Balance Dec. 31 <u>2023</u>
Public Employees' Retirement System	(664.98)	574,891.14	546,525.26	27,700.90
State Withholding Tax	.00	249,744.58	249,744.58	.00
Federal Withholding, Social Security and Medicare Tax	1.26	1,434,348.13	1,434,348.13	1.26
Police and Fire Retirement System	(.28)	859,265.79	859,314.62	(49.11)
Flexible Spending Accounts	9,341.21	4,423.00	11,145.45	2,618.76
Unemployment Escrow Trust Fund	5,947.96	12,080.86	18,028.82	.00
New Jersey UI, WF, HC, DI & FLI	(4,104.30)	25,028.47	20,924.15	.02
Dues	705.00	14,836.50	14,836.50	705.00
Disability and Life Insurance	1,055.67	19,741.41	19,741.41	1,055.67
Deferred Compensation	25.00	159,529.35	159,529.35	25.00
Employee Share Group Insurance	.00	216,828.63	216,828.63	.00
Garnishment	176.83	.00	.00	176.83
Miscellaneous	.00	250,000.00	250,000.00	.00
	<u>\$12,483.37</u>	<u>3,820,717.86</u>	<u>3,800,966.90</u>	<u>32,234.33</u>

**Borough of Manasquan, NJ**  
**Current Fund**  
**Payroll Account**

A-33

**Balance** - December 31, 2022 .00

**Increased by**

Receipts		4,960,593.43
		4,960,593.43

**Decreased by**

Disbursements		4,960,593.43
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**Balance** - December 31, 2023 \$ .00

**Schedule of Special District Taxes Payable**

A-34

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> A	.00
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**Increased by**

2023 Levy - Fire District No. 1	A-1	938,702.00
		938,702.00

**Decreased by**

Payments	A-4	938,702.00
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**Balance** - December 31, 2023 \$ .00

**Schedule of County Taxes Payable**

A-35

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> A	71,151.37
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**Increased by**

2023 Levy		
County Health Tax	A-15	119,547.26
County General Tax	A-15	6,002,058.15
County Library Tax	A-15	434,205.99
County Open Space Preservation	A-15	850,342.79
2023 Added and Omitted County Taxes	A-15	<u>41,929.84</u>
		7,448,084.03
		7,519,235.40

**Decreased by**

Payments	A-4	7,477,305.56
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**Balance** - December 31, 2023 \$ 41,929.84

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Local District School Tax**

**A-37**

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022			
School Tax Payable	A	7,040,681.50	
School Tax Deferred		<u>2,012,340.00</u>	
			9,053,021.50
<b><u>Increased by</u></b>			
Levy - School Year			
July 1, 2023 to June 30, 2024	A-15	<u>18,654,289.00</u>	
			27,707,310.50
<b><u>Decreased by</u></b>			
Payments	A-4	<u>18,380,167.00</u>	
<b><u>Balance</u></b> - December 31, 2023			
School Tax Payable	A	7,314,803.50	
School Tax Deferred		<u>2,012,340.00</u>	
			<u>\$ 9,327,143.50</u>

**2023 Liability for Local District School Tax**

	<u>Ref.</u>		
Tax Paid	A-37	18,380,167.00	
Tax Payable - December 31, 2023	A-37	<u>9,327,143.50</u>	
			27,707,310.50
Less: Tax Payable - December 31, 2022	A-37	<u>9,053,021.50</u>	
Amount Charged to 2023 Operations	A-1	<u>\$18,654,289.00</u>	

**Borough of Manasquan, NJ**  
**Current Fund**  
**Schedule of Interfund With Capital Fund**

A-39

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022			
(Due from Capital Fund)	A:C		.00
<b><u>Increased by</u></b>			
Improvement Authorizations	A-4	2,390,436.24	
Cash Disbursed	A-4	<u>285,000.00</u>	
			<u>2,675,436.24</u>
			2,675,436.24
<b><u>Decreased by</u></b>			
Budget Appropriations	A-3	248,092.41	
Assessments Collected	A-4	.00	
Bond Anticipation Note Issued	A:C-19	285,000.00	
Cash Received	A-4	1,776,577.11	
Grants Received	A-4	365,193.45	
Overpayment Improvement Authorizations	A-4	<u>573.27</u>	
			<u>2,675,436.24</u>
<b><u>Balance</u></b> - December 31, 2023			
(Due from Capital Fund)	A:C		\$ <u>.00</u>

**Schedule of Due To or From State of New Jersey**

A-43

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022			
(Due to State of New Jersey)	A		17,798.90
<b><u>Increased by</u></b>			
Veterans Exemptions per Billings		44,250.00	
Senior Citizens Deductions per Billings		2,500.00	
Veterans Deductions Allowed by Tax Collector		<u>750.00</u>	
	A-15A		<u>47,500.00</u>
			29,701.10
<b><u>Decreased by</u></b>			
Received in Cash from State	A-4	46,000.00	
Veterans Deductions Disallowed by Tax Collector	A-15A	<u>1,000.00</u>	
			<u>47,000.00</u>
<b><u>Balance</u></b> - December 31, 2023			
(Due to State of New Jersey)	A		\$ <u>17,298.90</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Trust Cash - Treasurer**

**B-4**

	Ref.	Tax Map Maint. Fund	Tax Title Lien Redemption Trust	Animal Control Fund	Misc. Trust Fund	Street Opening Fund	Manasquan Senior Citizens Organization	Tourism	Developers Bond Trust	Recreation Commission Fund	Developers Escrow Fund	Manasquan Law Enforc. Fund	Muni. Community Alliance Commission	Manasquan Traffic Trust	Public Defender Fund	Affordable Housing Trust	Accum. Leave Compen. Trust Fund	Junior Lifeguard Fund	Muni. Open Space Trust Fund	Muni. Tree Escrow Fund	Unem-employment Trust	COAH Escrow Trust
<b>Balance - December 31, 2022</b>	B	7,341.07	.00	553.89	121,822.34	29,500.00	13,170.91	34,307.99	49,452.06	242,511.17	114,635.46	19,088.94	1,206.38	32,227.61	324.60	593,741.52	181,883.90	73,559.92	225,154.77	5,281.98	109,524.73	.17
<b><u>Increased by Receipts</u></b>																						
Payroll Deductions	B-45	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,080.86	.00
COAH Escrow Trust Funds	B-47	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Tax Title Liens Redemption Funds	B-48	.00	174,734.82	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Tourism Funds	B-46	.00	.00	.00	.00	.00	.00	15,105.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Senior Citizens Organization Funds	B-43	.00	.00	.00	.00	.00	30,810.98	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Tax Map Maintenance Funds	B-44	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Budget Contributions	B-29/B-39:																					
Law Enforcement Funds	B-45	.00	.00	.00	.00	.00	.00	.00	.00	81,706.35	.00	.00	.00	.00	.00	.00	50,000.00	.00	.00	.00	.00	.00
Traffic Trust Funds	B-33	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Recreational Funds	B-32	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	160,614.44	.00	.00	.00	.00	.00	.00	.00	.00
Interest	B-29	.00	.00	.00	.00	.00	.00	.00	.00	547,565.32	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Animal Control Funds	B-23	.00	.00	5.09	.00	.00	.00	356.86	646.59	3,216.61	.00	227.79	3.38	499.32	24	7,851.09	2,796.73	789.68	2,276.81	6.59	1,389.24	.00
Street Opening Funds	B-27	.00	.00	3,266.54	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Public Defender Funds	B-34	.00	.00	.00	.00	21,000.00	.00	.00	.00	.00	.00	.00	.00	.00	400.00	.00	.00	.00	.00	.00	.00	.00
Miscellaneous	B-28	.00	.00	.00	123,066.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Developers Bonds	B-30	.00	.00	.00	.00	.00	.00	.00	3,196.44	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Developers Escrow	B-31	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,062.85	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Community Alliance Funds	B-34	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Affordable Housing Funds	B-36	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Interfunds & Accounts Receivable	B	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	88,487.50	.00	.00	.00	.00	10,516.99	.00
Junior Lifeguards Funds	B-40	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Municipal Open Space Funds	B-41	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	55,263.42	103,070.46	.00	.00	.00
Tree Escrow Funds	B-42	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
		384.15	174,734.82	3,271.63	123,066.00	21,000.00	30,810.98	15,461.86	3,843.03	632,488.28	43,062.85	227.79	3.38	161,113.76	400.24	96,338.59	52,796.73	56,053.10	105,347.27	6.59	23,987.09	.00
		7,725.22	174,734.82	3,825.52	244,888.34	50,500.00	43,981.89	49,769.85	53,295.09	874,999.45	157,698.31	19,316.73	1,209.96	193,341.37	724.84	690,080.11	224,680.63	129,613.02	350,502.04	5,288.57	133,511.82	.17

**Decreased by Disbursements**

Expenditures

B-23/B-27:  
B-28/B-29:  
B-30/B-31:  
B-32/B-34:  
B-35/B-39:  
B-40/B-41:  
B-42/B-43:  
B-44/B-45:  
B-46/B-47:

	B	57,725.22	.00	1,220.61	156,253.34	43,500.00	13,292.70	30,863.26	53,295.09	353,113.44	81,244.39	19,316.73	1,209.96	11,195.07	224.84	650,893.79	148,214.43	64,420.76	174,296.23	488.57	130,786.39	.17
<b>Balance - December 31, 2023</b>																						

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for Animal Control Fund Expenditures**

**B-23**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	B	589.09
<b><u>Increased by</u></b>		
License Fees Collected - Dog		3,090.00
Late Fees		150.00
Interest		5.09
Charge Card Processing Fee		<u>26.54</u>
	B:B-4	<u>3,271.63</u>
		3,860.72
<b><u>Decreased by</u></b>		
Expenditure Under R.S. 4:19-15.11		2,238.00
Due to State of New Jersey		336.00
Charge Card Processing Fee		<u>30.91</u>
	B:B-4	<u>2,604.91</u>
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$1,255.81</u>

**Dog License Fees Collected**

<u>Year</u>	<u>Amount</u>
2022	4,166.00
2023	<u>3,090.00</u>

\$7,256.00 No Statutory Excess Exists

**Schedule of Reserve for Street Opening Deposits**

**B-27**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	B	29,500.00
<b><u>Increased by</u></b>		
Cash Received	B-4	<u>21,000.00</u>
		50,500.00
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>7,000.00</u>
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$43,500.00</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for Miscellaneous Trust Fund**

B-28

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	B	121,822.34
<b><u>Increased by</u></b>		
Miscellaneous Trust Items	B-4	<u>123,066.00</u> 244,888.34
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>88,635.00</u> 
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$156,253.34</u>

**Schedule of Reserve for Recreation Commission Fund**

B-29

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	B	242,511.17
<b><u>Increased by</u></b>		
Borough Contribution - Director Salary & Wages	B-4	81,706.35
Recreation Funds	B-4	547,565.32
Interest	B-4	<u>3,216.61</u> 632,488.28 874,999.45
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>521,886.01</u> 
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$353,113.44</u>

**Schedule of Reserve for Developers' Bond Trust Fund**

B-30

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	B	49,452.06
<b><u>Increased by</u></b>		
Developers Bonds	B-4	3,196.44
Interest	B-4	<u>646.59</u> 3,843.03 53,295.09
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>.00</u> 
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$53,295.09</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for Developers' Escrow Fund**

B-31

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B	114,635.46
<b><u>Increased by</u></b>		
Developers' Escrow	B:B-4	<u>43,062.85</u>
		157,698.31
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>76,453.92</u>
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$ 81,244.39</u>

**Schedule of Reserve for Manasquan Traffic Trust**

B-32

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B	32,227.61
<b><u>Increased by</u></b>		
Traffic Trust Funds	B-4	160,614.44
Interest	B-4	<u>499.32</u>
		<u>161,113.76</u>
		193,341.37
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>182,146.30</u>
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$ 11,195.07</u>

**Schedule of Reserve for Manasquan Law Enforcement Fund**

B-33

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B	19,088.94
<b><u>Increased by</u></b>		
Traffic Trust Funds	B-4	.00
Interest	B-4	<u>227.79</u>
		<u>227.79</u>
		19,316.73
<b><u>Decreased by</u></b>		
Expenditures	B-4	<u>.00</u>
<b><u>Balance</u></b> - December 31, 2023	B	<u>\$19,316.73</u>



**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for Municipal Community**  
**Alliance Commission**

B-34

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		1,206.38
<b><u>Increased by</u></b>			
Community Alliance Funds	B-4	.00	
Interest	B-4	<u>3.58</u>	
			<u>3.58</u>
			1,209.96
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>.00</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$1,209.96</u>

**Schedule of Reserve for Public Defender Fund**

B-35

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		324.60
<b><u>Increased by</u></b>			
Public Defender Funds	B-4	400.00	
Interest	B-4	<u>.24</u>	
			<u>400.24</u>
			724.84
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>500.00</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$224.84</u>

**Schedule of Reserve for Affordable Housing Trust Fund**

B-36

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		593,741.52
<b><u>Increased by</u></b>			
Affordable Housing Funds	B-4	88,487.50	
Interest	B-4	<u>7,851.09</u>	
			<u>96,338.59</u>
			690,080.11
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>39,186.32</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$650,893.79</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Assessments Receivable**

B-37

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Confirmation</u>	<u>Annual Installments</u>	<u>Due Dates</u>	<u>Confirmed in 2023</u>		<u>Balance Pledged To</u>		
					<u>Due General Capital Fund</u>	<u>Balance Dec. 31, 2022</u>	<u>Collected</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2023</u>
2084/2104	Blakey Ave. Street Improvements	03/18/13	3	03/18/13 -15	.00	745.90	.00	.00	745.90
2096	Glimmer Glass Drainage Improvements	08/04/14	3	08/05/14 -16	.00	6,563.49	.00	.00	6,563.49
					<u>.00</u>	<u>\$7,309.39</u>	<u>.00</u>	<u>.00</u>	<u>7,309.39</u>
					C-7	B	C-4		B
									C-7

Ref.

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Length of Service Award Program Fund ("LOSAP")**  
**Schedule of Funds Held by Trustee**

B-38  
(UNAUDITED)

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B		323,394.76
<b><u>Increased by</u></b>			
Borough Contributions	B-49	18,000.00	
Interest Earned	B-49	1,100.32	
Gains	B-49	<u>60,719.18</u>	
			<u>79,819.50</u>
			403,214.26
<b><u>Decreased by</u></b>			
Distributions	B-49		<u>33,561.49</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$369,652.77</u>

**Schedule of Reserve for Accumulated Leave**  
**Compensation Trust Fund**

B-39

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B		181,883.90
<b><u>Increased by</u></b>			
Budget Contribution - Current	A-3:B-4	30,000.00	
Budget Contribution - Water and Sewer	B-4	20,000.00	
Interest	B-4	<u>2,796.73</u>	
			<u>52,796.73</u>
			234,680.63
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>86,466.20</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$148,214.43</u>

**Schedule of Reserve for Junior Lifeguards Fund**

B-40

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B		73,559.92
<b><u>Increased by</u></b>			
Junior Lifeguards Funds	B-4	55,263.42	
Interest	B-4	<u>789.68</u>	
			<u>56,053.10</u>
			129,613.02
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>65,192.26</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$ 64,420.76</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for Municipal Open Space Trust Fund**

**B-41**

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		225,154.77
<b><u>Increased by</u></b>			
Amount Raised by Taxation	A-15	103,070.46	
Interest	B-4	<u>2,276.81</u>	
			<u>105,347.27</u>
			330,502.04
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>156,205.81</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$174,296.23</u>

**Schedule of Reserve for Municipal Tree Escrow Fund**

**B-42**

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		5,281.98
<b><u>Increased by</u></b>			
Tree Escrow Funds	B-4	.00	
Interest	B-4	<u>6.59</u>	
			<u>6.59</u>
			5,288.57
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>4,800.00</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$ 488.57</u>

**Schedule of Reserve for Manasquan Senior Citizen Organization Fund**

**B-43**

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		13,170.91
<b><u>Increased by</u></b>			
Senior Citizen Organization Funds	B-4		<u>30,810.98</u>
			43,981.89
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>30,689.19</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$13,292.70</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for Tax Map Maintenance Fund**

B-44

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		7,341.07
<b><u>Increased by</u></b>			
Tax Map Maintenance Funds	B-4	300.00	
Interest	B-4	<u>84.15</u>	
			<u>384.15</u>
			7,725.22
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>.00</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$7,725.22</u>

**Schedule of Reserve for Unemployment Trust Fund**

B-45

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		120,041.72
<b><u>Increased by</u></b>			
Employee Payroll Deductions	B	12,080.86	
Interest	B-4	<u>1,389.24</u>	
			<u>13,470.10</u>
			133,511.82
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>2,725.43</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$130,786.39</u>

**Schedule of Reserve for Tourism Trust Fund**

B-46

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	B		34,307.99
<b><u>Increased by</u></b>			
Tourism Funds	B-4	15,105.00	
Interest	B-4	<u>356.86</u>	
			<u>15,461.86</u>
			49,769.85
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>18,906.59</u>
<b><u>Balance</u></b> - December 31, 2023	B		<u>\$30,863.26</u>

**Borough of Manasquan, NJ**  
**Trust Fund**  
**Schedule of Reserve for COAH Trust Escrow**

B-47

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B		.17
<b><u>Increased by</u></b>			
COAH Escrow Funds	B-4	.00	
Interest	B-4	<u>.00</u>	
			.00
			.17
<b><u>Decreased by</u></b>			
Expenditures	B-4		<u>.00</u>
<b><u>Balance</u></b> - December 31, 2023	B		\$ <u>.17</u>

**Schedule of Reserve for Tax Title Lien Redemption Trust Fund**

B-48

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B		.00
<b><u>Increased by</u></b>			
Tax Title Lien Redemption Funds	B-4	174,734.82	
			<u>174,734.82</u>
<b><u>Decreased by</u></b>			
Expenditures	B-4		174,734.82
<b><u>Balance</u></b> - December 31, 2023	B		\$ <u>.00</u>

**Length of Service Award Program Fund ("LOSAP")**  
**Schedule of Reserve for Length of Service Award Program**

B-49  
(UNAUDITED)

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> B		323,394.76
<b><u>Increased by</u></b>			
Borough Contributions	B-38	18,000.00	
Interest Earned	B-38	1,100.32	
Gains	B-38	<u>60,719.18</u>	
			79,819.50
			403,214.26
<b><u>Decreased by</u></b>			
Loss on Investments	B-38		<u>33,561.49</u>
<b><u>Balance</u></b> - December 31, 2023	B		\$ <u>369,652.77</u>

**Borough of Manasquan, NJ**  
**General Capital Fund**  
**Schedule of General Capital Cash**

C-2

<u>Balance - December 31, 2022</u>	Ref. C		2,154,298.70
<u>Increased by Receipts</u>			
Interfund Due from Water & Sewer Utility Fund	C	100,000.00	
Premium on Bonds - Reserve for Debt Service	C	32,866.09	
Bond Anticipation Notes	C-19	1,839,600.00	
Interfund Due to Current Fund	C-6	285,000.00	
Contra	C-2	<u>11,009,406.94</u>	
			<u>13,266,873.03</u>
			<u>15,421,171.73</u>
<u>Decreased by Disbursements</u>			
Interfund Due to Current Fund	C-14	1,776,577.11	
Reserve for Debt	C-2	29,339.80	
Contra	C	<u>11,009,406.94</u>	
			<u>12,815,323.85</u>
<u>Balance - December 31, 2023</u>	C		<u>\$ 2,605,847.88</u>

**Analysis of General Capital Cash**

C-4

	Balance Dec. 31 2022	Receipts	Disbursements	Transfers		Balance Dec. 31 2023
				To	From	
Fund Balance	1,108,479.39	.00	.00	.00	140,000.00	968,479.39
Interfund Due to Current Fund	.00	.00	1,776,577.11	5,539,596.87	3,763,019.76	.00
Grants Receivable	(2,060,455.16)	.00	.00	310,193.45	346,462.00	(2,096,723.71)
Interfund Due from Assessment Trust	(7,309.39)	.00	.00	.00	.00	(7,309.39)
Interfund Due to Water and Sewer Capital Fund	(403,585.40)	100,000.00	.00	.00	.00	(303,585.40)
Reserve for Grant Receivable	2,060,455.16	.00	.00	346,462.00	310,193.45	2,096,723.71
Capital Improvement Fund	125,206.42	.00	.00	60,000.00	65,500.00	119,706.42
Reserve for Debt Service	29,339.80	32,866.09	29,339.80	.00	.00	32,866.09
Contra	.00	11,009,406.94	11,009,406.94	.00	.00	.00
Improvement Authorizations:						
Various Capital Improvements - Ord. #2128	177,748.53	.00	.00	.00	.00	177,748.53
Old Squan Village - Street Resurfacing - Ord. #2164	5,250.24	.00	.00	.00	.00	5,250.24
Technology Improvements - Ord. #2165	27,248.91	.00	.00	.00	.00	27,248.91
Brielle Road Reconstruction - Ord. #2167	68,166.46	.00	.00	.00	.00	68,166.46
Brielle Road Reconstruction - Ord. #2169	77,732.71	.00	.00	.00	.00	77,732.71
Public Works Asphalt Hot Patcher - Ord. #2176	.00	.00	.00	.00	.00	.00

C-4  
(Continued)

U

C-6

\$00.00



**Borough of Manasquan, NJ**  
**General Capital Fund**  
**Schedule of Interfund with Assessment Fund**

C-7

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022		
(Due from Assessment Fund)	C	7,309.39
<b><u>Decreased by</u></b>		
Assessments Collected	C-6	<u>.00</u>
<b><u>Balance</u></b> - December 31, 2023		
(Due from Assessment Fund)	C	<u>\$7,309.39</u>

**Schedule of Grants Receivable**

C-8

Ordinance Number	Grant Description	Balance Dec. 31, 2022	2023 Grant Awards	Receipts	Balance Dec. 31, 2023
State Aid:					
2260/2303	N.J. Department of Transportation Municipal Aid	119,739.49	.00	.00	119,739.49
2260/2303	N.J. Department of Transportation Municipal Aid	86,361.91	.00	.00	86,361.91
2260/2303	N.J. Department of Transportation Municipal Aid	112,856.19	.00	.00	112,856.19
2356	N.J. Department of Transportation Municipal Aid	76,250.00	.00	.00	76,250.00
2297	N.J. Department of Transportation Municipal Aid	172,276.63	.00	121,268.45	172,276.63
2367	N.J. Department of Transportation Municipal Aid	251,900.00	.00	188,925.00	62,975.00
	N.J. Department of Transportation Municipal Aid	.00	55,000.00	55,000.00	.00
Federal Aid:					
2297	Transportation Alternatives Program	1,000,000.00	.00	.00	1,000,000.00
2297	Transportation Alternatives Program	1,070.94	.00	.00	1,070.94
2335	Community Development Block Grant	.00	172,462.00	.00	172,462.00
County Aid:					
2368	Monmouth County Open Space	240,000.00	.00	.00	240,000.00
	Monmouth County Open Space	<u>.00</u>	<u>174,000.00</u>	<u>.00</u>	<u>174,000.00</u>
		<u>\$2,060,455.16</u>	<u>401,462.00</u>	<u>365,193.45</u>	<u>2,096,723.71</u>
	<u>Ref.</u>	C	C-8	C-8	C

**Schedule of Deferred Charges to Future Taxation - Funded**

C-9

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	C	8,967,009.42
<b><u>Decreased by</u></b>		
Budget Appropriations to Pay Serial Bonds	C-20	130,000.00
Budget Appropriations to Pay Loans	C-21	425,485.67
Debt Savings Credit on Loans	C-21	<u>4,444.30</u>
		<u>559,929.87</u>
<b><u>Balance</u></b> - December 31, 2023	C	<u>\$8,407,079.55</u>

**Borough of Manasquan, NJ**  
**General Capital Fund**

**Schedule of Deferred Charges to Future Taxation - Unfunded**

**C-10**

Ordinance Number	Improvement Description	Balance Dec. 31 2022	Authorizations	Notes Paid By Budget Appropriation	Funded By Budget Appropriation	Grants	Authorizations Cancelled	Balance Dec. 31 2023	Notes Payable	Expenditures	Unexpended Improvement Authorizations
2105	Squan Plaza Improvements	252,500.00	.00	126,250.00	.00	.00	.00	126,250.00	126,250.00	.00	.00
2128	Various Capital Improvements	80,533.57	.00	37,500.00	.00	.00	.00	43,033.57	37,500.00	.00	5,533.57
2164	Old Squan Village - Street Resurfacing	74,810.00	.00	24,938.00	.00	.00	.00	49,872.00	49,872.00	.00	.00
2165	Technology Improvements	53,435.00	.00	17,813.00	.00	.00	.00	35,622.00	35,622.00	.00	.00
2167	Brielle Road Reconstruction	2,500.00	.00	.00	.00	.00	.00	2,500.00	.00	.00	2,500.00
2169	Brielle Road Reconstruction	142,500.00	.00	35,625.00	.00	.00	.00	106,875.00	106,875.00	.00	.00
2194	Municipal Buildings & Ground Improvements	71,250.00	.00	23,750.00	.00	.00	.00	47,500.00	47,500.00	.00	.00
2196/2256	Mallard Park Improvements	693,412.57	.00	19,688.00	.00	.00	.00	673,724.57	39,372.00	.00	634,352.57
2214	Street Reconstruction & Resurfacing	237,500.00	.00	59,375.00	.00	.00	.00	178,125.00	178,125.00	.00	.00
2221	Acquisition of Public Works Equipment	356,250.00	.00	59,375.00	.00	.00	.00	296,875.00	296,875.00	.00	.00
2247	Roadway Improvements - Stockton Lake Blvd. - Phase 1 & 2	474,718.75	.00	42,031.25	.00	.00	.00	432,687.50	252,187.50	.00	180,500.00
2295	Acquisition of 27 Osborne Ave.	834,250.00	.00	126,000.00	.00	.00	.00	708,250.00	708,250.00	.00	.00
2297	Streetscapes Improvements	1,868,831.43	.00	.00	.00	121,268.45	.00	1,747,562.98	.00	125,536.89	1,622,026.09
2318	Mount Lane Drainage Improvements	570,000.00	.00	.00	.00	.00	.00	570,000.00	570,000.00	.00	.00
2322	Community Center	1,900,000.00	.00	.00	.00	.00	.00	1,900,000.00	.00	470,051.66	1,429,948.34
2323	Street Sweeper	284,979.20	.00	32,625.00	.00	.00	.00	252,354.20	228,375.00	.00	23,979.20
2326/2335	Euclid Ave. Road/Drainage Improvements	689,600.00	.00	.00	.00	.00	.00	689,600.00	689,600.00	.00	.00
2347	Police Equipment	332,500.00	.00	.00	.00	.00	.00	332,500.00	175,000.00	.00	157,500.00
2356/2367	First Ave. Road Reconstruction	2,621,250.00	.00	.00	.00	188,925.00	.00	2,432,325.00	2,293,100.00	.00	139,225.00
2361	Street Sweeper	190,000.00	.00	.00	188,092.41	.00	.00	1,907.59	.00	.00	1,907.59
2368	Improvement of Curtis Park	1,140,000.00	.00	.00	.00	55,000.00	.00	1,085,000.00	845,000.00	201,131.89	38,868.11
2397	Improvement of South Street Parking Lot	.00	.00	.00	.00	.00	.00	285,000.00	285,000.00	.00	.00
2405/2412	Acquisition of Real Estate - 86 Main St.	.00	.00	.00	.00	.00	.00	799,500.00	666,500.00	.00	113,000.00
		<u>\$12,870,820.52</u>	<u>1,084,500.00</u>	<u>604,970.25</u>	<u>188,092.41</u>	<u>365,193.45</u>	<u>.00</u>	<u>12,797,064.41</u>	<u>7,631,003.50</u>	<u>796,720.44</u>	<u>4,369,340.47</u>

Ref.

C-14  
C-4

Improvement Authorizations - Unfunded  
Less: Unexpended Proceeds of Bond Anticipation Notes

6,791,570.01  
2,422,229.54

\$4,369,340.47

**Borough of Manasquan, NJ**  
**General Capital Fund**  
**Schedule of Capital Improvement Fund**

C-12

<b><u>Balance - December 31, 2022</u></b>	<u>Ref.</u>	
	<u>C</u>	125,206.42
<b><u>Increased by</u></b>		
Budget Appropriations	A-3:C-6	<u>60,000.00</u>
		185,206.42
<b><u>Decreased by</u></b>		
Appropriation to Finance Improvement Authorizations	C-14	<u>65,500.00</u>
<b><u>Balance - December 31, 2023</u></b>	<u>C</u>	<u>\$119,706.42</u>

**Schedule of Improvement Authorizations**

C-14

Ordinance Number	Improvement Description	Date	Amount	2023 Authorizations					
				Balance December 31, 2022		Down Payment or Capital Improvement Fund	Deferred To Future Taxation	Capital Surplus	Paid or Charged
				Funded	Unfunded				
2128	Various Capital Improvements	12/27/12	5,548,000.00	.00	183,282.10	.00	.00	.00	.00
2164	Old Squan Village - Street Resurfacing	07/21/14	210,000.00	.00	5,250.24	.00	.00	.00	.00
2165	Technology Improvements	07/21/14	150,000.00	.00	27,248.91	.00	.00	.00	.00
2167	Brielle Road Reconstruction	09/15/14	950,000.00	.00	70,738.96	.00	.00	.00	.00
2169	Brielle Road Reconstruction	10/20/14	300,000.00	.00	77,660.21	.00	.00	.00	.00
2194	Municipal Building & Grounds Improvements	09/21/15	200,000.00	.00	14,958.69	.00	.00	.00	.00
2196/2256	Mallard Park Improvements	03/19/18	1,000,000.00	.00	634,352.57	.00	.00	.00	.00
2214	Street Reconstruction & Resurfacing	08/01/16	500,000.00	.00	38,071.31	.00	.00	.00	.00
2221	Acquisition of Public Works Equipment	12/05/16	500,000.00	.00	23,428.00	.00	.00	.00	.00
2247	Roadway Improvements - Stockton Blvd. - Phase 1 & 2	10/16/17	1,000,000.00	.00	193,931.52	.00	.00	.00	.00
2295	Acquisition of 27 Osborne Ave.	08/19/19	1,055,000.00	.00	40,625.56	.00	.00	645.73	.00
2297	Streetscapes Improvements	10/07/19	2,000,000.00	.00	1,757,053.17	.00	.00	135,027.08	.00
2318	Mount Lane Drainage Improvements	05/18/20	600,000.00	.00	329,169.21	.00	.00	320,600.00	.00
2322	Community Center	07/20/20	2,000,000.00	69,763.63	1,900,000.00	.00	.00	539,815.29	.00
2323	Street Sweeper	10/05/20	300,000.00	.00	23,979.20	.00	.00	.00	.00
2326/2335	Euclid Ave. Road/Drainage Improvements	05/17/21	875,000.00	.00	419,708.63	.00	.00	6,419.26	.00
2347	Police Equipment	04/19/21	350,000.00	.00	157,915.20	.00	.00	.00	.00
2356/2367	First Ave. Road Reconstruction	06/21/21	1,500,000.00	.00	1,976,082.12	.00	.00	1,015,212.86	.00
2361	Street Sweeper	08/02/21	200,000.00	.00	1,907.59	.00	.00	.00	.00
2368	Improvement of Curtis Park	04/04/22	1,200,000.00	.00	116,487.83	.00	.00	77,619.72	.00
2397	Improvement of South Street Parking Lot	07/24/23	300,000.00	.00	.00	.00	.00	274,204.70	.00
2405/2412	Acquisition of Real Estate - 86 Main St	11/13/23	840,000.00	.00	.00	15,000.00	285,000.00	.00	.00
2410	Purchase of Public Works Equipment	10/16/23	150,000.00	.00	.00	40,500.00	799,500.00	.00	.00
			<u>\$69,763.63</u>	<u>C</u>	<u>7,991,851.02</u>	<u>C</u>	<u>1,084,500.00</u>	<u>140,000.00</u>	<u>C-1</u>
						<u>65,500.00</u>	<u>10,000.00</u>	<u>2,389,862.97</u>	<u>C-2-C-6</u>
								<u>170,181.67</u>	<u>C</u>
								<u>6,791,570.01</u>	<u>C</u>

**Borough of Manasquan, NJ**  
**General Capital Fund**

**Schedule of Bond Anticipation Notes**

C-19

Purpose	Ordinance Number	Original Date Issued	Date Issued	Due Date	Interest Rate	Balance	
						Dec. 31, 2022	Dec. 31, 2023
Squan Plaza Improvements	2105	12/30/14	12/18/23	12/18/24	None	252,500.00	126,250.00
Various Capital Improvements	2128	12/30/14	12/18/23	12/18/24	None	75,000.00	37,500.00
Old Squam Village - Street Resurfacing	2164	12/30/15	12/18/23	12/18/24	None	74,810.00	24,938.00
Technology Improvements	2165	12/30/15	12/18/23	12/18/24	None	53,435.00	17,813.00
Municipal Buildings & Grounds Improvements	2194	12/30/15	12/18/23	12/18/24	None	71,250.00	23,750.00
Mallard Park Improvements	2196	12/30/15	12/18/23	12/18/24	None	59,060.00	19,688.00
Brielle Road Reconstruction	2169	12/30/16	12/18/23	12/18/24	None	142,500.00	35,625.00
Street Reconstruction & Resurfacing	2214	12/30/16	12/18/23	12/18/24	None	237,500.00	59,375.00
Acquisition of Public Works Equipment	2221	12/28/18	12/18/23	12/18/24	None	356,250.00	59,375.00
Stockton Lake	2247	12/30/19	12/18/23	12/18/24	None	294,218.75	42,031.25
Acquisition of 27 Osborne Ave.	2295	11/13/19	11/07/23	10/03/24	5.000%	834,250.00	126,000.00
Street Sweeper	2323	12/21/20	12/18/23	12/18/24	None	261,000.00	32,625.00
Mount Lane Drainage Improvements	2318	11/09/21	11/07/23	10/03/24	5.000%	570,000.00	570,000.00
Euclid Ave. Road/Drainage Improvements	2326	11/09/21	11/07/23	10/03/24	5.000%	364,600.00	364,600.00
Euclid Ave. Road/Drainage Improvements	2335	11/09/21	11/07/23	10/03/24	5.000%	325,000.00	325,000.00
First Ave. Road Reconstruction	2356	12/21/21	11/07/23	10/03/24	5.000%	1,120,000.00	1,120,000.00
Police Equipment	2347	12/21/21	12/18/23	12/18/24	None	175,000.00	175,000.00
Improvement of Curtis Park	2368	12/19/22	12/18/23	12/18/24	None	845,000.00	845,000.00
First Ave. Road Reconstruction	2367	11/07/23	11/07/23	10/03/24	5.000%	1,173,100.00	1,173,100.00
Acquisition of Real Estate - 86 Main St.	2405	11/07/23	11/07/23	10/03/24	5.000%	666,500.00	666,500.00
Improvement of South Street Parking Lot	2397	12/18/23	12/18/23	12/18/24	None	285,000.00	285,000.00
						<u>\$6,111,373.75</u>	<u>604,970.25</u>
						C	A-3
						C-2: C-6	C
						<u>2,124,600.00</u>	<u>7,631,003.50</u>

\*Due to Current Fund

### Schedule of General Serial Bonds

C-20

Purpose	Date Issue	Original Issue	Maturities of Bonds O/S December 31, 2023	Interest Rate	Ref.	Balance December 31, 2022	Increased	Decreased	Balance December 31, 2023
Board of Education Fieldhouse	08/05/2021	08/05/2021	08/01/2024 150,000.00	2.000%					
			08/01/2025 155,000.00	2.000%					
			08/01/2026 160,000.00	2.000%					
			08/01/2027 165,000.00	2.000%					
			08/01/2028 165,000.00	2.000%					
			08/01/2029 170,000.00	2.000%					
			08/01/2030 175,000.00	2.000%					
			08/01/2031 180,000.00	2.000%					
			08/01/2032 185,000.00	2.000%					
			08/01/2033 185,000.00	2.000%					
			08/01/2034 190,000.00	2.000%					
			08/01/2035 195,000.00	2.000%					
			08/01/2036 200,000.00	2.000%					
			08/01/2037 205,000.00	2.000%					
			08/01/2038 210,000.00	2.000%					
			08/01/2039 215,000.00	2.000%					
			08/01/2040 220,000.00	2.000%					
			08/01/2041 225,000.00	2.000%					
			08/01/2042 230,000.00	2.000%					
			08/01/2043 235,000.00	2.000%					
		08/01/2044 235,000.00	2.000%						
		08/01/2045 240,000.00	2.000%						
		08/01/2046 240,000.00	2.125%						
		08/01/2047 240,000.00	2.125%						
						\$4,900,000.00	.00	130,000.00	4,770,000.00
						C	C-2		C

### Schedule of Loans Issued

C-21

Purpose	Date Issue	Original Issue	Maturities of Bonds O/S December 31, 2023	Interest Rate	Balance December 31, 2022	December 31, 2023	
						Increased	Decreased
Purchase Sea Watch Property	11/10/2005	2,280,967.00	08/01/2024 119,307.92 08/01/2025 114,508.35	.0000% .0000%	348,381.58	114,565.31	
(Issued by New Jersey Environmental Infrastructure Trust - Fund Loan)						233,816.27	
Purchase Sea Watch Property	11/10/2005	815,000.00	08/01/2024 60,000.00 08/01/2025 60,000.00	4.375% 4.375%	175,000.00	55,000.00	
(Issued by New Jersey Environmental Infrastructure Trust - Trust Loan)						120,000.00	

**Borough of Manasquan, NJ**  
**General Capital Fund**  
**Schedule of Loans Issued**

C-21  
(Continued)

<u>Purpose</u>	<u>Date Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds O/S December 31, 2023</u>	<u>Interest Rate</u>	<u>Balance December 31, 2022</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2023</u>
Infrastructure Protection & Stormwater Conveyance Project	05/26/2016	2,343,399.00	08/01/2024	.000%	1,625,601.14	.00	126,670.21	1,498,930.93
(Issued by New Jersey Environmental Infrastructure Trust - Fund Loan)			08/01/2025	.000%				
			08/01/2026	.000%				
			08/01/2027	.000%				
			08/01/2028	.000%				
			08/01/2029	.000%				
			08/01/2030	.000%				
			08/01/2031	.000%				
			08/01/2032	.000%				
			08/01/2033	.000%				
			08/01/2034	.000%				
			08/01/2035	.000%				
Infrastructure Protection & Stormwater Conveyance Project	05/26/2016	1,025,000.00	08/01/2024	4.000%	780,000.00	.00	50,000.00	730,000.00
(Issued by New Jersey Environmental Infrastructure Trust - Fund Loan)			08/01/2025	4.000%				
			08/01/2026	4.000%				
			08/01/2027	4.000%				
			08/01/2028	2.000%				
			08/01/2029	2.000%				
			08/01/2030	2.000%				
			08/01/2031	2.125%				
			08/01/2032	3.000%				
			08/01/2033	3.000%				
			08/01/2034	3.000%				
			08/01/2035	3.000%				
Infrastructure Protection & Stormwater Conveyance Project	05/22/2018	1,125,267.00	08/01/2024	.000%	828,026.70	.00	63,694.35	764,332.35
(Issued by New Jersey Environmental Infrastructure Trust - Fund Loan)			08/01/2025	.000%				
			08/01/2026	.000%				
			08/01/2027	.000%				
			08/01/2028	.000%				
			08/01/2029	.000%				
			08/01/2030	.000%				
			08/01/2031	.000%				
			08/01/2032	.000%				
			08/01/2033	.000%				
			08/01/2034	.000%				
			08/01/2035	.000%				

**Borough of Manasquan, NJ**  
**General Capital Fund**  
**Schedule of Loans Issued**

C-21  
(Continued)

<u>Purpose</u>	<u>Date Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds O/S December 31, 2023</u>	<u>Interest Rate</u>	<u>Balance December 31, 2022</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2023</u>
Infrastructure Protection & Stormwater Conveyance Project	05/22/2018	370,000.00	08/01/2024	20,000.00	5.000%	.00	20,000.00	290,000.00
			08/01/2025	20,000.00	5.000%			
			08/01/2026	20,000.00	5.000%			
			08/01/2027	20,000.00	5.000%			
			08/01/2028	25,000.00	3.000%			
			08/01/2029	25,000.00	3.000%			
			08/01/2030	25,000.00	3.000%			
			08/01/2031	25,000.00	3.000%			
			08/01/2032	25,000.00	3.125%			
			08/01/2033	25,000.00	3.125%			
			08/01/2034	30,000.00	3.250%			
			08/01/2035	30,000.00	3.250%			

	<u>C-9</u>	<u>429,929.87</u>	<u>3,637,079.55</u>
		385,364.56	C
		40,121.11	
		4,444.20	
		<u>\$429,929.87</u>	

Ref. A-3 Paid by Budget Appropriation - Current Fund  
B-41 Paid by Budget Appropriation - Municipal Open Space Trust Fund  
C-21 Debt Saving Credit

**Bonds and Notes Authorized But Not Issued**

C-22

<u>Purpose</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31 2022</u>	<u>Authorized</u>	<u>Bond Anticipation Notes Issued</u>	<u>Funded By Budget Appropriation</u>	<u>Grants</u>	<u>Balance Dec. 31 2023</u>
Various Capital Improvements	2128	5,533.57	.00	.00	.00	.00	5,533.57
Brielle Road Reconstruction	2167	2,500.00	.00	.00	.00	.00	2,500.00
Mallard Park Improvements	2196/2256	634,352.57	.00	.00	.00	.00	634,352.57
Roadway Improvements - Stockton Lake Blvd. - Phase 1 & 2	2247	180,500.00	.00	.00	.00	.00	180,500.00
Streetscapes Improvements	2297	600,000.00	.00	.00	.00	.00	600,000.00
Community Center	2322	1,900,000.00	.00	.00	.00	.00	1,900,000.00
Street Sweeper	2323	23,979.20	.00	.00	.00	.00	23,979.20
Police Equipment	2347	157,500.00	.00	.00	.00	.00	157,500.00
First Ave. Road Reconstruction	2356/2367	1,425,000.00	.00	1,173,100.00	.00	188,925.00	62,975.00
Street Sweeper	2361	190,000.00	.00	.00	188,092.41	.00	1,907.59
Improvement of Curtis Park	2368	295,000.00	.00	.00	.00	55,000.00	240,000.00
Improvement of South Street Parking Lot	2397	.00	285,000.00	.00	.00	.00	.00
Acquisition of Real Estate - 86 Main St.	2405	.00	799,500.00	.00	.00	.00	133,000.00
		<u>\$5,414,365.34</u>	<u>1,084,500.00</u>	<u>2,124,600.00</u>	<u>188,092.41</u>	<u>243,925.00</u>	<u>3,942,247.93</u>
		Footnote					Footnote
		C	C:10:C-14	C-19	C-10	C-10	C

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of Water and Sewer Utility Cash**

D-8

	Ref.	Operating	Capital
<b>Balance - December 31, 2022</b>	D	<u>1,067,448.66</u>	<u>68,851.92</u>
<b><u>Increased by Receipts</u></b>			
Prepaid Rents	D	11,376.46	.00
Consumer Accounts Receivable	D-14	3,245,475.77	.00
Miscellaneous Revenue not Anticipated	D-4	52,002.08	.00
Contra - Miscellaneous	D-8	3,434,709.94	2,333,390.90
Interfund Due from Water and Sewer Operating Fund	D-31	597,188.76	.00
Overpayments	D	322.84	.00
Reserve for Water & Sewer Infrastructure	D	.00	.00
Bond Anticipation Note	D-53	.00	1,300,000.00
Premium on Bond Anticipation Note	D-37	.00	8,671.00
Insurance Reserve - Hydrant Repair	D	19,195.90	.00
		<u>7,360,271.75</u>	<u>3,642,061.90</u>
		<u>8,427,720.41</u>	<u>3,710,913.82</u>
<b><u>Decreased by Disbursements</u></b>			
2023 Appropriations	D-5	2,999,609.41	.00
2022 Appropriation Reserves and Reserve for Encumbrances	D-34	58,693.05	.00
Interest on Notes and Loans	D-36	23,887.50	.00
Contra Miscellaneous	D-8	3,434,709.94	2,333,390.90
Interfund Due to Water and Sewer Capital Fund	D-31	872,359.63	597,188.76
Interfund Due to General Capital	D-30	.00	100,000.00
Interfund Due to Current Fund	D-33	.00	243,500.60
Reserve for Water and Sewer Infrastructure	D	198,066.67	.00
Accounts Payable	D	6,000.00	.00
Overpayments	D	785.40	.00
Reserve for Retro Payroll	D	7,235.93	.00
		<u>7,601,347.53</u>	<u>3,274,080.26</u>
<b>Balance - December 31, 2023</b>	D	<u>\$ 826,372.88</u>	<u>436,833.56</u>

**Analysis of Water and Sewer Capital Fund Cash**

D-13

	Balance Dec. 31 2022	Receipts	Disburse- ments	To	From	Balance Dec. 31 2023
Fund Balance	198,879.87	.00	.00	.00	.00	198,879.87
Capital Improvement Fund	324,582.00	.00	.00	.00	.00	324,582.00
Interfund With Current Fund	.00	.00	243,500.60	243,500.60	.00	.00
Interfund With General Capital Fund	403,585.40	.00	100,000.00	.00	.00	303,585.40
Interfund With Water and Sewer Operating Fund	.00	.00	597,188.76	872,359.63	275,170.87	.00
Contra	.00	2,333,390.90	2,333,390.90	.00	.00	.00
Reserve for Debt Service	.00	8,671.00	.00	.00	.00	8,671.00
Improvement Authorizations:						
Water Plant Improvements #2049/2055	(118,954.82)	.00	.00	118,954.82	.00	.00
Blow-Off Hydrant #2080	10,500.00	.00	.00	.00	.00	10,500.00
Improvement of Water and Sewer Facilities #2129	(7,645.00)	.00	.00	7,645.00	.00	.00
Purchase of Truck #2137	(20,955.24)	.00	.00	20,955.24	.00	.00
Improvements of Various Water Mains #2138	(500,641.70)	.00	.00	28,644.94	.00	(471,996.76)
Life Station Improvements #2166	(98,970.87)	.00	.00	98,970.87	.00	.00
Advanced Metering Infrastructure Program #2188	(15,963.68)	.00	.00	.00	.00	(15,963.68)
Various Improvements to Water and Sewer Utility #2279	(66,012.50)	.00	.00	.00	.00	(66,012.50)
Dehumidification System #2325	5,975.00	.00	.00	.00	.00	5,975.00
Water and Sewer Infrastructure Upgrades #2372/2382	(45,526.54)	1,300,000.00	.00	.00	1,115,860.23	138,613.23
	<u>\$ 68,851.92</u>	<u>3,642,061.90</u>	<u>3,274,080.26</u>	<u>1,391,031.10</u>	<u>1,391,031.10</u>	<u>436,833.56</u>
Ref.	D	D-8	D-8			D



**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of Consumer Accounts Receivable**

D-14

<b><u>Balance</u></b> - December 31, 2022	<u>Ref.</u> D	99,104.10
<b><u>Increased by</u></b>		
Water & Sewer Rents		<u>3,267,201.60</u>
		3,366,305.70
<b><u>Decreased by</u></b>		
Collections - 2023	D-4:D-8	3,245,475.77
Prepaid Rents Applied	D:D-1:D-4	10,288.36
Collections - Special Charges	D-4	<u>1,200.00</u>
		<u>3,256,964.13</u>
<b><u>Balance</u></b> - December 31, 2023	D	<u>\$ 109,341.57</u>

**Schedule of Fixed Capital**

D-28

	Balance Dec. 31 2022	Additions	Balance Dec. 31 2023
<b><u>Water</u></b>			
Plant - Prior to 1929	132,000.00	.00	132,000.00
Water Mains	144,776.83	.00	144,776.83
Work Shop Buildings	2,224.30	.00	2,224.30
Office Equipment	133.59	.00	133.59
Wells	6,515.03	.00	6,515.03
Electric Panel	4,740.00	.00	4,740.00
Water and Chlorination Equipment and Installation	8,597.62	.00	8,597.62
Pumping Equipment	5,746.02	.00	5,746.02
Elevated Standpipe	59,456.23	.00	59,456.23
Springs and Wells	22,264.50	.00	22,264.50
Pumping Station	39,459.41	.00	39,459.41
Distribution Mains and Accessories	27,338.83	.00	27,338.83
Emergency Diesel Generating Plant	11,236.00	.00	11,236.00
Engineer	4,326.65	.00	4,326.65
Legal Costs During Construction	1,656.65	.00	1,656.65
Interest	504.78	.00	504.78
Lime Feeding Machine	37,592.00	.00	37,592.00
Water Main on Taylor Avenue	93,331.05	.00	93,331.05
Water Meters	2,020.00	.00	2,020.00
Reconstruction Well #5	20,000.00	.00	20,000.00
Fire Hydrants	4,281.25	.00	4,281.25
Replacement of Well #1	98,493.86	.00	98,493.86
Rehabilitation of Water Tower	27,253.79	.00	27,253.79
Installation of Water and Sewer Lines	201,416.14	.00	201,416.14
Water Main	287,150.24	.00	287,150.24
Water Meters	250,000.00	.00	250,000.00
Water Distribution System Improvement	40,000.00	.00	40,000.00
Water Main on Pickell Avenue	20,000.00	.00	20,000.00
Water Distribution System Improvement	173,020.65	.00	173,020.65
Repair Water Tower	600,000.00	.00	600,000.00
Water and Fire Hydrants	330,734.43	.00	330,734.43
Rehabilitation of Water System	401,381.67	.00	401,381.67
Water Well Meters	68,249.96	.00	68,249.96
Water Mains - 2 <sup>nd</sup> Avenue	75,775.32	.00	75,775.32
Paint Water Tank	17,203.05	.00	17,203.05
Water Mains	660,525.05	.00	660,525.05
Water Well Meters	71,661.89	.00	71,661.89
Update Electrical Panel	346,181.36	.00	346,181.36
Water and Sewer Lines - Colby Ave.	498,363.05	.00	498,363.05
Water and Sewer Lines - Parker Ave.	381,395.04	.00	381,395.04
Water Main - Perrine Blvd.	301,715.67	.00	301,715.67
Water and Sewer Lines - Virginia Ave.	236,431.74	.00	236,431.74
	<u>\$5,715,153.65</u>	<u>.00</u>	<u>5,715,153.65</u>

D-28  
(Continued)

Balance	
Dec. 31	
2023	
	<u>139,338.30</u>
	835.00
	231,863.36
	41,453.86
	45,111.23
	44,823.50
	8,504.05
	27,263.06
	10,075.55
	31,402.50
	33,382.00
	311,900.84
	187,892.35
	152,820.26
	150,000.00
	175,000.00
	197,148.16
	200,000.00
	197,329.84
	<u>2,186,143.86</u>
	<u>7,901,297.51</u>
	D

Ref.

## D-29

Balance	Dec. 31	2023
6,700,000.00		
260,000.00		
10,500.00		
106,000.00		
255,000.00		
528,000.00		
60,000.00		
645,000.00		
300,000.00		
1,743,313.00		
500,000.00		
50,000.00		
1,300,000.00		
12,457,813.00		

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of Interfund With General Capital Fund**  
**Water and Sewer Capital Fund**

D-30

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	D	403,585.40
<b><u>Decreased by</u></b>		
Cash Disbursed	D-8	<u>100,000.00</u>
<b><u>Balance</u></b> - December 31, 2023	D	<u>\$303,585.40</u>

**Schedule of Interfund With Water and Sewer Operating Fund**  
**Water and Sewer Capital Fund**

D-31

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	D		.00
<b><u>Increased by</u></b>			
Budget Authorizations	D-5	275,170.87	
Cash Disbursements	D-8	<u>597,188.76</u>	
			<u>872,359.63</u>
			872,359.63
<b><u>Decreased by</u></b>			
Improvement Authorizations	D-43		<u>872,359.63</u>
<b><u>Balance</u></b> - December 31, 2023	D		<u>\$ .00</u>

**Schedule of Interfund With Current Fund**  
**Water and Sewer Capital Fund**

D-33

	<u>Ref.</u>		
<b><u>Balance</u></b> - December 31, 2022	D		.00
<b><u>Increased by</u></b>			
Cash Disbursements	D-8	<u>243,500.60</u>	
			243,500.60
<b><u>Decreased by</u></b>			
Improvement Authorizations	D-43		<u>243,500.60</u>
<b><u>Balance</u></b> - December 31, 2023	D		<u>\$ .00</u>

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of 2022 Appropriation Reserves and**  
**Reserve for Encumbrances**

D-34

		Balance Dec. 31 2022	Balance After Transfers	Paid or Charged	Balance Lapsed
Salaries and Wages		43,695.12	43,695.12	30,264.40	13,430.72
Other Expenses		59,241.26	59,241.26	41,094.96	18,146.30
Capital Improvements		9,005.63	9,005.63	.00	9,005.63
Social Security System		5,531.84	5,531.84	2,250.42	3,281.42
		<u>\$117,473.85</u>	<u>117,473.85</u>	<u>73,609.78</u>	<u>43,864.07</u>
	<u>Ref.</u>				D-1
Appropriation Reserves	D	74,258.07			
Reserve for Encumbrances	D	43,215.78			
		<u>\$117,473.85</u>			
Cash Disbursed	D-8			58,693.05	
Reserve for Retro Payroll	D			6,547.44	
Accounts Payable	D			8,369.29	
				<u>\$73,609.78</u>	

**Schedule of Interest on Notes and Loans**  
**Analysis of Balance - December 31, 2023**

D-36

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	D	8,130.21
<b><u>Increased by</u></b>		
Interest on Notes and Loans - Budget Appropriations	D-5	33,682.02
		41,812.23
<b><u>Decreased by</u></b>		
Cash Disbursed	D-8	23,887.50
<b><u>Balance</u></b> - December 31, 2023	D	<u>\$17,924.73</u>

**Analysis of Accrued Interest - December 31, 2023**

Principal Outstanding <u>December 31, 2023</u>	Interest Rate	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
Bond Anticipation Notes:					
\$1,300,000.00 - Water and Sewer Infrastructure Upgrades	5.00%	11/07/23	12/31/23	55 Days	9,794.52
N.J. Environmental Infrastructure Trust - Fund Loans:					
\$330,000.00 - Water Plant Improvements	4.00%	08/01/23	12/31/23	153 Days	5,364.58
\$225,000.00 - Advanced Metering Infra- structure Programs	5.00%	08/01/23	12/31/23	153 Days	2,765.63
					<u>\$17,924.73</u>

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of Reserve for Debt Service**

D-37

Ref.  
D

Balance - December 31, 2022

.00

Increased by

Premium on Bond Anticipation Note

D-8

8,671.00

Balance - December 31, 2023

D

\$8,671.00

**Schedule of Improvement Authorizations**

D-43

Ordinance Number	Improvement Description	Ordinance		2023 Authorizations				Balance	
		Date	Amount	Down Payment or Capital Improvement Fund		Deferred Charges To Future Revenue	Authorization Cancelled	Paid or Charged	Balance December 31, 2023
				Funded	Unfunded				
2049/2055	Water Plant Improvements	03/23/09	6,700,000.00	.00	954,352.49	.00	.00	.00	954,352.49
2064	Sewer Lines - Central Ave.	03/08/10	260,000.00	.00	163,806.82	.00	.00	.00	163,806.82
2080	Blow-Off Hydrant	05/16/11	10,500.00	10,500.00	.00	.00	.00	10,500.00	.00
2085	Sewer Lines - Blakey Ave.	06/20/11	106,000.00	.00	4,884.88	.00	.00	.00	4,884.88
2129	Improvement of Water and Sewer Facilities	12/27/12	528,000.00	.00	135,262.88	.00	.00	.00	135,262.88
2137	Purchase Truck	08/05/13	60,000.00	.00	1,032.49	.00	.00	.00	1,032.49
2138	Improvements of Various Water Mains	08/19/13	645,000.00	.00	144,358.30	.00	.00	.00	144,358.30
2166	Lift Station Improvements	07/21/14	300,000.00	.00	1,029.13	.00	.00	.00	1,029.13
2188	Advanced Metering Infrastructure Program	08/17/15	1,743,313.00	.00	265,300.32	.00	.00	.00	265,300.32
2279	Various Improvements to Water and Sewer Utility	03/04/19	500,000.00	.00	433,987.50	.00	.00	.00	433,987.50
2325	Dehumidification System	10/05/20	50,000.00	5,975.00	.00	.00	.00	5,975.00	.00
2372/2382	Water and Sewer Infrastructure Upgrades	09/06/22	1,300,000.00	.00	1,254,473.46	.00	.00	1,115,860.23	138,613.23
				<u>\$16,475.00</u>	<u>3,358,488.27</u>	<u>.00</u>	<u>.00</u>	<u>1,115,860.23</u>	<u>2,242,628.04</u>
				D	D	D-29	D-29	D-31:D-33	D

Ref.

**Capital Improvement Fund**

D-45

Ref.  
D

Balance - December 31, 2022 and December 31, 2023

\$324,582.00

No change during 2023

**Schedule of Reserve for Amortization**

D-49

Ref.  
D

Balance - December 31, 2022 and December 31, 2023

\$7,901,297.51

No change during 2023

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of Deferred Reserve for Amortization**

D-50

Ordinance Number	Improvement Description	Paid from Operating Budget							
		Date	Amount	Balance Dec. 31 2022	Improvement Authorizations	Cost of Improvements Authorized	Bonds and Notes	To Reserve for Amortization Fixed Capital	Balance Dec. 31 2023
2049/2055 2064	Water Plant Improvements	03/23/09	6,700,000.00	4,437,607.81	.00	275,170.87	337,855.26	.00	5,050,633.94
	Sewer Lines - Central Ave.	03/08/10	260,000.00	96,193.18	.00	.00	.00	.00	96,193.18
	Blow-Off Hydrant	05/16/11	10,500.00	10,500.00	.00	.00	.00	.00	10,500.00
2080 2085	Sewer Lines - Blakey Ave.	06/20/11	106,000.00	101,115.12	.00	.00	.00	.00	101,115.12
	Sewer Lines - Glimmer Glass	10/17/11	255,000.00	255,000.00	.00	.00	.00	.00	255,000.00
2097/2124 2129	Improvement of Water and Sewer Facilities	12/27/12	528,000.00	385,092.12	.00	.00	.00	.00	385,092.12
2137	Purchase of Truck	08/05/13	60,000.00	38,012.27	.00	.00	.00	.00	38,012.27
2166	Lift Station Improvements	07/21/14	300,000.00	200,000.00	.00	.00	.00	.00	200,000.00
2188	Advanced Metering Infrastructure Program	08/17/15	1,743,313.00	566,564.16	.00	.00	104,597.44	.00	671,161.60
2325	Dehumidification System	10/05/20	50,000.00	50,000.00	.00	.00	.00	.00	50,000.00
				<u>\$6,140,084.66</u>	<u>.00</u>	<u>275,170.87</u>	<u>442,452.70</u>	<u>.00</u>	<u>6,857,708.23</u>
				D	D-43	D-5	D-54	D-28	D
									Ref.

**Schedule of Water and Sewer Capital Bond Anticipation Notes**

D-53

Purpose	Ordinance Number	Original Date Issued	Date Issued	Due Date	Interest Rate	Balance	
						Dec. 31, 2022	Dec. 31, 2023
Water and Sewer Infrastructure Upgrades	2372/2382	11/07/23	11/07/23	10/03/24	5.000%	.00	1,300,000.00
							.00
						D	D-5
						D-8	D
						Increased	Decreased
						Balance	Balance
						Dec. 31, 2023	Dec. 31, 2023
							1,300,000.00

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Fund**  
**Schedule of Loans Issued**

D-54

<u>Purpose</u>	<u>Date Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds O/S December 31, 2023</u>	<u>Interest Rate</u>	<u>Balance December 31, 2022</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2023</u>
Water Plant Improvements	03/10/2010	1,565,000.00	08/01/2024 95,000.00 08/01/2025 100,000.00 08/01/2026 105,000.00 08/01/2027 35,000.00	4.000% 4.000% 3.500% 4.000%	425,000.00	.00	90,000.00	335,000.00
(Issued by New Jersey Environmental Infrastructure Trust - Trust Loan)								
Water Plant Improvements	03/10/2010	4,709,250.00	08/01/2024 247,855.26 08/01/2025 247,855.26 08/01/2026 20,519.10	.000% .000% .000%	764,084.88	.00	247,855.26	516,229.62
(Issued by New Jersey Environmental Infrastructure Trust - Fund Loan)								
Advanced Metering Infrastructure Program	05/26/2016	375,000.00	08/01/2024 25,000.00 08/01/2025 25,000.00 08/01/2026 25,000.00 08/01/2027 30,000.00 08/01/2028 30,000.00 08/01/2029 30,000.00 08/01/2030 30,000.00 08/01/2031 30,000.00	4.000% 4.000% 4.000% 4.000% 2.000% 2.000% 2.000% 2.125%	250,000.00	.00	25,000.00	225,000.00
(Issued by New Jersey Environmental Infrastructure Trust - Trust Loan)								
Advanced Metering Infrastructure Program	05/26/2016	1,154,163.00	08/01/2024 79,597.44 08/01/2025 79,597.44 08/01/2026 79,597.44 08/01/2027 79,597.44 08/01/2028 79,597.44 08/01/2029 79,597.44 08/01/2030 79,597.44 08/01/2031 8,705.32	.000% .000% .000% .000% .000% .000% .000% .000%	645,484.84	.00	79,597.44	565,887.40
(Issued by New Jersey Environmental Infrastructure Trust - Fund Loan)								
<u>Ref.</u>					<u>\$2,084,569.72</u>	<u>.00</u>	<u>443,452.70</u>	<u>1,642,117.02</u>
					D	D-31	D-54	D

**Borough of Manasquan, NJ**  
**Water and Sewer Utility Capital Fund**  
**Schedule of Bonds and Notes Authorized But Not Issued**

D-56

Ordinance Number	Improvement Description	Balance December 31, 2022	Paid From			Authorizations Cancelled	Balance December 31, 2023
			Notes Issued	Cost of Improvements Authorized	Operating Budget		
2049/2055	Water Plant Improvements	1,073,307.31	.00	275,170.87	.00	.00	798,136.44
2064	Sewer Lines - Central Ave.	163,806.82	.00	.00	.00	.00	163,806.82
2085	Sewer Lines - Blakey Ave.	4,884.88	.00	.00	.00	.00	4,884.88
2129	Improvement of Water and Sewer Facilities	219,742.88	.00	.00	.00	.00	219,742.88
2137	Purchase of Truck	21,987.73	.00	.00	.00	.00	21,987.73
2138	Improvements of Various Water Mains	645,000.00	.00	.00	.00	.00	645,000.00
2166	Lift Station Improvements	100,000.00	.00	.00	.00	.00	100,000.00
2188	Advanced Metering Infrastructure Program	214,150.00	.00	.00	.00	.00	214,150.00
2279	Various Improvements to Water and Sewer Utility	500,000.00	.00	.00	.00	.00	500,000.00
2372/2382	Water and Sewer Infrastructure Upgrades	1,300,000.00	1,300,000.00	.00	.00	.00	.00
		<u>\$4,242,879.62</u>	<u>1,300,000.00</u>	<u>275,170.87</u>	<u>.00</u>	<u>.00</u>	<u>2,667,708.75</u>
	Ref.	Footnote D	D-43	D-50	D-43	Footnote D	



**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Schedule of Beach Utility Cash**

E-8

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
<b><u>Balance</u></b> - December 31, 2022	E	<u>2,520,608.10</u>	<u>9,365.20</u>
<b><u>Increased by</u></b>			
Beach Revenues	E-4	1,947,012.50	.00
Reserve for Debt Service	E-4	9,265.20	.00
Private Donation - Mobi Mats	E-4	9,800.00	.00
Miscellaneous Revenue not Anticipated	E-4	5,149.54	.00
Change Fund	E-8	13,050.00	.00
Contra Items	E-8	3,617,750.03	879,999.49
Interest on Investments	E-4	19,528.90	.00
Prepaid Beach Revenue	E	526,817.50	.00
Premium on Bond Anticipation Note	E-37	.00	5,836.25
Refund of Revenue	E	<u>10.00</u>	<u>.00</u>
		<u>6,148,383.67</u>	<u>885,835.74</u>
		<u>8,668,991.77</u>	<u>895,200.94</u>
<b><u>Decreased by</u></b>			
2023 Appropriations	E-5	2,932,670.38	.00
2022 Appropriation Reserves and			
Reserve for Encumbrances	E-34	73,446.27	.00
Interest on Notes	E-36	50,425.74	.00
Change Fund	E-8	13,050.00	.00
Contra Items	E-8	3,617,750.03	879,999.49
Interfund Beach Capital Fund	E-31	879,476.86	.00
Reserve for Retro Payroll	E	2,193.51	.00
Reserve for Mobi Mats	E:E-8	8,183.17	.00
Reserve for Debt	E-8	<u>.00</u>	<u>9,265.20</u>
		<u>7,577,195.96</u>	<u>889,200.94</u>
<b><u>Balance</u></b> - December 31, 2023	E	<u>\$1,091,795.81</u>	<u>5,936.25</u>

**Schedule of Change Fund**

E-10

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	E	.00
<b><u>Increased by</u></b>		
Cash Received	E-8	<u>13,050.00</u>
		13,050.00
<b><u>Decreased by</u></b>		
Cash Disbursed	E-8	<u>13,050.00</u>
<b><u>Balance</u></b> - December 31, 2023	E	<u>\$ .00</u>

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Analysis of Beach Capital Fund Cash**

E-13

	Balance Dec. 31 2022	Receipts	Disburse- ments	To	From	Balance Dec. 31 2023
Capital Improvement Fund	8,750.00	.00	.00	.00	.00	8,750.00
Interfund with Beach Operating Fund	255,560.73	.00	.00	903,117.09	148,640.23	1,010,037.59
Capital Surplus - Fund Balance	21,274.48	.00	.00	.00	.00	21,274.48
Contra	.00	879,999.49	879,999.49	.00	.00	.00
Reserve for Debt Service	9,265.20	5,836.25	9,265.20	.00	.00	5,836.25
Improvement Authorizations:						
Beach Office - Ordn. #2095	154,828.63	.00	.00	.00	.00	154,828.63
Emergency Reconstruction & Improvement of Beach Facilities - Ordn. #2127	100,630.33	.00	.00	.00	.00	100,630.33
Various Improvements - Ordn. #2258/2289	(1,800.00)	.00	.00	1,800.00	.00	.00
Various Improvements - Ordn. #2304/2353	(117,850.49)	.00	.00	117,850.49	21,882.76	(21,882.76)
Various Equipment - Ordn. #2357	(325,689.80)	.00	.00	5,349.51	.00	(320,340.29)
Sea Watch Building - Ordn. #2373/2404	(95,603.88)	.00	.00	.00	857,594.10	(953,197.98)
	<u>\$ 9,365.20</u>	<u>885,835.74</u>	<u>889,264.69</u>	<u>1,028,117.09</u>	<u>1,028,117.09</u>	<u>5,936.25</u>
<u>Ref.</u>	E	E-8	E-8			E

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Schedule of Fixed Capital**

E-28

	Balance Dec. 31 2022	Additions	Balance Dec. 31 2023
Beachfront and Parking Lot Facilities and Equipment Improvement Beachfront Facilities - 1973	12,501.00	.00	12,501.00
Improvement Beachfront - 1974	57,747.88	.00	57,747.88
Lighting and Telephone Facilities - 1974	28,970.00	.00	28,970.00
Beach Cleaning Vehicle - 1974	10,680.46	.00	10,680.46
Equipment - 1975	13,366.25	.00	13,366.25
Truck - 1977	7,248.75	.00	7,248.75
Beachfront Ambulance - 1978	5,951.00	.00	5,951.00
Truck - 1977	2,724.00	.00	2,724.00
Construction and Replacement - 1978	6,723.00	.00	6,723.00
Installation of Fence - 1980	85,892.51	.00	85,892.51
Reconstruction of Riddle Way Groin - 1998	12,157.90	.00	12,157.90
Reconstruction of Comfort Station, Badge Booth, Locker Room, First Aid Station and Related Site Improvements - 1985	47,685.45	.00	47,685.45
Property - 1985	125,000.00	.00	125,000.00
Gasoline Powered Tract Vehicle - 1985	40,000.00	.00	40,000.00
Resurfacing Tennis Courts - 1985	23,477.50	.00	23,477.50
Various Beach Improvements - 2000	425.00	.00	425.00
Reconstruction of Equipment Storage Bldg. Floor - 2001	44,999.85	.00	44,999.85
Reconstruction of Beach Access Roadway - 1984	35,000.00	.00	35,000.00
Construction of Ticket Office, Life Guard Area, Equipment Storage Area and Restroom Facilities - 1985	95,034.03	.00	95,034.03
Purchase of Tractor - 1985	40,367.35	.00	40,367.35
Purchase of Fences and Improvements - 1986	98,486.04	.00	98,486.04
Purchase of Tractor - 1987	16,268.21	.00	16,268.21
Beach Replenishment - 1999	54,362.47	.00	54,362.47
Rehabilitation Comfort Station - 2001	322,026.59	.00	322,026.59
Beach Rake - 2001	75,597.39	.00	75,597.39
Tractor - 2007	43,301.08	.00	43,301.08
Construction of Inlet Comfort Station - 2003	51,889.13	.00	51,889.13
Comfort Station and Beach Rake	476,328.11	.00	476,328.11
	302,886.06	.00	302,886.06
	<u>\$2,137,097.01</u>	<u>.00</u>	<u>2,137,097.01</u>
	E	E-29	E

The fixed capital reported from the Municipal records does not necessarily reflect the true condition and amounts of such fixed capital.

**Schedule of Fixed Capital Authorized and Uncompleted**

E-29

Ordinance Number	Improvement Description	Date	Amount	Balance Dec. 31 2022	Deferred Reserve for Amortization	Deferred Charges to Future Revenue	Costs to Fixed Capital	Authorizations Cancelled	Balance Dec. 31 2023
2095	Improvements Main Beach Office	09/20/11	1,600,000.00	1,600,000.00	.00	.00	.00	.00	1,600,000.00
2127	Emergency Recon. & Improv. of Beach Facilities	12/27/12	7,400,000.00	2,900,000.00	.00	.00	.00	.00	2,900,000.00
2187	2 <sup>nd</sup> Avenue Parking Lot	08/17/15	232,500.00	232,500.00	.00	.00	.00	.00	232,500.00
2193	2 <sup>nd</sup> Avenue Parking Lot	09/21/15	92,500.00	92,500.00	.00	.00	.00	.00	92,500.00
2258/2289	Various Improvements	05/20/19	317,500.00	317,500.00	.00	.00	.00	.00	317,500.00
2290	Various Improvements	05/20/19	145,000.00	145,000.00	.00	.00	.00	.00	145,000.00
2304/2353	Various Improvements	11/18/19	1,420,000.00	1,420,000.00	.00	.00	.00	.00	1,420,000.00
2357	Various Equipment	06/21/21	500,000.00	500,000.00	.00	.00	.00	.00	500,000.00
2373/2404	Sea Watch Building	06/13/22	2,750,000.00	2,750,000.00	.00	2,250,000.00	.00	.00	500,000.00
				<u>\$9,957,500.00</u>	<u>.00</u>	<u>2,250,000.00</u>	<u>.00</u>	<u>.00</u>	<u>12,207,500.00</u>
				E	E-43	E-43	E-28	E-43	E

Ref.

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Schedule of Interfund with Beach Operating Fund - Beach Capital Fund**

**E-31**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022		
(Due to Beach Operating Fund)	E	255,560.73
<b><u>Increased by</u></b>		
Improvement Authorizations	E-8:E-43	879,476.86
		<u>1,135,037.59</u>
<b><u>Decreased by</u></b>		
Budget Authorizations - Deferred Charges	E-5	125,000.00
<b><u>Balance</u></b> - December 31, 2023		
(Due to Beach Operating Fund)	E	<u>\$1,010,037.59</u>

**Schedule of 2022 Appropriation Reserves**  
**and Reserve for Encumbrances**

**E-34**

	<u>Dec. 31</u>	<u>After</u>	<u>Cash</u>	<u>Balance</u>	<u>Over -</u>
	<u>2022</u>	<u>Transfers</u>	<u>Disbursed</u>	<u>Lapsed</u>	<u>Expended</u>
Salaries and Wages	2,317.67	2,317.67	1,296.19	1,021.48	.00
Other Expenses	163,946.34	163,946.34	72,150.08	91,796.26	.00
Capital Outlay	30,000.00	30,000.00	19,360.00	10,640.00	.00
Social Security System	2,430.83	2,430.83	.00	2,430.83	.00
Unemployment Compensation Trust	50.00	50.00	.00	50.00	.00
	<u>\$198,744.84</u>	<u>198,744.84</u>	<u>92,806.27</u>	<u>105,938.57</u>	<u>.00</u>
	<u>Ref.</u>			E-1	E
Appropriation Reserves	E	112,179.31			
Reserve for Encumbrances	E	<u>86,565.53</u>			
		<u>\$198,744.84</u>			
Cash Disbursed	E-8		73,446.27		
Accounts Payable	E		<u>19,360.00</u>		
			<u>\$92,806.27</u>		

**Schedule of Interest on Notes**  
**Analysis of Balance - December 31, 2023**

**E-36**

	<u>Ref.</u>	
<b><u>Balance</u></b> - December 31, 2022	E	6,004.93
<b><u>Increased by</u></b>		
Budget Appropriations	E-5	51,013.28
		<u>57,018.21</u>
<b><u>Decreased by</u></b>		
Cash Disbursed	E-8	50,425.74
<b><u>Balance</u></b> - December 31, 2023	D	<u>\$ 6,592.47</u>

**Analysis of Accrued Interest - December 31, 2023**

Principal					
Outstanding	Interest				
December 31, 2023	Rate	From	To	Period	Amount
Bond Anticipation Notes					
\$875,000.00	5.00%	11/07/23	12/31/23	55 Days	<u>\$6,592.47</u>

**Borough of Manasquan, NJ**  
**Beach Utility Fund**  
**Schedule of Reserve for Debt Service**

E-37

<u>Balance - December 31, 2022</u>	<u>Ref.</u> E	9,265.20
<u>Increased by</u> Premium on Bond Anticipation Note	E-8	<u>5,836.25</u> 15,101.45
<u>Decreased by</u> Anticipated in Budget	E-4:E-8	<u>9,265.20</u>
<u>Balance - December 31, 2023</u>	E	<u>\$ 5,836.25</u>

**Schedule of Improvement Authorizations**

E-43

Number	Improvement Description	2023 Authorizations					
		Amount		Down Payment or Capital Improvement Fund		Charges to Future Revenue	
		Date	Amount	December 31, 2022	Balance December 31, 2022	Authorizations Cancelled	Balance December 31, 2023
2095	Improvements Main Beach Office	09/26/11	1,600,000.00	.00	154,828.63	.00	154,828.63
2127	Emergency Reconstruction and Improvement of Beach Facilities	12/27/12	7,400,000.00	.00	369,297.98	.00	369,297.98
2187	2 <sup>nd</sup> Avenue Parking Lot	08/17/15	232,500.00	.00	5,383.80	.00	5,383.80
2193	2 <sup>nd</sup> Avenue Parking Lot	09/21/15	92,500.00	.00	69,369.73	.00	69,369.73
2258/2289	Various Improvements	05/20/19	317,500.00	.00	49,606.41	.00	49,606.41
2290	Various Improvements	05/20/19	145,000.00	.00	25,069.79	.00	25,069.79
2304/2353	Various Improvements	11/18/19	1,420,000.00	.00	302,149.51	.00	280,266.75
2357	Various Equipment	06/21/21	500,000.00	.00	174,310.20	.00	174,310.20
2373/2404	Sea Watch Building	06/13/22	2,750,000.00	.00	2,654,396.12	.00	4,046,802.02
					<u>\$ .00</u>	<u>879,476.86</u>	<u>5,174,935.31</u>
					<u>E</u>	<u>E-31</u>	<u>E</u>
					<u>2,250,000.00</u>	<u>2,250,000.00</u>	<u>2,250,000.00</u>
					<u>E-29:E-50</u>	<u>E-29</u>	<u>E-29:E-56</u>

**Schedule of Capital Improvement Fund**

E-45

<u>Balance - December 31, 2022</u>	<u>Ref.</u> E	8,750.00
<u>Increased by</u> Budget Contribution	E-5	<u>.00</u> 8,750.00
<u>Decreased by</u> Appropriation to Finance Improvement Authorizations	E-50	<u>.00</u>
<u>Balance - December 31, 2023</u>	E	<u>\$8,750.00</u>

**Borough of Manasquan, NJ  
Beach Utility Fund**

**Schedule of Reserve for Amortization**

<b>Balance - December 31, 2022</b>	<u>Ref.</u>	<u>E-49</u>
	E	2,137,097.01
<b>Increased by</b>		
Transfer from Deferred Reserve for Amortization	E-50	.00
<b>Balance - December 31, 2023</b>	E	<u>\$2,137,097.01</u>

**Schedule of Deferred Reserve for Amortization**

Ordinance Number	Improvement Description	Date	Amount	Balance Dec. 31 2022	Authorizations	Bonds and Notes	Paid from Operating Budget	To Reserve For Amortization Fixed Capital	Balance Dec. 31 2023
2095	Improvements Main Beach Office	09/26/11	1,600,000.00	1,600,000.00	.00	.00	.00	.00	1,600,000.00
2127	Emergency Reconstruction and Improvement of Beach Facilities	12/27/12	7,400,000.00	2,631,332.35	.00	.00	.00	.00	2,631,332.35
2258/2289	Various Improvements	05/20/19	317,500.00	266,093.59	.00	.00	1,800.00	.00	267,893.59
2187	2 <sup>nd</sup> Avenue Parking Lot	08/17/15	232,500.00	227,116.20	.00	.00	.00	.00	227,116.20
2193	2 <sup>nd</sup> Avenue Parking Lot	09/21/15	92,500.00	23,130.27	.00	.00	.00	.00	23,130.27
2290	Various Improvements	05/20/19	145,000.00	119,930.21	.00	.00	.00	.00	119,930.21
2304/2353	Various Improvements	11/18/19	420,000.00	.00	.00	125,000.00	117,850.49	.00	242,850.49
2357	Various Improvements	06/21/21	500,000.00	.00	.00	.00	5,349.51	.00	5,349.51
				<u>\$4,867,602.62</u>	<u>.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>.00</u>	<u>5,117,602.62</u>
				E	E-43	E-5	E-5	E-28	E

**Schedule of Beach Capital Bond Anticipation Notes**

Purpose	Ordinance Number	Original Date	Issued	Date	Due Date	Interest Rate	Balance Dec. 31 2022	Increased	Decreased	Balance Dec. 31 2023
Various Beach Improvements	2304	11/12/20	11/07/23	10/03/24	5.00%		\$1,000,000.00	.00	125,000.00	875,000.00
							E	E-8	E-5	E

**Schedule of Bonds and Notes Authorized But Not Issued**

Ordinance Number	Improvement Description	Balance Dec. 31 2022	Authorizations	Improvements Authorized	Notes Issued	Authorizations Cancelled
2127	Emergency Reconstruction & Improvement of Beach Facilities	268,667.65	.00	.00	.00	.00
2187	2 <sup>nd</sup> Avenue Parking Lot	5,383.80	.00	.00	.00	.00
2193	2 <sup>nd</sup> Avenue Parking Lot	69,369.73	.00	.00	.00	.00
2258/2289	Various Improvements	51,406.41	.00	1,800.00	.00	.00
2290	Various Improvements	25,069.79	.00	.00	.00	.00
2304/2353	Various Improvements	420,000.00	.00	117,850.49	.00	.00
2357	Various Equipment	500,000.00	.00	5,349.51	.00	.00
2373/2404	Sea Watch Building	2,750,000.00	2,250,000.00	.00	.00	.00
		<u>\$4,089,897.38</u>	<u>2,250,000.00</u>	<u>125,000.00</u>	<u>.00</u>	<u>.00</u>
		Footnote E	E-43	E-6:E-50	E-53	E-43

**Borough of Manasquan, NJ**  
**Comparative Data**  
**Year Ended December 31, 2023**

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE - CURRENT FUND**

	<u>Year 2023</u>		<u>Year 2022</u>	
<b><u>Revenue (Cash Basis)</u></b>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
Fund Balance Utilized	2,280,341.16	5.41	1,827,666.16	4.55
Miscellaneous - From other than				
Local Property Tax Levies	4,501,108.33	10.69	3,756,525.38	9.34
Collection of Delinquent Taxes and Tax Title Liens	236,190.69	.56	449,368.70	1.12
Collection of Current Tax Levy	<u>35,101,084.73</u>	<u>83.34</u>	<u>34,170,433.40</u>	<u>84.99</u>
<b><u>Total Funds</u></b>	<u>\$42,118,724.91</u>	<u>100.00</u>	<u>40,203,993.64</u>	<u>100.00</u>
<b><u>Expenditures (Accrual Basis)</u></b>				
Budget Expenditures				
Municipal Purposes	13,088,474.05	32.53	11,441,766.85	30.35
County Taxes	7,448,084.03	18.51	7,154,790.04	18.98
Special District Taxes	938,702.00	2.33	897,544.00	2.38
Local District School Taxes	18,654,289.00	46.36	18,106,044.00	48.02
Municipal Open Space	103,070.46	.26	101,863.10	.27
Other Expenditures	<u>3,312.42</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<b><u>Total Expenditures</u></b>	<u>40,235,931.96</u>	<u>100.00</u>	<u>37,702,007.99</u>	<u>100.00</u>
Less: Expenditures to be				
Raised by Future Taxes	<u>.00</u>		<u>.00</u>	
<b><u>Total Adjusted Expenditures</u></b>	<u>40,235,931.96</u>		<u>37,702,007.99</u>	
Excess in Revenue	1,822,792.95		2,501,985.65	
Fund Balance - January 1	<u>5,307,795.61</u>		<u>4,633,476.12</u>	
	7,190,588.56		7,135,461.77	
Less: Utilized as Anticipated Revenue	<u>2,280,341.16</u>		<u>1,827,666.16</u>	
<b><u>Fund Balance - December 31</u></b>	<u>\$ 4,910,247.40</u>		<u>5,307,795.61</u>	

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE - WATER AND SEWER OPERATING FUND**

	<u>Year 2023</u>		<u>Year 2022</u>	
<b><u>Revenue (Cash Basis)</u></b>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
Fund Balance Utilized	325,000.00	8.61	325,000.00	3.62
Collection of Rents	3,255,764.13	87.48	3,195,485.97	87.48
Miscellaneous - From other than				
Water and Sewer Rents	<u>195,286.72</u>	<u>8.90</u>	<u>132,131.55</u>	<u>8.90</u>
<b><u>Total Funds</u></b>	<u>\$3,776,050.85</u>	<u>100.00</u>	<u>3,652,617.52</u>	<u>100.00</u>

**Borough of Manasquan, NJ**  
**Comparative Data**  
**Year Ended December 31, 2023**

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE - WATER AND SEWER OPERATING FUND** (continued)

	<u>Year 2023</u>		<u>Year 2022</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>Expenditures (Accrual Basis)</u></b>				
Budget Expenditures				
Operating	2,480,595.17	70.09	2,400,779.18	71.81
Capital Purposes	150,000.00	4.24	150,000.00	4.49
Debt Service	536,352.58	15.15	530,376.61	15.87
Deferred Charges and Statutory Expenditures	<u>372,276.27</u>	<u>10.52</u>	<u>261,629.25</u>	<u>7.83</u>
<b><u>Total Expenditures</u></b>	3,539,224.02	<u>100.00</u>	3,342,785.04	<u>100.00</u>
Less: Expenditures to be Raised by Future Taxes	<u>.00</u>		<u>.00</u>	
<b><u>Total Adjusted Expenditures</u></b>	<u>3,539,224.02</u>		<u>3,342,785.04</u>	
<b><u>Excess in Revenue</u></b>	236,826.83		309,832.48	
<b><u>Fund Balance - January 1</u></b>	<u>530,059.67</u>		<u>545,227.19</u>	
	766,886.50		855,059.67	
<b><u>Less: Utilized in Current Fund Budget</u></b>	<u>325,000.00</u>		<u>325,000.00</u>	
<b><u>Fund Balance - December 31</u></b>	<u>\$ 441,886.50</u>		<u>530,059.67</u>	

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE - BEACH UTILITY OPERATING FUND**

	<u>Year 2023</u>		<u>Year 2022</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>Revenue (Cash Basis)</u></b>				
Fund Balance Utilized	1,241,008.08	31.87	704,836.79	20.21
Collection of Beach Revenue	2,482,145.00	63.73	2,465,883.00	70.69
Miscellaneous - From other than Beach Revenues	<u>171,414.03</u>	<u>4.40</u>	<u>317,482.34</u>	<u>9.10</u>
<b><u>Total Funds</u></b>	<u>\$3,894,567.11</u>	<u>100.00</u>	<u>3,488,202.13</u>	<u>100.00</u>
<b><u>Expenditures (Accrual Basis)</u></b>				
Budget Expenditures				
Operating	2,377,736.84	71.40	2,066,748.81	76.76
Capital Improvements	309,736.00	9.30	30,000.00	1.11
Debt Service	176,013.28	5.29	9,082.19	.34
Deferred Charges and Statutory Expenditures	261,792.16	7.86	440,255.79	16.36
Surplus (General Budget)	204,795.00	6.15	145,750.00	5.42
Other Expenditures	<u>.00</u>	<u>.00</u>	<u>916.33</u>	<u>.01</u>
<b><u>Total Expenditures</u></b>	3,330,073.28	<u>100.00</u>	2,692,753.12	<u>100.00</u>



**Borough of Manasquan, NJ**  
**Comparative Data**  
**Year Ended December 31, 2023**

**COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE - BEACH UTILITY OPERATING FUND** (continued)

	<u>Year 2023</u>		<u>Year 2022</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
Less: Expenditures to be Raised by Future Revenue				
	<u>.00</u>		<u>.00</u>	
<b><u>Total Adjusted Expenditures</u></b>	<b><u>3,330,073.28</u></b>		<b><u>2,692,753.12</u></b>	
<b>Excess in Revenue</b>	<b>564,493.83</b>		<b>795,449.01</b>	
<b>Fund Balance - January 1</b>	<b><u>1,982,010.79</u></b>		<b><u>1,891,398.57</u></b>	
	<b>2,546,504.62</b>		<b>2,686,847.58</b>	
<b>Less: Utilized in Budget</b>	<b><u>1,241,008.08</u></b>		<b><u>704,836.79</u></b>	
<b><u>Fund Balance - December 31</u></b>	<b><u>\$1,305,496.54</u></b>		<b><u>1,982,010.79</u></b>	

**COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY**

A study of the tabulation will indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collection</u>
2023	35,440,381.90	35,101,084.73	99.04%
2022	34,403,781.77	34,170,433.40	98.32%
2021	33,589,458.86	33,112,375.90	98.58%

**COMPARISON OF TAX RATE INFORMATION**

<u>Tax Rate</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
(Adjusted) General Per \$100 of Valuation	<u>\$1.67</u>	<u>1.67</u>	<u>1.65</u>
<b><u>Apportionment of Tax Rate</u></b>			
Municipal General	<u>.39</u>	<u>.39</u>	<u>.38</u>
County	<u>.34</u>	<u>.34</u>	<u>.34</u>
Local School	<u>.89</u>	<u>.89</u>	<u>.88</u>
Special	<u>.04</u>	<u>.04</u>	<u>.04</u>
Municipal Open Space	<u>.01</u>	<u>.01</u>	<u>.01</u>

**Borough of Manasquan, NJ**  
**Comparative Data**  
**Year Ended December 31, 2023**

**COMPARISON OF TAX RATE INFORMATION** (continued)

Assessed Valuations

2023	\$ <u>2,079,947,600</u>
2022	<u>2,037,262,000</u>
2021	<u>2,024,018,500</u>

**COMPARISON OF CURRENT FUND BALANCE**

<u>Year</u>	<u>Current Fund</u>	<u>Utilized In Succeeding Year's Budget</u>	<u>Water &amp; Sewer Utility Operating Fund</u>	<u>Utilized in Succeeding Year's Budget</u>	<u>Beach Utility Fund</u>	<u>Utilized in Succeeding Year's Budget</u>
2023	4,910,247.20	2,325,966.14	441,886.50	325,000.00	1,305,496.54	943,086.39
2022	5,307,795.61	2,280,341.16	530,059.67	325,000.00	1,982,010.79	1,241,008.08
2021	4,633,476.12	1,827,666.16	545,227.19	325,000.00	1,891,398.57	704,836.79

## PART II

# ALVINO & SHECHTER, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Council  
Borough of Manasquan  
County of Monmouth  
Manasquan, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements - regulatory basis of the Borough of Manasquan, in the County of Monmouth, State of New Jersey; (herein referred to as "the Borough"), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated September 30, 2024. In that report we expressed an adverse opinion on the conformity of the statements with accounting principles generally accepted in the United States of America due to the differences between those principles and the financial reporting provisions of the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and a qualified opinion on the regulatory basis since we did not audit and the Division does not require the Length of Service Award Program (LOSAP) to be audited.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements- regulatory basis, we considered the Borough's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. We noted certain matters that we have reported to the management of the Borough of Manasquan in the accompanying Comments and Recommendations Section of this report.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Allen B. Shechter, R.M.A. #509

**ALVINO & SHECHTER, L.L.C.**

Certified Public Accountants

Neptune, New Jersey  
September 30, 2024

**Borough of Manasquan, NJ**  
**Summary Schedule of Prior Year Audit Findings**  
**For the Year Ended December 31, 2023**

**STATUS OF PRIOR YEAR AUDIT FINDINGS**

No Prior Year Findings

## **PART III**

## **GENERAL COMMENTS AND RECOMMENDATIONS**



**Borough of Manasquan, NJ**  
**General Comments**  
**Year Ended December 31, 2023**

An audit of the financial accounts and transactions of the Borough of Manasquan, in the County of Monmouth, for the year ended December 31, 2023, has recently been completed. The results of the audit are herewith set forth.

**SCOPE OF AUDIT**

The audit covered the financial transactions of the Chief Financial Officer's office, the activities of the Mayor and Council and the records of the various outside departments.

The audit did not and could not determine the character of services rendered for which payment had been made or for which reserves had been set up, nor could it determine the character, proper price or quantity of materials supplied for which claims had been passed.

Cash balances were reconciled with independent certifications obtained directly from the depositories.

Revenues and receipts were established and verified as to source and amount insofar as the records permitted.

Our audit was made in accordance with generally accepted auditing standards and in compliance with the requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and Government Auditing Standards, issued by the Comptroller General of the United States. Therefore, our audit included the procedures noted above as well as tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

**CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S. 40A:11-4**

N.J.S. 40A:11-4 states "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding the aggregate \$17,500.00, except by contract or agreement". Effective July 1, 2020 the bid threshold was raised in accordance with N.J.S.A. 40A:11-3 to \$44,000.00 with a qualified purchasing agent.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the limits within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Improvement South Street Parking Lot  
Sea Watch Recreation Building  
First Avenue Improvements - Phase II  
Pearce Court Water Main Repair/Replacement

The minutes and vouchers indicate compliance with the Local Public Contract Law N.J.S. 40A:11-6.1 for the purchase of materials and services between \$6,600.00 and the bid limit.

**Borough of Manasquan, NJ**  
**General Comments**  
**Year Ended December 31, 2023**

**CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S. 40:11-4- (continued)**

The minutes indicate that the resolution were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S. 40A:11-5.

In as much as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed and my examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the bid limit "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously adopted under the provision of N.J.S. 40A:11-6.

**COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 3, 2023 adopted a resolution authorizing interest to be charged on delinquent taxes as follows:

Delinquent Taxes - 8% per annum for first \$1,500.00 of delinquency and  
18% per annum on any amount in excess of \$1,500.00  
Delinquent Water and Sewer Charges - 8%  
Tax Title Liens - 18%

In addition thereto the Collector of Taxes and Water and Sewer Rents was authorized to charge a 6% penalty on the sum of all delinquent taxes, interest and municipal charges on a given parcel of property in excess of \$10,000.00.

Also the Collector of Taxes and Water and Sewer Rents was authorized to waive interest charges on taxes, if payment is made within ten days after the date on which the taxes become payable.

It appears from an examination of the Collector's records on a test-check basis that interest was collected in accordance with the foregoing resolution.

**Borough of Manasquan, NJ**  
**General Comments**  
**Year Ended December 31, 2023**

**TAX TITLE LIENS**

The last tax sale was held on November 30, 2023 and was complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number Of Liens</u>
2023	0
2022	0
2021	0

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

**ORDINANCES**

There were no ordinances which should be reviewed at this time for cancellation.

**DELINQUENT TAXES AND TAX TITLE LIENS**

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years including 2023.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Taxes Delinquent</u>	<u>Percentage of Tax Levy</u>
2023	.00	323,664.62	323,664.62	0.91%
2022	.00	242,419.27	242,419.27	0.70%
2021	.00	449,368.70	449,368.70	1.34%

**PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties was as follows:

<u>Year</u>	<u>Amount</u>
2023	209,040.00
2022	209,040.00
2021	209,040.00

**Borough of Manasquan, NJ**  
**Recommendations**  
**Year Ended December 31, 2023**

**Chief Financial Officer's Office**

During the course of the audit we noted the following:

**2023-1** \*Interfunds existed at year end.

We recommend:

**2023-1** \*That Interfund Accounts Receivables and Payables be eliminated by the transfer of cash.

\*This recommendation existed in prior year audit.

**Borough of Manasquan, NJ**  
**Status of Prior Year's Recommendations**

A review was performed on all prior year's recommendations. Corrective action was not taken on the following prior year recommendation:

That Interfund Accounts Receivables and Payables be eliminated by the transfer of cash.

The problems and weaknesses noted in this review were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

**Appreciation**

We wish to express our appreciation of the assistance and courtesies rendered by the Borough officials during the course of the audit.

## **APPENDIX C**

### **FORM OF APPROVING LEGAL OPINION OF BOND COUNSEL**

\_\_\_\_\_, 2025

Borough Council of the  
Borough of Manasquan, in the  
County of Monmouth, New Jersey

Dear Council Members:

We have acted as bond counsel to the Borough of Manasquan, in the County of Monmouth, New Jersey (the "Borough"), in connection with the issuance by the Borough of its \$5,996,913 Bond Anticipation Note, dated the date hereof (the "Note"). In order to render the opinions herein, we have examined laws, documents and records of proceedings, or copies thereof, certified or otherwise identified to us as we have deemed necessary.

The Note is issued pursuant to the Local Bond Law of the State of New Jersey and the bond ordinances of the Borough listed in the Certificate of Determination and Award prepared in connection with this issue, each in all respects duly approved and published as required by law. The Note is a temporary obligation issued in anticipation of the issuance of bonds.

In our opinion, except insofar as the enforcement thereof may be limited by any applicable bankruptcy, moratorium or similar laws or application by a court of competent jurisdiction of legal or equitable principles relating to the enforcement of creditors' rights, the Note is a valid and legally binding obligation of the Borough, and the Borough has the power and is obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the Note and the interest thereon without limitation as to rate or amount if the Note is not paid from other sources.

On the date hereof, the Borough has covenanted in its Arbitrage and Tax Certificate (the "Certificate") to comply with certain continuing requirements that must be satisfied subsequent to the issuance of the Note in order to preserve the tax-exempt status of the Note pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Pursuant to Section 103 of the Code, failure to comply with these requirements could cause interest on the Note to be included in gross income for federal income tax purposes retroactive to the date of issuance of the Note. In the event that the Borough continuously complies with its covenants and in reliance on representations, certifications of fact and statements of reasonable expectations made by the Borough in the Certificate, it is our opinion that, under existing law, interest on the Note is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Code, and interest on the Note is not an item of tax preference under Section 57 of the Code for purposes of computing alternative minimum tax; however, interest on the Note is included in the "adjusted financial statement income" of certain corporations that are subject to alternative minimum tax under Section 55 of the Code. We express no opinion regarding other federal tax consequences arising with respect to the Note. Further, in our opinion, based upon

existing law, interest on the Note and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act. These opinions are based on existing statutes, regulations, administrative pronouncements and judicial decisions.

This opinion is issued as of the date hereof. We assume no obligation to update, revise or supplement this opinion to reflect any facts or circumstances that may come to our attention or any changes in law or interpretations thereof that may occur after the date of this opinion or for any reason whatsoever.

Very truly yours,